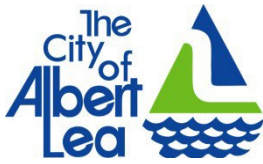




**AGENDA FOR THE WORK SESSION OF THE
ALBERT LEA CITY COUNCIL**

5:30 PM – November 28, 2022

-
- I. REVIEW COUNCIL MEETING AGENDA OF NOVEMBER 28, 2022**
 - II. 2023 BUDGET & LEVY UPDATE**



AGENDA FOR THE REGULAR MEETING OF THE
ALBERT LEA CITY COUNCIL

7:00 PM – November 28, 2022

I. **CALL TO ORDER AND ROLL CALL**

II. **PLEDGE OF ALLEGIANCE**

III. **CEREMONIAL ITEMS**

IV. **PUBLIC FORUM**

V. **CONSENT AND APPROVAL OF AGENDA**

- A. Approve Minutes Of The November 14, 2022 Regular Council Meeting
- B. Approve Minutes Of The November 14, 2022 Work Session
- C. License & Permits
- D. Resolution Authorizing Agreement With The City of Hollandale For Enforcement of Certain Ordinances
- E. Resolution Rescinding Resolution 99-109 Granting a Division and Consolidation of Lots of Record

VI. **PETITIONS, REQUESTS AND COMMUNICATIONS**

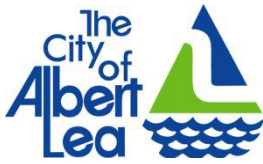
VII. **UNFINISHED BUSINESS**

VIII. **NEW BUSINESS**

- A. Presentation And Motion to Proceed With Method of City Attorney Services – Contracted Service or Direct Hire
- B. Resolution Abating Assessments on Certain Properties

IX. **MAYOR AND COUNCIL REPORTS**

X. **CITY MANAGER REPORT**



AGENDA FOR THE REGULAR MEETING OF THE
ALBERT LEA CITY COUNCIL

7:00 PM – November 28, 2022

XI. **APPROVAL OF CLAIMS**

- A. Resolution Approving Contract With Councilmember Al D. Brooks dba Brooks Safety Equipment
- B. Resolution Approving Claims
 - (1). Presentation of Claims Over \$25,000

XII. **ADJOURNMENT**

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the City Council of the City of Albert Lea. This document does not claim to be complete and is subject to change



MEMO

Administration

221 East Clark Street, Albert Lea, MN 56007

(507) 377-4330 – info@ci.albertlea.mn.us

To: Mayor and City Council
From: Administration
Date: November 28, 2022
Re: November 28, 2022 City Council Meeting Report (What's Behind It)

V. **CONSENT AND APPROVAL OF AGENDA**

C. Licenses & Permits –

CANNABINOID PRODUCTS

Happy Tree

TOBACCO

Happy Tree

HOTELS/MOTELS

Country Inn & Suites – Albert Lea

- D. Resolution Authorizing Agreement with the City of Hollandale For Enforcement Of Certain Ordinances - The attached agreement authorizes the City of Albert Lea to perform certain services in the City of Hollandale, Minnesota. This will enable the City of Albert Lea Police Department staff to work on various types of investigations and enforcement to ensure compliance with the City of Hollandale's ordinances. Staff recommends approval.

See attached resolution and agreement.

- E. Resolution Rescinding Resolution 99-109 Granting a Division and Consolidation of Lots of Record - On June 4th 1999, the owner of the property at 1660 and 1669 ½ Broadway Ave South received approval from the Albert Lea City Council for an "Administrative Survey" splitting the property. The current owners wish to have the administrative survey line removed to allow for future plans for sales. The County Auditor Treasurer has agreed this would be a course of action to take to facilitate

future use and sale of the property. Final result would be parcels existing pre-1999 would be legally in place and City Zoning Official determines it meets the subdivision ordinance requirements and recommends approval.

See attached resolution.

VI. PETITIONS, REQUESTS AND COMMUNICATIONS

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

A. Presentation and Motion to Proceed with Method of City Attorney Services – Contracted Service or Direct Hire – City Manager will present the results of gathering attorney proposals and applications. Council will then provide instruction to the City Manager as to how they wish to proceed with either a direct hire or contracted service. Given some interviews are being conducted at the time of the packet development, no additional information or definite recommendation can be given at this time.

B. Resolution Abating Assessments on Certain Properties - 1436 Frank Hall Drive, Parcel #34.048.2590 has been charged the inflow and infiltration fee for the last few years. From looking at the history of tax statements and statements about bill paying it would appear at one point this fee was held in abeyance. City Manager suspects it was because of a claim that the paperwork proving no charge should be made was misplaced. The City recently completed inspections to confirm what was claimed “no sump pump exists” was accurate. This situation stands out as being significantly different than other claims for charging and/or assessing utility bills. Given there is the possibility staff misplaced the document proving there was no cause for the charge, staff find no reason not to abate the assessments related to I/I charges.

See attached resolution.

XI. APPROVAL OF CLAIMS

A. Resolution Approving Contract with Councilmember Al D. Brooks dba Brooks Safety Equipment – The attached resolution directs the Mayor and City Treasurer to make payment in the amount of \$853.89 on behalf of the City for a claim from Brooks

Safety Equipment, and issue payment for filing the affidavit of official interest by the interested official, Councilor Brooks.

See attached resolution.

- B. Resolution Approving Claims – The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report.
- (1). Large Claims Over \$25,000 – When applicable, staff will present and display any claims over \$25,000 for the public’s viewing, transparency and education.

**REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
Monday, November 14, 2022, 7:00 p.m.**

PRESENT: Mayor Vern Rasmussen Jr., Councilors Rich Murray, Larry Baker, Jason Howland, Reid Olson, Robert Rasmussen, and Al Brooks. Also present were, City Manager Ian Rigg, Public Works Director Steven Jahnke, Public Safety Director Sergeant-at-Arms JD Carlson, and City Clerk Daphney Maras.

CALL TO ORDER AND ROLL CALL – Mayor Rasmussen called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE – Mayor Rasmussen asked all in attendance to stand and recite the Pledge of Allegiance.

CEREMONIAL ITEMS - Mayor Rasmussen read aloud the Proclamation Declaring Small Business Saturday, November 26, 2022. He encourages the community to support the small businesses.

PUBLIC FORUM - None

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes Of The October 24, 2022 Regular Council Meeting
- B. Approve Minutes Of The October 24, 2022 Work Session
- C. License & Permits
- D. Resolution Deferring Special Assessment for Parcel Number 34-180-0660 (Job 2201 The 2022 Pillsbury & Freeborn Avenue Project)
- E. Resolution Approving Lawful Gambling Permit - AL Amateur Hockey Association
- F. Resolution Supporting Active Transportation Grant Application For The Blake Avenue Sidewalk Extension Project – 2022 Misc. 370
- G. Resolution Approving Capital Equipment Purchase

Motion made by Councilor Baker to approve the consent agenda as read, seconded by Councilor Rasmussen. On roll call vote, the following councilors voted in favor of said motion: Baker, Olson, Rasmussen, Brooks, and Mayor Rasmussen. Mayor Rasmussen declared the motion passed.

(See Secretary's Original Resolution 22-239 through 22-242
Included with these minutes)

PETITIONS, REQUESTS AND COMMUNICATIONS

- A. Albert Lea Economic Development Agency (ALEDA) Director Phillip Johnson and Dean for Institutional Advancement at Riverland Community College Janelle Koepke delivered a presentation regarding the proposed Community Promise Scholarship program. Johnson explained this program is an initiative to encourage area high school graduates to reach their

career and educational goals, stay local, and gain exposure and experience in the area businesses. Koepke outlined the scholarship criteria for eligibility, benefits to the students and the community. The funding partners required to support this program were described which include area businesses, individuals, foundations, and organizations. The funding was detailed including \$308,000 is needed in the first year, \$535,000 the second year with 5-year pledge commitments. She noted Riverland Foundation, ALEDA, and Albert Lea-Freeborn County Chamber of Commerce have already committed \$80,000 per year for 5 years. Koepke added programs such as this have become common practice in community development across the State providing access and opportunities for under-represented students that may not be the traditional college students or on that pathway.

Council presented comments and questions to which Johnson and Koepke responded. To Mayor Rasmussen's question, Rigg said he plans to bring a resolution back to council for approval at a later meeting.

UNFINISHED BUSINESS –

A. Ordinance 22-085 Amending Part II – Chapter 20 Fire Prevention and Protection (2nd Reading)

This is the second and final reading of the amendments to Chapter 20 Fire Prevention and Protection. The amendments are due to the changes in the zoning ordinance. There was also added language to include Freeborn County Law Enforcement Center in notifications when a burn permit is issued and the burning to commence.

Motion made by Councilor Howland to approve the final reading of this ordinance, seconded by Councilor Baker. On roll call vote, the following councilors voted in favor of said motion: Murray, Baker, Howland, Olson, Rasmussen, Brooks, and Mayor Rasmussen. Mayor Rasmussen declared the motion passed.

(See Secretary's Original Ordinance 22-085
Included with these minutes)

NEW BUSINESS

A. Resolution 22-243 Approving Publication of Summary Ord 22-085 – Fire Prevention and Protection

The attached resolution approves publication of a Summary for Ordinance 22-085 in regards to the amendments to Chapter 20 Fire Prevention and Protection.

Motion made by Councilor Baker to approve the publication, seconded by Councilor Rasmussen. On roll call vote, the following councilors voted in favor of said motion: Murray, Baker, Howland, Olson, Rasmussen, Brooks, and Mayor Rasmussen. Mayor Rasmussen declared the motion passed.

(See Secretary's Original Resolution 22-243)

Included with these minutes)

B. Public Hearing on Levying Special Assessments For Miscellaneous Delinquent Water/Sewer Accounts and Miscellaneous Delinquent Accounts Receivables

Mayor Rasmussen opened the public hearing inviting comments from the public. Jerry Collins approached and questioned the interest rate to which Rigg responded. Mayor Rasmussen called two more times. No one spoke. He closed the public hearing.

To Brooks' question, Clerk Maras responded no comments were received from the public prior to this meeting.

B1. Resolution 22-244 Levying Special Assessments for Miscellaneous Delinquent Water/Sewer Accounts and Miscellaneous Delinquent Accounts Receivables

A public hearing was held to receive input on adopting the final assessments for delinquent water/sewer accounts and miscellaneous delinquent accounts receivable per the Code of Ordinances. These assessments are payable with terms of one year at 5.01% interest.

Motion made by Councilor Olson to approve resolution 22-244, seconded by Councilor Baker. On roll call vote, the following councilors voted in favor of said motion: Murray, Baker, Howland, Olson, Rasmussen, Brooks, and Mayor Rasmussen. Mayor Rasmussen declared the motion passed.

(See Secretary's Original Resolution 22-244
Included with these minutes)

C. Public Hearing Regarding Broadway Ridge Grant Funding For 101 South Broadway – Albert Lea Art Center

Mayor Rasmussen opened the public hearing inviting comments from the public. He called three times. No one spoke. Mayor Rasmussen closed the public hearing.

C1. Resolution 22-245 Authorizing Broadway Ridge Renewal Grant Funding For 101 South Broadway – Albert Lea Art Center

The Albert Lea Art Center has submitted a Broadway Ridge Renewal Grant for reimbursement up to 50% of costs associated with a complete roof replacement and a new energy efficient HVAC system equaling an amount of \$37,351.26. All improvements have been completed and reviewed by the City's Zoning and Building Official for compliance with application requirements. Staff recommends approval of the attached resolution which approves funding for up to 50% of the total project costs.

Motion made by Councilor Baker to approve resolution 22-245, seconded by Councilor Brooks. On roll call vote, the following councilors voted in favor of said motion: Murray, Baker, Howland,

Olson, Rasmussen, Brooks, and Mayor Rasmussen. Mayor Rasmussen declared the motion passed.

(See Secretary's Original Resolution 22-245
Included with these minutes)

D. Public Hearing Regarding Broadway Ridge Grant Funding For 218 South Washington Ave. – Honey Pot Holdings, LLC

Mayor Rasmussen opened the public hearing inviting comments from the public. He called three times. No one spoke. Mayor Rasmussen closed the public hearing.

D1. Resolution 22-246 Authorizing Broadway Ridge Renewal Grant Funding For 218 South Washington Ave. – Honey Pot Holdings, LLC

Honey Pot Holdings, LLC has submitted a Broadway Ridge Renewal Grant for reimbursement up to 50% of costs associated with window replacement, new lighting and tuck-pointing repairs equaling an amount of \$50,000.00. All improvements have been completed and reviewed by the City's Zoning and Building Official for compliance with application requirements. Staff recommends approval of the attached resolution which approves funding for up to 50% of the total project costs.

Motion made by Councilor Brooks to approve, seconded by Councilor Rasmussen. On roll call vote, the following councilors voted in favor of said motion: Murray, Baker, Howland, Olson, Rasmussen, Brooks, and Mayor Rasmussen. Mayor Rasmussen declared the motion passed.

(See Secretary's Original Resolution 22-246
Included with these minutes)

E. Resolution 22-247 Authorizing The Publication Of RFPs For the Sale And Development Of City Owned Properties

Rigg explained there are 13 parcels staff is requesting be placed on the market for the potential of proposals that may lead to development, blight removal and improved housing opportunities. These properties are the empty lots along 7th Avenue and Fountain Street; 3 lots along the 1200 Block of Newtown Ave South, the fire damaged property at 604 Giles, the property at 728 Newton Ave South, the upper levels of the old Bank Building at 201 Broadway Avenue South, and the Jacobson Building at 211 Broadway Avenue South.

Motion made by Councilor Baker to approve, seconded by Councilor Brooks. On roll call vote, the following councilors voted in favor of said motion: Murray, Baker, Howland, Olson, Rasmussen, Brooks, and Mayor Rasmussen. Mayor Rasmussen declared the motion passed.

(See Secretary's Original Resolution 22-247)

Included with these minutes)

F. Resolution 22-248 Awarding Professional Engineering Services Agreement With Bolton & Menk For Wastewater Treatment Plant (WWTP) – Job 2108

At the October 24, 2022 council meeting Bolton and Menk Inc. presented an update on the WWTP facilities plan and discussed the next steps. This agreement is to provide engineering services required for six additional tasks. The tasks are as follows:

Task 1: Final Design, Review and Contract Documents for Preliminary Treatment (Grit)

Task 2: Bidding Services and Contract Award for Preliminary Treatment (Grit)

Task 3: Biosolids Piloting Assistance

Task 4: B3 SB 2030 Review for PFA Financing (Required Sustainable Building Review)

Task 5: WWTF Solar Array Project Coordination (Management and Consultation)

Task 6: Geotechnical Boring and Report

Staff is recommending awarding an agreement to Bolton and Menk, Inc. of Mankato, Minnesota for the above-mentioned professional engineering services. The scope of services is proposed to be completed for a fee of \$434,140.00.

To Brook's comment regarding the exorbitant amount of consulting fees, Rigg detailed the portion of fees related to the designing and bidding process.

Motion made by Councilor Baker to approve, seconded by Councilor Rasmussen. On roll call vote, the following councilors voted in favor of said motion: Murray, Baker, Howland, Olson, Rasmussen, Brooks, and Mayor Rasmussen. Mayor Rasmussen declared the motion passed.

(See Secretary's Original Resolution 22-248
Included with these minutes)

MAYOR AND COUNCIL REPORTS:

First Ward, Councilor Murray reported:

- Ward Items – None
- Committee Update – Attended an HRA and ALEDA meeting last week. He reported from the ALEDA meeting some projects coming to fruition and public will be excited to hear about it. He thanked the community for their votes at the general election. He also thanked the community for the outpour of love and condolences since the recent passing of his son, Adam after a courageous battle with ALS.

Second Ward, Councilor Baker reported:

- Ward Items – City staff is working on a couple of ward items.

- Committee Update – Attended the HRA meeting. He thanked the community for their votes in the general election.

Third Ward, Councilor Howland reported:

- Ward Items – A business owner contacted him who is looking to expand his business. He will miss the next council meeting as he is performing in the next Albert Lea Community Theatre presentation of ELF and the final rehearsal is on November 28th.
- Committee Update – None

Fourth Ward, Councilor Olson reported:

- Ward Items – None
- Committee Update – Attended the HRA meeting. He reported the new HRA Director is asking for a volunteer from the board to review the budget for next year.

Fifth Ward, Councilor Rasmussen reported:

- Ward Items – None
- Committee Update – None

Sixth Ward, Councilor Brooks reported:

- Ward Items – Thanked the Public Works department for their assistance in resolving a homeowner's issue
- Committee Update – None

MAYOR'S REPORT:

- Small Business Saturday is November 26th.
- Tuesday, November 15th – If you are a Harry Potter fan, come on out to the Albert Lea Public Library tomorrow, from 4:00p.m. to 6:00p.m., to celebrate the 25th Anniversary of Harry Potter, held in the Children's room.
- Friday, November 18th – The Albert Lea Senior Center will hold a defensive driving course from 9 a.m. – 1 p.m. Visit the Senior Center at Skyline Plaza for more information and other programs.
- Sunday, November 20th – Albert Lea Cantori Choir will be performing at United Methodist Church, "Singing in the Season". Venue opens at 2:30p.m., concert starts at 3:00p.m.
- Thursday, November 24th – Thanksgiving Day!
- Every Sunday in November – Public Skate from 4:30-6:00 p.m. at the City Arena. \$5 per skater, \$2 more for skate rental. Or save a little by registering online or buying a 20-admission pass. Follow Albert Lea Recreation on Facebook for more information.
- Attended the Port Authority meeting and reports some fun projects are coming forward.
- He thanked all the people who ran for office in this year's election.

CITY MANAGER REPORT

- Reports a few applications have been received from individuals' and proposals from firms for the attorney position

- Staff has been working on draft RFPs and proposals on properties that are scheduled for closing.
- Staff has been reviewing benefits and different functions within the organization including activities to create a more positive culture within the City.
- Asked the architects to modify the building plans for the City Hall
- He is working on an item for ward 6
- Staff continues on exploring ideas on how to fund for the WWTP updates as well as the bonding bill in the works.
- He spoke of economic and social mobility and how it relates to the scholarship program presented earlier.
- The school district is considering the addition of an SRO in order to become proactive. This may be a cost share between the school district and the City. More information will be presented at a later date.

APPROVAL OF CLAIMS

A. Resolution 22-249 Approving Claims (1). Presentation of Claims Over \$25,000

The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report. In addition, Maras displayed a list of claims over \$25,000 for the public's viewing, transparency and education.

Motion made by Councilor Brooks to approve payment of claims as presented. Seconded by Councilor Rasmussen. On roll call vote, the following councilors voted in favor of said motion: Murray, Baker, Howland, Olson, Rasmussen, Brooks, and Mayor Rasmussen. Mayor Rasmussen declared the motion passed.

(See Secretary's Original Resolution 22-249
Included with these minutes)

ADJOURNMENT: 8:01 P.M.

Motion made by Councilor Murray, seconded by Councilor Howland. That there being no further business, the Council meeting adjourn until the next regular meeting of the Albert Lea City Council at 7:00 p.m. on Monday, November 28, 2022. On roll call vote, all councilors voted in favor of said motion.

Mayor Rasmussen declared the motion passed and the meeting adjourned.

Mayor Vern Rasmussen, Jr.

Daphney Maras
Secretary of the Council

**WORK SESSION MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
November 14, 2022 5:30 P.M.**

PRESENT: Mayor Vern Rasmussen Jr., Councilors Rich Murray, Larry Baker, Jason Howland, Reid Olson, Robert Rasmussen, and Al Brooks. Also present were, City Manager Ian Rigg, Public Works Director Steven Jahnke, Human Resource Director Mike Zelenak, Sergeant-at-Arms-Public Safety Director JD Carlson, and City Clerk Daphney Maras.

I. REVIEW COUNCIL MEETING AGENDA OF NOVEMBER 14, 2022

City Manager Rigg reviewed the council meeting agenda providing background on each item. Council asked questions to which staff responded.

PLEDGE OF ALLEGIANCE

CEREMONIAL ITEMS

- A. Proclamation Declaring Small Business Saturday, November 26, 2022

PUBLIC FORUM

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes Of The October 24, 2022 Regular Council Meeting
- B. Approve Minutes Of The October 24, 2022 Work Session
- C. License & Permits
- D. Resolution Deferring Special Assessment for Parcel Number 34-180-0660 (Job 2201 The 2022 Pillsbury & Freeborn Avenue Project)
- E. Resolution Approving Lawful Gambling Permit - AL Amateur Hockey Association
- F. Resolution Supporting Active Transportation Grant Application For The Blake Avenue Sidewalk Extension Project – 2022 Misc. 370
- G. Resolution Approving Capital Equipment Purchase

PETITIONS, REQUESTS AND COMMUNICATIONS

- A. Community Scholarship Presentation by Phillip Johnson

UNFINISHED BUSINESS

- A. Ordinance 22-085 Amending Part II – Chapter 20 Fire Prevention and Protection (2nd Reading)

NEW BUSINESS

- A. Resolution Approving Publication of Summary Ord 22-085 – Fire Prevention and Protection
- B. Public Hearing on Levying Special Assessments For Miscellaneous Delinquent Water/Sewer Accounts and Miscellaneous Delinquent Accounts Receivables
 - B1. Resolution Levying Special Assessments for Miscellaneous Delinquent Water/Sewer

Accounts and Miscellaneous Delinquent Accounts Receivables

- C. Public Hearing Regarding Broadway Ridge Grant Funding For 101 South Broadway – Albert Lea Art Center
 - C1. Resolution Authorizing Broadway Ridge Renewal Grant Funding For 101 South Broadway – Albert Lea Art Center
- D. Public Hearing Regarding Broadway Ridge Grant Funding For 218 South Washington Ave. – Honey Pot Holdings, LLC
 - D1. Resolution Authorizing Broadway Ridge Renewal Grant Funding For 218 South Washington Ave. – Honey Pot Holdings, LLC
- E. Resolution Authorizing The Publication Of RFPs For The Sale And Development Of City Owned Properties.
- F. Resolution Awarding Professional Engineering Services Agreement With Bolton & Menk For Wastewater Treatment Plant (WWTP) – Job 2108

MAYOR AND COUNCIL REPORTS

CITY MANAGER REPORT

APPROVAL OF CLAIMS

- A. Resolution Approving Claims
 - (1). Presentation of Claims Over \$25,000

I. WELLNESS PROGRAM PRESENTATION

Human Resource Director Mike Zelenak delivered details of the proposed wellness program for City employees. The program was designed by the employee wellness committee that consists of City employees including union representatives. He explained the program was created as a result of questions that have repeatedly come up during contract negotiations regarding how to handle the sick leave hours that many employees do not use, and the City pays out upon separation. The City's wellness package currently offers an employee to earn 8 hours a month of sick leave with maximum accumulation of up to 960 hours annually. The new program would allow employees to cash in a portion of their sick leave hours to purchase a wellness item e.g. a bicycle or a gym membership, while maintaining a certain number of hours in the sick leave bank to provide for paid time off should they or a family member become ill. Howland and Murray asked questions to which Zelenak responded. Council and staff exchanged dialogue including items considered as a health benefit. Council will review the proposal and respond at the December 12th council meeting.

II. REVIEW OF 2023 FEE SCHEDULE CHANGES

City Manager Rigg displayed a slide outlining the proposed fee scheduled changes to go into effect beginning in 2023. He provided highlights listing some of the more significant changes and offered clarification and descriptions of several fees. He emphasized the water and sewer rates will be presented for council approval in a separate resolution. The Final Fee Schedule resolution and the water & Sewer rate increase resolution will be presented for approval at the December 12th council meeting.

III. **3rd QUARTER BUDGET REPORT** – This item was postponed until the November 28th work session.

ADJOURNMENT: 6:32 PM

Dated this 14th day of November, 2022

Daphney Maras
Council Secretary

5C - Licenses and Permits

Council Approval 11-28-2022

All Licenses Listed Are Located In Albert Lea Unless Otherwise Indicated

CANNABINOID PRODUCTS

Happy Tree

TOBACCO

Happy Tree

HOTEL/MOTEL

Country Inn & Suites - Albert Lea

RESOLUTION 22-

Introduced by Councilor

RESOLUTION AUTHORIZING AGREEMENT WITH CITY OF HOLLANDALE FOR
ENFORCEMENT OF CERTAIN ORDINANCES

WHEREAS, the City of Hollandale is authorized and empowered to provide for various types of investigations and enforcement to ensure compliance with the City's Ordinances; and

WHEREAS, it is the desire of the parties and the purpose of this Agreement that certain services be performed by the City of Albert Lea on behalf of the City of Hollandale;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City Council hereby approves the proposed Agreement with the City of Hollandale and authorizes the Mayor and City Manager to enter into such Agreement.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon the following voted in favor thereof: Councilors Murray, Baker, Howland, Olson, Rasmussen, Brooks, and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the resolution passed.

And the following voted against the same: None

Introduced, read and passed November 28, 2022

Mayor Vern Rasmussen, Jr.

Filed and attested November 29, 2022

Secretary of the Council

RESOLUTION 22-

Introduced by Councilor

RESOLUTION RESCINDING RESOLUTION 99-109 GRANTING A DIVISION AND
CONSOLIDATION OF LOTS OF RECORD

WHEREAS, on June 15, 1999 the City Council adopted Resolution 99-109 and recorded as Document No. 403566 granting a division and consolidation of lots of record by an Administrative Survey in Lots 1 & 2, Block 1, Mellang Addition in the SE ¼ SE ¼ Section 17-T102N-R21W located in Albert Lea, MN, Freeborn County; and

WHEREAS, the current owners wish to have the administrative survey line removed to allow for future flexibility for sales; and

WHEREAS, the County Auditor Treasurer has agreed this would be the course of action in order to facilitate future use and sale of the property; and

WHEREAS, the City Zoning Official determined this course of action would be appropriate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That Resolution 99-109 is hereby rescinded.

Sec. 2. That the final result is that parcels existing pre-1999 will remain legally in place.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor, and upon a vote being taken thereon, the following voted in favor thereof: Councilors Murray, Baker, Howland, Olson, Rasmussen, Brooks, and Mayor Rasmussen Jr.;

And, the following voted against the same: None.

Introduced and passed this 28th day of November 2022

Mayor Vern Rasmussen Jr.

Filed and attested this 29th day of November, 2022

Secretary of the Council

RESOLUTION 22-

Introduced by Councilor

RESOLUTION ABATING ASSESSMENTS ON CERTAIN PROPERTIES

WHEREAS, the City implemented a fee with the assumption of sump pumps connected to the sanitary sewer without inspections, and

WHEREAS, proof of inspection for Parcel #34.048.2590 was apparently lost by staff and fees intended to be held in abeyance until later confirmation, and

WHEREAS, Parcel #34.048.2590 was assessed prior to confirmation, and

WHEREAS, it has been confirmed by City staff that Parcel #34.048.2590 had no sump pump to connect to the sanitary sewer system;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the County Auditor abate the I&I portion (\$600) of payable in 2021 assessment and the I&I portion (\$650) of payable in 2022 assessment to 1436 Frank Hall Drive, Parcel #34.048.2590.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Murray, Baker, Howland, Olson, Rasmussen, Brooks and Mayor Rasmussen Jr.;

And, the following voted against the same: None.

Introduced and passed this 28th day of November, 2022

Mayor Vern Rasmussen Jr.

Filed and attested this 29th day of November, 2022

Secretary of the Council

RESOLUTION 22-XXX

Introduced by Councilor

RESOLUTION APPROVING CONTRACT WITH COUNCILMEMBER AL D. BROOKS dba
BROOKS SAFETY EQUIPMENT

WHEREAS, Al D. Brooks, is the 6th Ward councilmember of the City and will be financially interested in the contract; and

WHEREAS, it is determined that the contract price of \$853.89 is as low as, or lower than, the price at which the services can be obtained elsewhere at this time; and

WHEREAS, the contract is not one that is required to be competitively bid;

WHEREAS, an affidavit of official interest in this claim is on file;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City Treasurer is directed to make the above referenced payment on behalf of the City to Al D. Brooks dba Brooks Safety Equipment in the amount of \$853.89

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Murray, Baker, Howland, Olson, Rasmussen, and Mayor Rasmussen.

And the following voted against the same: None. Councilor Brooks abstained.

Introduced and passed November 28, 2022

Mayor Vern Rasmussen, Jr.

Filed and attested November 29, 2022

Secretary of the Council

RESOLUTION 22 -

Introduced by Councilor

RESOLUTION APPROVING CLAIMS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the claims, as presented in the attached exhibit for Check #83640 through #83759 in the amount of \$657,497.49 are approved and the City Treasurer is hereby directed to disburse said amounts with payment to be made from the fund indicated.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Murray, Baker, Howland, Olson, Rasmussen, Brooks and Mayor Rasmussen, Jr.;

And the following voted against the same: None. Mayor Rasmussen declared the resolution passed.

Introduced and passed this 28th day of November, 2022

Mayor Vern Rasmussen, Jr.

Filed and attested this 29th day of November, 2022

Secretary of the Council

Claims Over \$25,000

City of Albert Lea Council Meeting 11/28/2022

- **\$35,395.50 – Growmark, Inc**
Diesel Fuel – 7,401 Gallons
- **\$46,351.43 – SRF Consulting Group Inc**
E. Main Street Resurfacing & Trail – Project 1805
- **\$47,696.24 – WHKS & Co**
E. Main Street Resurfacing MN DOT Project – Project 1806
- **\$50,000.00 – Schoolhouse LLC**
Final 1/3 Payment – WHDF Loan
- **\$66,239.66 – Freeborn Mower Electric Cooperative**
Electric Service – Various Locations



Accounts Payable

Checks for Approval

User: NThoms
 Printed: 11/22/2022 - 9:46 AM



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	11/18/2022	101 General	Accrued PERA Payable	PERA		30,683.89
0	11/18/2022	101 General	Accrued PERA Payable	PERA		41,268.79
0	11/18/2022	101 General	Accrued Medicare Payable	Internal Revenue Service		51.75
0	11/18/2022	101 General	Accrued Medicare Payable	Internal Revenue Service		4,973.91
0	11/18/2022	101 General	Accrued FICA Payable	Internal Revenue Service		12,867.23
0	11/18/2022	101 General	Federal Withholding Payable	Internal Revenue Service		352.46
0	11/18/2022	101 General	Federal Withholding Payable	Internal Revenue Service		30,322.18
0	11/18/2022	101 General	Accrued FICA Payable	Internal Revenue Service		221.27
0	11/18/2022	101 General	Accrued FICA Payable	Internal Revenue Service		221.27
0	11/18/2022	101 General	Accrued Medicare Payable	Internal Revenue Service		51.75
0	11/18/2022	101 General	Accrued FICA Payable	Internal Revenue Service		12,867.23
0	11/18/2022	101 General	Accrued Medicare Payable	Internal Revenue Service		4,973.91
0	11/18/2022	101 General	Other Payroll Deduct Payable	Minnesota Department of Human Services		997.67
0	11/18/2022	101 General	State Withholding Payable	Minnesota Department of Revenue		14,364.46
0	11/18/2022	101 General	State Withholding Payable	Minnesota Department of Revenue		187.23
0	11/18/2022	101 General	Other Payroll Deduct Payable	Sun Life Financial		1,193.97
0	11/18/2022	101 General	Life Insurance Payable	Sun Life Financial		242.52
0	11/18/2022	101 General	Long-term Disability Payable	Sun Life Financial		978.08
0	11/18/2022	101 General	Other Payroll Deduct Payable	Sun Life Financial		1,193.97
0	11/18/2022	101 General	Union Dues Payable	MNPEA		75.00
0	11/18/2022	101 General	Union Dues Payable	Minnesota Public Employees Association		780.00
0	11/18/2022	101 General	Union Dues Payable	Minnesota Public Employees Association		468.00
0	11/18/2022	101 General	Deferred Compensation Payable	MN State Retirement System		967.97
0	11/18/2022	101 General	Deferred Compensation Payable	MN State Retirement System		15,494.65
0	11/18/2022	101 General	Deferred Compensation Payable	MN State Retirement System		200.00
0	11/18/2022	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		117.31
0	11/18/2022	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		937.31
0	11/18/2022	101 General	Other Payroll Deduct Payable	AFLAC Group Insurance		310.87
0	11/18/2022	101 General	Other Payroll Deduct Payable	AFLAC Group Insurance		557.75
0	11/18/2022	101 General	Other Payroll Deduct Payable	Employee Benefit Fund		53.00
0	11/18/2022	101 General	Union Dues Payable	IAFF Local 1041		930.60
0	11/18/2022	101 General	Deferred Compensation Payable	Mission Square Plan Services		4,609.06
0	11/18/2022	101 General	Deferred Compensation Payable	Mission Square Plan Services		1,027.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	11/18/2022	101 General	Deferred Compensation Payable	Mission Square Plan Services		795.00
0	11/18/2022	101 General	Credit Union Payable	City and County Employees Federal Credit Union		13,711.38
0	11/18/2022	101 General	Other Payroll Deduct Payable	AFLAC Group Insurance		557.75
0	11/18/2022	101 General	Other Payroll Deduct Payable	AFLAC Group Insurance		310.87
0	11/18/2022	101 General	Other Payroll Deduct Payable	Sun Life Financial		1.72
0	11/18/2022	101 General	Other Payroll Deduct Payable	Sun Life Financial		1.72
0	11/18/2022	101 General	Other Payroll Deduct Payable	Sun Life Financial		1.72
0	11/18/2022	101 General	Telephone & Internet	Danielle Bakken		30.00
0	11/18/2022	101 General	Telephone & Internet	Ben Bangert		30.00
0	11/18/2022	101 General	Telephone & Internet	Bart Berven		30.00
0	11/18/2022	101 General	Telephone & Internet	Megan Boeck		60.00
0	11/18/2022	101 General	Telephone & Internet	Kristi Brutlag		60.00
0	11/18/2022	101 General	Telephone & Internet	James D Carlson		30.00
0	11/18/2022	101 General	Telephone & Internet	James D Carlson		30.00
0	11/18/2022	101 General	Telephone & Internet	Trevor DeRaad		30.00
0	11/18/2022	101 General	Telephone & Internet	Kevin Flattum		30.00
0	11/18/2022	101 General	Telephone & Internet	Robert Furland		60.00
0	11/18/2022	101 General	Telephone & Internet	Dennis Glassel		30.00
0	11/18/2022	101 General	Telephone & Internet	Clark Hagen		30.00
0	11/18/2022	101 General	Telephone & Internet	Ryan Hajek		15.00
0	11/18/2022	101 General	Telephone & Internet	Darren Hanson		60.00
0	11/18/2022	101 General	Telephone & Internet	Christopher Hebblewhite		30.00
0	11/18/2022	101 General	Telephone & Internet	Joshua Heilman		30.00
0	11/18/2022	101 General	Telephone & Internet	Teresa Kauffmann		30.00
0	11/18/2022	101 General	Telephone & Internet	Jeffery Laskowske		60.00
0	11/18/2022	101 General	Telephone & Internet	Michael Lillibridge		60.00
0	11/18/2022	101 General	Telephone & Internet	Christopher Lowe		60.00
0	11/18/2022	101 General	Telephone	Catherine Malakowsky		60.00
0	11/18/2022	101 General	Telephone & Internet	Daphney Maras		30.00
0	11/18/2022	101 General	Telephone & Internet	Darin Palmer		60.00
0	11/18/2022	101 General	Telephone & Internet	Robert Rice		60.00
0	11/18/2022	101 General	Telephone & Internet	Brad Skogheim		30.00
0	11/18/2022	101 General	Telephone & Internet	Wayne Sorensen		60.00
0	11/18/2022	101 General	Telephone & Internet	Jeffrey Strom		60.00
0	11/18/2022	101 General	Telephone & Internet	Michael Westney		30.00
0	11/18/2022	101 General	Telephone & Internet	Ryan Hajek		15.00
0	11/18/2022	101 General	Telephone & Internet	Steven Jahnke		60.00
0	11/18/2022	101 General	Telephone & Internet	Michael Zelenak		30.00
0	11/18/2022	601 Water	Telephone & Internet	Tracy Fjeldberg		30.00
0	11/18/2022	601 Water	Telephone & Internet	Mitchell Johnson		60.00
0	11/18/2022	601 Water	Telephone & Internet	Ryan Hajek		15.00
0	11/18/2022	602 Sewer	Telephone & Internet	Dustin White		30.00
0	11/18/2022	602 Sewer	Telephone & Internet	Brandon Huston		60.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	11/18/2022	602 Sewer	Telephone & Internet	Ryan Hajek		15.00
0	11/28/2022	101 General	Other Payroll Deduct Payable	WEX Health Inc		10,479.98
0	11/28/2022	101 General	Sales Tax Payable	Minnesota Department of Revenue		4,621.00
0	11/28/2022	101 General	Taxes & Licenses	Minnesota Department of Revenue		377.83
0	11/28/2022	101 General	Taxes & Licenses	Minnesota Department of Revenue		8.75
0	11/28/2022	101 General	Taxes & Licenses	Minnesota Department of Revenue		55.02
0	11/28/2022	101 General	Credit Card & Bank Fees	US Bank		2.65
0	11/28/2022	101 General	Credit Card & Bank Fees	US Bank		44.59
0	11/28/2022	101 General	Credit Card & Bank Fees	US Bank		12.10
0	11/28/2022	101 General	Credit Card & Bank Fees	US Bank		169.07
0	11/28/2022	101 General	Credit Card & Bank Fees	US Bank		513.15
0	11/28/2022	601 Water	Credit Card & Bank Fees	Bluefin Payment Systems		1,678.63
0	11/28/2022	601 Water	Credit Card & Bank Fees	US Bank		38.98
0	11/28/2022	602 Sewer	Credit Card & Bank Fees	US Bank		24.85
0	11/28/2022	602 Sewer	Credit Card & Bank Fees	Bluefin Payment Systems		1,678.63
0	11/28/2022	602 Sewer	Taxes & Licenses	Minnesota Department of Revenue		98.48
0	11/28/2022	603 Solid Waste	Sales Tax Payable	Minnesota Department of Revenue		1,065.00
0	11/28/2022	603 Solid Waste	Refuse Fee	Minnesota Department of Revenue		704.00
0	11/28/2022	101 General	Management Services	Humane Society of Freeborn County		350.00
0	11/28/2022	101 General	Safety Equipment	Jared Bair		89.99
0	11/28/2022	101 General	Travel Expense	Daphney Maras		25.63
0	11/28/2022	602 Sewer	Travel Expense	Brandon Huston		146.35
0	11/28/2022	101 General	Street Maintenance Materials	Ulland Brothers, Inc.		1,081.08
0	11/28/2022	601 Water	Street Maintenance Materials	Ulland Brothers, Inc.		7,228.62
0	11/28/2022	601 Water	Uniforms	Mark Walton		255.00
0	11/28/2022	602 Sewer	Vehicle/Equipment Repairs	Quality Flow Systems, Inc		700.00
0	11/28/2022	601 Water	Uniforms	Tyler Olson		219.99
0	11/28/2022	601 Water	Uniforms	Richard Roberts		214.98
0	11/28/2022	602 Sewer	Chemicals & Chemical Products	State Industrial Products		1,028.80
0	11/28/2022	602 Sewer	Chemicals & Chemical Products	State Industrial Products		1,275.24
0	11/28/2022	601 Water	Credit Card & Bank Fees	Springbrook Holdings Company LLC		1,161.25
0	11/28/2022	602 Sewer	Credit Card & Bank Fees	Springbrook Holdings Company LLC		1,161.25
0	11/28/2022	101 General	Engineering Fees	Ulland Brothers, Inc.		-1,055.86
0	11/28/2022	401 Capital Project Revolving Fund	Improvements Other Than Bldgs	Ulland Brothers, Inc.		15,083.69
0	11/28/2022	401 Capital Project Revolving Fund	City Engineering Charge	Ulland Brothers, Inc.		1,055.86
83640	11/18/2022	101 General	Vision Care Payable	Fidelity Security Life		203.42
83640	11/18/2022	101 General	Vision Care Payable	Fidelity Security Life		203.42
83641	11/18/2022	101 General	Other Payroll Deduct Payable	LegalShield		222.34
83641	11/18/2022	101 General	Other Payroll Deduct Payable	LegalShield		222.34
83642	11/18/2022	101 General	Life Insurance Payable	NCPERS Minnesota Group Life Ins		296.00
83642	11/18/2022	101 General	Life Insurance Payable	NCPERS Minnesota Group Life Ins		296.00
83643	11/28/2022	225 Airport	Expert & Professional Services	Albert Lea Airport, Inc		2,200.00
83643	11/28/2022	225 Airport	Building Maintenance	Albert Lea Airport, Inc		850.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
83644	11/28/2022	101 General	Management Services	Albert Lea Community Theater, Inc.		625.00
83645	11/28/2022	101 General	Building Maintenance	Albert Lea Electric		180.00
83645	11/28/2022	602 Sewer	Expert & Professional Services	Albert Lea Electric		568.50
83646	11/28/2022	101 General	Expert & Professional Services	Albert Lea Family Y		120.00
83647	11/28/2022	601 Water	Legal Notices Publishing	Albert Lea Newspapers, Inc		115.08
83647	11/28/2022	602 Sewer	Legal Notices Publishing	Albert Lea Newspapers, Inc		115.08
83647	11/28/2022	227 Broadway Ridge Renewal Grant	Legal Notices Publishing	Albert Lea Newspapers, Inc		92.40
83648	11/28/2022	101 General	General/Office Supplies	All American Arena Products		1,733.55
83649	11/28/2022	101 General	Safety Equipment	Amazon Capitol Services, Inc.		152.27
83649	11/28/2022	101 General	General/Office Supplies	Amazon Capitol Services, Inc.		81.76
83649	11/28/2022	101 General	General/Office Supplies	Amazon Capitol Services, Inc.		285.97
83650	11/28/2022	101 General	Laundry Services	Aramark Uniform & Career Apparel Group		64.86
83650	11/28/2022	101 General	Laundry Services	Aramark Uniform & Career Apparel Group		36.09
83650	11/28/2022	101 General	Laundry Services	Aramark Uniform & Career Apparel Group		36.09
83650	11/28/2022	101 General	Laundry Services	Aramark Uniform & Career Apparel Group		64.86
83651	11/28/2022	602 Sewer	Telephone & Internet	AT&T Mobility II LLC		24.29
83652	11/28/2022	101 General	Books	Baker and Taylor, Inc.		411.43
83652	11/28/2022	101 General	Books	Baker and Taylor, Inc.		202.08
83652	11/28/2022	101 General	Books	Baker and Taylor, Inc.		284.64
83652	11/28/2022	101 General	Audio Visual	Baker and Taylor, Inc.		20.34
83653	11/28/2022	101 General	Legal Fees	Barna, Guzy & Steffen, Ltd		4,500.00
83654	11/28/2022	101 General	Legal Fees	Baudler, Maus, Forman & King, LLP		7,950.00
83654	11/28/2022	101 General	Legal Fees	Baudler, Maus, Forman & King, LLP		487.50
83654	11/28/2022	101 General	Legal Fees	Baudler, Maus, Forman & King, LLP		375.00
83654	11/28/2022	101 General	Legal Fees	Baudler, Maus, Forman & King, LLP		4,318.00
83655	11/28/2022	492 2022 CIP - Bonded Projects	Expert and Professional Fees	Bolton and Menk, Inc		2,150.00
83655	11/28/2022	492 2022 CIP - Bonded Projects	Cash and Investments	Bolton and Menk, Inc		-2,150.00
83655	11/28/2022	492 2022 CIP - Bonded Projects	Cash	Bolton and Menk, Inc		2,150.00
83655	11/28/2022	601 Water	Engineering Fees	Bolton and Menk, Inc		7,080.00
83656	11/28/2022	602 Sewer	Vehicle/Equipment Parts	Bomgaars Supply Inc		5.18
83656	11/28/2022	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		25.99
83656	11/28/2022	602 Sewer	General/Office Supplies	Bomgaars Supply Inc		122.24
83656	11/28/2022	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		73.54
83656	11/28/2022	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		-20.98
83656	11/28/2022	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		7.38
83656	11/28/2022	101 General	General/Office Supplies	Bomgaars Supply Inc		1.85
83656	11/28/2022	101 General	General/Office Supplies	Bomgaars Supply Inc		18.99
83656	11/28/2022	440 Future TIF-300 Block Broadway	Expert & Professional Services	Bomgaars Supply Inc		24.99
83656	11/28/2022	101 General	Uniforms	Bomgaars Supply Inc		174.99
83656	11/28/2022	101 General	General/Office Supplies	Bomgaars Supply Inc		6.72
83656	11/28/2022	101 General	General/Office Supplies	Bomgaars Supply Inc		-4.80
83656	11/28/2022	101 General	Lubricants & Additives	Bomgaars Supply Inc		44.10
83656	11/28/2022	101 General	General/Office Supplies	Bomgaars Supply Inc		149.99

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
83656	11/28/2022	601 Water	General/Office Supplies	Bomgaars Supply Inc		27.90
83656	11/28/2022	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		7.99
83656	11/28/2022	101 General	Minor Equipment & Tools	Bomgaars Supply Inc		17.18
83656	11/28/2022	101 General	General/Office Supplies	Bomgaars Supply Inc		24.64
83656	11/28/2022	603 Solid Waste	General/Office Supplies	Bomgaars Supply Inc		23.98
83656	11/28/2022	602 Sewer	General/Office Supplies	Bomgaars Supply Inc		63.95
83656	11/28/2022	601 Water	Safety Equipment	Bomgaars Supply Inc		129.99
83657	11/28/2022	101 General	Safety Equipment	Al D. Brooks		373.59
83657	11/28/2022	601 Water	Expert & Professional Services	Al D. Brooks		445.48
83657	11/28/2022	603 Solid Waste	Safety Equipment	Al D. Brooks		34.82
83658	11/28/2022	101 General	Building Maintenance	Cedar Valley Services, Inc		1,476.53
83659	11/28/2022	101 General	Training & Education	Certified Pool Trainers		380.00
83660	11/28/2022	210 Senior Center	Telephone & Internet	Charter Communications		174.40
83661	11/28/2022	101 General	Telephone & Internet	Charter Communications		129.38
83662	11/28/2022	101 General	Building Maintenance	Christianson Plumbing & Heating LLP		99.50
83663	11/28/2022	230 Economic Development	Expert & Professional Fees	Consolidated Lumber Company, LLC		431.78
83663	11/28/2022	230 Economic Development	Expert & Professional Fees	Consolidated Lumber Company, LLC		190.80
83663	11/28/2022	230 Economic Development	Expert & Professional Fees	Consolidated Lumber Company, LLC		301.47
83663	11/28/2022	230 Economic Development	Expert & Professional Fees	Consolidated Lumber Company, LLC		33.15
83663	11/28/2022	230 Economic Development	Expert & Professional Fees	Consolidated Lumber Company, LLC		118.00
83664	11/28/2022	230 Economic Development	Expert & Professional Fees	Construction Solutions LLC		640.00
83664	11/28/2022	230 Economic Development	Expert & Professional Fees	Construction Solutions LLC		400.00
83665	11/28/2022	601 Water	General/Office Supplies	Core & Main LP		208.45
83665	11/28/2022	602 Sewer	Vehicle/Equipment Parts	Core & Main LP		487.24
83665	11/28/2022	601 Water	General/Office Supplies	Core & Main LP		865.78
83665	11/28/2022	601 Water	General/Office Supplies	Core & Main LP		38.93
83665	11/28/2022	601 Water	General/Office Supplies	Core & Main LP		528.89
83666	11/28/2022	101 General	Vehicle/Equipment Parts	Crescent Electric Supply Company		28.87
83667	11/28/2022	101 General	Street Maintenance Materials	Croell, Inc.		572.10
83667	11/28/2022	101 General	Street Maintenance Materials	Croell, Inc.		315.05
83668	11/28/2022	101 General	Building Maintenance	Custom Communications, Inc.		278.47
83669	11/28/2022	101 General	Vehicle/Equipment Repairs	Dave Syverson, Inc.		4.20
83670	11/28/2022	101 General	Rents & Leases	De Lage Landen Inc		115.00
83671	11/28/2022	101 General	Rents & Leases	Driessen Water Inc		54.32
83671	11/28/2022	101 General	General/Office Supplies	Driessen Water Inc		21.15
83672	11/28/2022	602 Sewer	Vehicle/Equipment Parts	Electric Motor/Bearing Service, Inc		14.24
83672	11/28/2022	602 Sewer	Vehicle/Equipment Parts	Electric Motor/Bearing Service, Inc		27.90
83672	11/28/2022	602 Sewer	Vehicle/Equipment Repairs	Electric Motor/Bearing Service, Inc		519.88
83673	11/28/2022	101 General	Vehicle/Equipment Repairs	Fairchild Equipment		213.93
83674	11/28/2022	101 General	Street Maintenance Materials	Falkstone LLC		1,970.38
83674	11/28/2022	101 General	Street Maintenance Materials	Falkstone LLC		582.83
83674	11/28/2022	101 General	Shoreline/Building Maintenance	Falkstone LLC		2,032.72
83675	11/28/2022	101 General	General/Office Supplies	Farrell Equipment & Supply Co, Inc.		259.98

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
83676	11/28/2022	101 General	Vehicle/Equipment Parts	Fastenal Company		2.68
83676	11/28/2022	101 General	Safety Equipment	Fastenal Company		48.88
83676	11/28/2022	101 General	Vehicle/Equipment Parts	Fastenal Company		287.23
83676	11/28/2022	101 General	Minor Equipment & Tools	Fastenal Company		23.19
83677	11/28/2022	601 Water	General/Office Supplies	Ferguson Enterprises, Inc.		4,009.08
83678	11/28/2022	101 General	General/Office Supplies	Ferrellgas		56.91
83678	11/28/2022	101 General	General/Office Supplies	Ferrellgas		58.31
83679	11/28/2022	101 General	Legal Fees	Flaherty & Hood, PA		3,178.75
83679	11/28/2022	230 Economic Development	Legal Fees	Flaherty & Hood, PA		716.50
83680	11/28/2022	101 General	Building Maintenance	Keith Flatness		165.45
83681	11/28/2022	101 General	Periodicals & Magazines	Fons & Porter's Love of Quilting		32.97
83682	11/28/2022	101 General	Legal Notices Publishing	Freeborn County Recorder		46.00
83682	11/28/2022	101 General	Legal Notices Publishing	Freeborn County Recorder		46.00
83683	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		145.40
83683	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		364.92
83683	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		50.03
83683	11/28/2022	230 Economic Development	Expert & Professional Fees	Freeborn Mower Electric Cooperative		25.00
83683	11/28/2022	230 Economic Development	Expert & Professional Fees	Freeborn Mower Electric Cooperative		14.01
83683	11/28/2022	232 Housing Program Fund	Expert and Professional Servic	Freeborn Mower Electric Cooperative		25.00
83684	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		68.00
83685	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		46.14
83686	11/28/2022	602 Sewer	Electric Utilities	Freeborn Mower Electric Cooperative		44,134.01
83687	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		1,192.09
83688	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		3,521.81
83688	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		381.18
83689	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		134.91
83690	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		976.61
83690	11/28/2022	603 Solid Waste	Electric Utilities	Freeborn Mower Electric Cooperative		102.35
83690	11/28/2022	603 Solid Waste	Electric Utilities	Freeborn Mower Electric Cooperative		47.02
83691	11/28/2022	602 Sewer	Electric Utilities	Freeborn Mower Electric Cooperative		425.82
83692	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		13,959.43
83692	11/28/2022	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		238.23
83692	11/28/2022	210 Senior Center	Electric Utilities	Freeborn Mower Electric Cooperative		387.70
83693	11/28/2022	101 General	Rents & Leases	GreatAmerica Financial Svcs		525.12
83693	11/28/2022	101 General	Rents & Leases	GreatAmerica Financial Svcs		347.43
83693	11/28/2022	101 General	Rents & Leases	GreatAmerica Financial Svcs		366.70
83694	11/28/2022	602 Sewer	Motor Fuels	Growmark, Inc		3,751.17
83694	11/28/2022	101 General	Inventory - Fuel	Growmark, Inc		31,644.33
83695	11/28/2022	101 General	General/Office Supplies	GS Direct, Inc.		209.74
83696	11/28/2022	603 Solid Waste	Refuse Disposal	Hanson Tire Service of Albert Lea, Inc		730.00
83696	11/28/2022	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		20.00
83696	11/28/2022	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		100.00
83696	11/28/2022	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		100.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
83696	11/28/2022	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		740.96
83696	11/28/2022	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		740.96
83696	11/28/2022	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		120.00
83697	11/28/2022	101 General	Vehicle/Equipment Repairs	Harty Mechanical Inc.		3,009.32
83698	11/28/2022	101 General	General/Office Supplies	Emily Hassing		478.50
83699	11/28/2022	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		2,213.82
83699	11/28/2022	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		2,509.95
83700	11/28/2022	602 Sewer	General/Office Supplies	HD Supply Facilities Maintenance Ltd		21.40
83701	11/28/2022	101 General	Minor Equipment & Tools	Hillyard Inc.-Hutchinson		465.50
83702	11/28/2022	101 General	Travel Expense	Andrew Howard		1,189.96
83703	11/28/2022	101 General	Rents & Leases	Huber Supply Company Inc.		119.39
83704	11/28/2022	101 General	Employee Programs	Hy-Vee, Inc.		159.07
83705	11/28/2022	101 General	General/Office Supplies	Innovative Office Solutions, LLC		50.68
83706	11/28/2022	101 General	Expert & Professional Services	Jim & Dudes Plumbing & Heating, Inc.		790.69
83706	11/28/2022	101 General	Building Maintenance	Jim & Dudes Plumbing & Heating, Inc.		75.00
83706	11/28/2022	440 Future TIF-300 Block Broadway	Expert & Professional Services	Jim & Dudes Plumbing & Heating, Inc.		886.55
83707	11/28/2022	101 General	Lubricants & Additives	Karl's Carquest Auto Parts		63.00
83707	11/28/2022	101 General	Lubricants & Additives	Karl's Carquest Auto Parts		81.36
83707	11/28/2022	101 General	Vehicle/Equipment Parts	Karl's Carquest Auto Parts		5.34
83707	11/28/2022	101 General	Lubricants & Additives	Karl's Carquest Auto Parts		207.46
83707	11/28/2022	101 General	Minor Equipment & Tools	Karl's Carquest Auto Parts		193.99
83708	11/28/2022	101 General	Expert & Professional Services	Kriss Premium Products, Inc.		271.92
83709	11/28/2022	602 Sewer	Vehicle/Equipment Parts	L & M Boiler Systems, Inc		577.85
83709	11/28/2022	602 Sewer	Vehicle/Equipment Repairs	L & M Boiler Systems, Inc		2,378.50
83710	11/28/2022	101 General	Building Repair Supplies	Lawson Products Inc		87.82
83710	11/28/2022	101 General	Vehicle/Equipment Parts	Lawson Products Inc		324.02
83710	11/28/2022	101 General	General/Office Supplies	Lawson Products Inc		239.97
83711	11/28/2022	703 HealthIns/Workers Comp Reserve	Claims & Damages	League of MN Cities Insurance Trust		323.93
83712	11/28/2022	704 Property Liability Ins Reserve	Claims & Damages	League of MN Cities Insurance Trust		13,980.27
83713	11/28/2022	601 Water	General/Office Supplies	Locators and Supplies, Inc.		131.55
83714	11/28/2022	101 General	Rents & Leases	Loffler		1.16
83715	11/28/2022	401 Capital Project Revolving Fund	Expert & Professional Services	MacDonald & Mack Architects		750.00
83715	11/28/2022	401 Capital Project Revolving Fund	Expert & Professional Services	MacDonald & Mack Architects		200.00
83716	11/28/2022	101 General	Rents & Leases	Marco, Inc.		299.40
83717	11/28/2022	101 General	Expert & Professional Services	MCHS - Albert Lea and Austin		78.00
83718	11/28/2022	602 Sewer	General/Office Supplies	McMaster-Carr Supply Company		145.20
83719	11/28/2022	225 Airport	Expert & Professional Services	Mead and Hunt, Inc.		687.38
83719	11/28/2022	225 Airport	Expert & Professional Services	Mead and Hunt, Inc.		1,415.03
83720	11/28/2022	101 General	Dues & Subscriptions	Medtox Laboratories, Inc.		50.00
83721	11/28/2022	101 General	Books	Meredith Books		38.74
83722	11/28/2022	602 Sewer	Training & Education	MESERB		150.00
83723	11/28/2022	101 General	Minor Equipment & Tools	Metro Sales, Inc		3,251.00
83724	11/28/2022	225 Airport	Telephone & Internet	MetroNet Holding LLC		129.38

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
83725	11/28/2022	101 General	General/Office Supplies	Michael Todd & Company, Inc.		495.72
83726	11/28/2022	101 General	Audio Visual	Midwest Tape, LLC		4,000.00
83727	11/28/2022	601 Water	Taxes & Licenses	Minnesota Department of Health		23.00
83728	11/28/2022	101 General	Gas Utilities	Minnesota Energy Resources		18.81
83728	11/28/2022	101 General	Gas Utilities	Minnesota Energy Resources		67.59
83728	11/28/2022	101 General	Gas Utilities	Minnesota Energy Resources		79.52
83728	11/28/2022	101 General	Gas Utilities	Minnesota Energy Resources		881.73
83728	11/28/2022	101 General	Gas Utilities	Minnesota Energy Resources		347.60
83728	11/28/2022	101 General	Gas Utilities	Minnesota Energy Resources		18.81
83728	11/28/2022	601 Water	Gas Utilities	Minnesota Energy Resources		145.28
83728	11/28/2022	101 General	Gas Utilities	Minnesota Energy Resources		78.23
83728	11/28/2022	602 Sewer	Gas Utilities	Minnesota Energy Resources		7,924.89
83728	11/28/2022	101 General	Gas Utilities	Minnesota Energy Resources		308.00
83728	11/28/2022	101 General	Gas Utilities	Minnesota Energy Resources		267.45
83729	11/28/2022	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		108.60
83729	11/28/2022	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		195.48
83729	11/28/2022	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		361.63
83730	11/28/2022	601 Water	Taxes & Licenses	MN Dept of Labor and Industry		20.00
83730	11/28/2022	601 Water	Taxes & Licenses	MN Dept of Labor and Industry		10.00
83730	11/28/2022	601 Water	Taxes & Licenses	MN Dept of Labor and Industry		10.00
83731	11/28/2022	101 General	Safety Equipment	North American Safety, Inc		168.99
83732	11/28/2022	101 General	Vehicle/Equipment Parts	North Central International		88.54
83733	11/28/2022	101 General	Expert & Professional Services	Office of MN IT Services-Accts. Rec.		28.35
83733	11/28/2022	101 General	Expert & Professional Services	Office of MN IT Services-Accts. Rec.		127.05
83733	11/28/2022	101 General	Expert & Professional Services	Office of MN IT Services-Accts. Rec.		21.00
83734	11/28/2022	101 General	Refuse Disposal	OSI Environmental Inc		75.00
83735	11/28/2022	101 General	Building Maintenance	Plunkett's Pest Control Inc		62.13
83736	11/28/2022	101 General	Safety Equipment	Proline Distributing, Inc		489.11
83737	11/28/2022	101 General	General/Office Supplies	Quill Corporation		28.47
83737	11/28/2022	101 General	General/Office Supplies	Quill Corporation		274.99
83737	11/28/2022	101 General	Minor Equipment & Tools	Quill Corporation		299.99
83738	11/28/2022	101 General	Building Maintenance	Reim Roofing & Metal Construction, Inc.		682.58
83739	11/28/2022	601 Water	Printed Forms	RevSpring		133.33
83739	11/28/2022	602 Sewer	Printed Forms	RevSpring		133.33
83740	11/28/2022	101 General	Expert & Professional Services	Rohn Industries, Inc		45.84
83741	11/28/2022	101 General	General/Office Supplies	Schilling Supply Company		147.23
83742	11/28/2022	230 Economic Development	Loans Receivable - Forgivable	Schoolhouse LLC		50,000.00
83743	11/28/2022	101 General	General/Office Supplies	Schwaab, Inc.		69.99
83744	11/28/2022	101 General	Donations/ Civic Organizations	Senior Resources of Freeborn County		5,000.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		75.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		75.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		150.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		150.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		300.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		75.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		150.00
83745	11/28/2022	101 General	VehicleEquipmentRepairs	SHI International Corp		75.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		225.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		18.75
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		75.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		75.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		18.75
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		150.00
83745	11/28/2022	101 General	Vehicle/Equipment Repairs	SHI International Corp		75.00
83745	11/28/2022	601 Water	Vehicle/Equipment Repairs	SHI International Corp		18.75
83745	11/28/2022	601 Water	Vehicle/Equipment Repairs	SHI International Corp		75.00
83745	11/28/2022	602 Sewer	Vehicle/Equipment Repairs	SHI International Corp		75.00
83745	11/28/2022	602 Sewer	Vehicle/Equipment Repairs	SHI International Corp		18.75
83746	11/28/2022	210 Senior Center	Rent	Skyline Plaza Associates		3,400.00
83747	11/28/2022	492 2022 CIP - Bonded Projects	Engineering Fees	SRF Consulting Group, Inc		46,351.43
83747	11/28/2022	492 2022 CIP - Bonded Projects	Cash and Investments	SRF Consulting Group, Inc		-46,351.43
83747	11/28/2022	492 2022 CIP - Bonded Projects	Cash	SRF Consulting Group, Inc		46,351.43
83748	11/28/2022	101 General	Expert & Professional Services	Lynsie Stortroen		3,000.00
83749	11/28/2022	601 Water	Vehicle/Equipment Parts	Szymanski's S.I.Inc		596.00
83750	11/28/2022	101 General	Books	Taste of Home Books		38.81
83751	11/28/2022	440 Future TIF-300 Block Broadway	Expert & Professional Services	Thompson Sanitation, Inc.		282.50
83751	11/28/2022	230 Economic Development	Expert & Professional Fees	Thompson Sanitation, Inc.		282.50
83752	11/28/2022	101 General	General/Office Supplies	Tiger City Sports		2,098.00
83752	11/28/2022	101 General	General/Office Supplies	Tiger City Sports		275.00
83753	11/28/2022	201 Police Forfeitures	General/Office Supplies	Uline, Inc.		187.18
83754	11/28/2022	101 General	Prepaid Postage	US Postal Service (Hasler)		1,000.00
83755	11/28/2022	101 General	Telephone & Internet	Verizon Wireless Services LLC		362.57
83755	11/28/2022	101 General	Telephone & Internet	Verizon Wireless Services LLC		1,058.44
83756	11/28/2022	603 Solid Waste	Refuse Disposal	Waste Management of WI-MN		2,643.73
83756	11/28/2022	603 Solid Waste	Refuse Disposal	Waste Management of WI-MN		4,502.43
83756	11/28/2022	602 Sewer	Refuse Disposal	Waste Management of WI-MN		335.14
83756	11/28/2022	101 General	Expert & Professional Services	Waste Management of WI-MN		5,975.59
83756	11/28/2022	602 Sewer	Refuse Disposal	Waste Management of WI-MN		705.69
83756	11/28/2022	101 General	Refuse Disposal	Waste Management of WI-MN		322.64
83756	11/28/2022	101 General	Refuse Disposal	Waste Management of WI-MN		328.09
83756	11/28/2022	101 General	Refuse Disposal	Waste Management of WI-MN		142.00
83756	11/28/2022	101 General	Refuse Disposal	Waste Management of WI-MN		264.44
83756	11/28/2022	101 General	Refuse Disposal	Waste Management of WI-MN		194.95
83756	11/28/2022	101 General	Refuse Disposal	Waste Management of WI-MN		266.16
83757	11/28/2022	703 HealthIns/Workers Comp Reserve	Expert & Professional Services	WEX Health Inc		343.75
83758	11/28/2022	492 2022 CIP - Bonded Projects	Cash and Investments	WHKS & Co		-46,259.35

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83758	11/28/2022	492 2022 CIP - Bonded Projects	Cash	WHKS & Co		46,259.35
83758	11/28/2022	492 2022 CIP - Bonded Projects	Engineering Fees	WHKS & Co		46,259.35
83758	11/28/2022	492 2022 CIP - Bonded Projects	Engineering Fees	WHKS & Co		1,436.89
83758	11/28/2022	492 2022 CIP - Bonded Projects	Cash and Investments	WHKS & Co		-1,436.89
83758	11/28/2022	492 2022 CIP - Bonded Projects	Cash	WHKS & Co		1,436.89
83759	11/28/2022	101 General	General/Office Supplies	Winter Equipment Company		2,510.70
Report Total:						657,497.49