

**CITY OF ALBERT LEA
PLANNING COMMISSION
ADVISORY BOARD
MEETING MINUTES**
August 27, 2019 - 5:30 pm
City Center –Council Chambers

Members Present: Wyeth Anderson, Larry Baker, Ex-Officio, Colby Cunningham, Chuck Paczowski, Rick Mummert, Chair and Tim Samuelson, Vice Chair.

Members Absent: Brian Hensley.

Staff in Attendance: Wayne Sorensen, Building/Zoning Administrator and Megan Boeck, City Planner.

Planning Commission Chair, Rick Mummert, called the meeting to order at 5:30 p.m.

Approval of the Agenda

Samuelson made a motion to approve the agenda and Mummert seconded the motion. The agenda was approved unanimously on a voice vote.

Approval of Minutes

Weyth made a motion to approve the minutes from June 4, 2019. Cunningham seconded the motion. The minutes were approved unanimously on a voice vote.

Public Hearings

1. Ordinance Amendments:
 - Section 74-2
 - Section 74-18
 - Section 74-256
 - Section 74-296
 - Section 74-1046

Staff report and PowerPoint presentation prepared by Megan Boeck, City Planner, become part of these minutes by reference.

Boeck stated that staff has been working to clarify several different zoning ordinances pertaining to paving, parking and accessory structure setbacks. Boeck also stated that it was important for commission members to note that the proposed amendments is not to increase or change the existing

requirement but to clean up sections that have been difficult to explain and interpret.

Mummert opened the public hearing at 5:40 p.m. Hearing no comments, Mummert closed the hearing to the public.

Samuleson made a motion, seconded by Mummert, to approve the ordinance amendments based on the staff recommendation. The motion passed on a 6-0 voiced vote.

New Business

Wayne Sorensen, Building/Zoning Administrator informed the Commission that Riverland has requested reduced parking in part of their building expansion to make room for a semi-truck driving course. Sorensen also stated that there are provisions within the Zoning Code that allow reduced parking.

Old Business

None

Commissioner Communications

None

Staff Communications

None

Adjournment

The meeting was adjourned at 6:12 p.m. The motion to adjourn was made by Samuelson and seconded by Cunningham. The motion to adjourn was approved unanimously on a voice vote.

Respectfully submitted,

Megan Boeck
City Planner

Rick Mummert
Chair, Planning Commission