

CITY OF ALBERT LEA  
PLANNING COMMISSION  
ADVISORY BOARD  
MEETING MINUTES

*June 4, 2019 - 5:30 pm  
City Center –Room 109/111*

**Members Present**

Wyeth Anderson  
Larry Baker, Ex-Officio  
Colby Cunningham  
Brian Hensley  
Rick Mummert, Chair  
Tim Samuelson, Vice Chair

**Members Absent**

Chuck Paczowski

**Staff in Attendance**

Wayne Sorensen, Building/Zoning Administrator  
Cierra Maras, Fire & Inspection Administrative Assistant

**Interested Parties**

Rob Viera, Buell Consulting

Planning Commission Chair, Rick Mummert, called the meeting to order at 5:30 p.m.

**Approval of the Agenda**

Samuelson made a motion to approve the agenda and Willner seconded the motion. The agenda was approved unanimously on a voice vote.

**Approval of Minutes**

Willner made a motion to approve the minutes from May 7, 2019. Cunningham seconded the motion. The minutes were approved unanimously on a voice vote.

**Public Hearings**

1. Consider a request for a Conditional Use Permit for the construction of a monopole communications tower

Staff report and PowerPoint presentation prepared by Wayne Sorensen, Building/Zoning Administrator, become part of these minutes by reference.

This application is for the renewal of a Conditional Use Permit granted a year ago. Due to ordinance language, the permit has expired because the tower has not been built. As by staff opinion conditions have not changed.

The tower is proposed at 100 feet tall with a 9-foot lightning rod, bringing the structure to 109 feet tall. The tower allows for additional antenna to be added in the future without additional height modifications to the structure. The proposal also includes above ground equipment located on a rock surface enclosed with chain link fencing. The structure would be located just north of the arts and food building near the center of the fairgrounds.

Mummert opened the public hearing at 5:41 p.m. No one chose to speak. After calling for public comment three times, the public hearing was closed at 5:42 p.m.

Hensley made a motion, seconded by Samuelson, to approve the CUP based on the findings of fact and conditions stated in the staff report. The motion passed on a 6-0 voiced vote.

#### **New Business**

None

#### **Old Business**

None

#### **Commissioner Communications**

None

#### **Staff Communications**

None

#### **Adjournment**

The meeting was adjourned at 5:57 p.m. The motion to adjourn was made by Samuelson and seconded by Cunningham. The motion to adjourn was approved unanimously on a voice vote.

Respectfully submitted,

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Cierra Maras

Planning Commission Secretary

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Rick Mummert  
Chair, Planning Commission