

MINUTES OF THE ALBERT LEA HERITAGE PRESERVATION COMMISSION

Regular Meeting

September 12, 2023

5:30 pm – City Center

Call to order at 5:32pm by Megan Boeck.

MEMBERS PRESENT: Tom Staker, Brad Kirchner, Tarrah Hall-Sather, Darin Johnson, Nic Lang, and Larry Baker.

MEMBERS ABSENT: Linda Bryan and Stephanie Kibler.

STAFF PRESENT: Megan Boeck, City Planner.

APPROVAL OF AGENDA

A motion was made by Kirchner and second by Hall-Sather to approve the agenda. Motion carried.

APPROVAL OF MINUTES

A motion was made by Lang and second by Johnson to approve the August 8, 2023 meeting minutes. Motion carried.

NEW BUSINESS

1) Heritage Preservation Design Guideline Update – Macdonald & Mack-Pigeon Consulting

Boeck stated that the sub-committee has a kick off meeting planned for October 10, 2023.

PUBLIC HEARINGS

1) Certificate of Appropriateness – 212 Broadway Ave S

Kirchner opened the public hearing at 5:34pm.

Boeck stated that the tenant of the property owned by Robert Hoffman located at 212 Broadway Ave S has applied for a COA for new signage described as a wooded, hand painted sign measuring 4'x24'.

Lisa Myran, the applicant, stated she was not familiar with HPC guidelines and apologized as she was not aware she needed approval.

Kirchner closed the public hearing at 5:36pm.

Motion by Kirchner and second by Lang to approve a Certificate of Appropriateness for new signage at 212 Broadway Avenue South. Motion carried on a 5-0 voice vote.

2) Certificate of Appropriateness – 232 Broadway Ave S

Kirchner opened the public hearing at 5:39pm.

Boeck stated that the applicant has submitted a COA for exterior modifications at 232 Broadway Ave S. The application proposes removal of the old signage and the awning above the front entry as well as updating the paint colors. Color samples were submitted along with the application.

Baker questioned the use of the property. Jordan Loehr stated that right now it is planned as an investment property with retail stores on the lower level and apartments in the upper level.

Kirchner closed the public hearing at 5:41pm.

Motion by Kirchner and second by Hall-Sather to approve a Certificate of Appropriateness for new signage at 232 Broadway Avenue South. Motion carried on a 5-0 voice vote.

COMMISSIONER COMMUNICATION

Kirchner stated that he and commissioner Lang will be attending the annual SHPO Conference being held in Mankato at the end of September.

STAFF COMMUNICATION

Boeck reminded the commissioners that the guideline update process will kick-off at the October 10th meeting.

ADJOURNMENT

Motion by Lang and second by Kirchner to adjourn the meeting at 5:42pm.
Motion carried.

Megan Boeck, City Planner

Tom Staker, Chair