



AGENDA FOR THE WORK SESSION AND THE
REGULAR MEETING OF THE
ALBERT LEA CITY COUNCIL – APRIL 28, 2025
WORK SESSION – 5:30 PM – REGULAR MEETING – 7:00 PM

WORK SESSION – 5:30 PM

- I. STORMWATER UTILITY – BOLTON & MENK – TIM OLSON
- II. REVIEW COUNCIL MEETING AGENDA OF APRIL 28, 2025

REGULAR MEETING – 7:00 PM

- I. **CALL TO ORDER AND ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **CEREMONIAL ITEMS**
 - A. Proclamation Declaring May 2025 as Motorcycle Awareness Month
 - B. Proclamation Declaring May as REACT Month
 - C. Proclamation Declaring Building Safety Month
- IV. **PUBLIC FORUM**
- V. **CONSENT AND APPROVAL OF AGENDA**
 - A. Approve Minutes of the April 14, 2025 Regular Council Meeting
 - B. Approve Minutes of the April 14, 2025 Work Session
 - C. License & Permits
- VI. **PETITIONS, REQUESTS AND COMMUNICATIONS**
 - A. 2025 “Best Places to Work” in Southeast Minnesota – Sponsored by Workforce Development, Inc.
- VII. **UNFINISHED BUSINESS**
- VIII. **NEW BUSINESS**
 - A. Resolution Accepting Donations to the Recreation Department as Presented



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- B. Resolution Approving Corridor Grant and Assessment Agreement
- C. Resolution Accepting Bids and Awarding Contract for 2025 Bituminous Materials
- D. Resolution Accepting Bids and Awarding Contracts for the Splashpad Bathroom Construction (Job 2511)
- E. Resolution Appointing Human Rights Commission Members.

IX. MAYOR AND COUNCIL REPORTS

X. CITY MANAGER REPORT

XI. APPROVAL OF CLAIMS

- A. Resolution Approving Claims
 - (1). Presentation of Claims Over \$25,000

XII. ADJOURNMENT

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the City Council of the City of Albert Lea. This document does not claim to be complete and is subject to change



City Manager Report to Council
221 East Clark Street, Albert Lea, MN 56007
(507) 377-4330 – info@ci.albertlea.mn.us

To: Mayor and City Council
From: City Manager
Date: April 28, 2025
Re: April 28, 2025 City Council Meeting

V. CONSENT AND APPROVAL OF AGENDA

C. Licenses & Permits –

TREE TRIMMER

Double B Trees

MOBILE VENDOR

Cheverri Delicious Pupusas – Faribault, MN

VI. PETITIONS, REQUESTS AND COMMUNICATIONS

A. 2025 “Best Places to Work” in Southeast Minnesota – Sponsored by Workforce Development, Inc.

VII. UNFINISHED BUSINESS - None

VIII. NEW BUSINESS

A. Resolution Accepting Donations to the Recreation Department as Presented - *The Recreation Department is planning weekly programming for students ages 12-18 this summer. Cargill of Albert Lea is donating \$500 to the programs, which will include an escape room, archery tag, basketball and swimming. Look for details in the Summer Fun Guide being delivered soon to all households in Freeborn County.*

See attached resolution.

B. Resolution Approving Corridor Grant and Assessment Agreement – *This is a \$16,000 “loan” secured through assessments on the taxes that position the City above other potential lenders that have interest in the property. The grant is through*

the Corridor program and is under the \$25,000 limit. The agreement for the grant will help protect us from any remaining liabilities. The ability to assess is allowed because the primary purpose is not actually economic development, it is blight remediation and under state statute it is allowed with a maximum of a 5 year term. The choice of using Blight or Revolving Loan Fund came down to available funds as the original RLF (Fund 203) does have blight removal of a business structure as a use and currently it has a higher balance with no known request/projected uses in 2025. If it were less secure it would have come the Blight Fund.

See attached resolution.

C. Resolution Accepting Bids and Awarding Contract for 2025 Bituminous Materials –

Public Works has reviewed the bids opened Tuesday, April 22, 2025 for the 2025 Bituminous Material.

The city received three bids. Public Works is recommending the low bid from Flint Hills Resources of St. Paul, Minnesota with a bid of \$588.00/Ton delivered w/o tax for CRS-2P and \$553.00/Ton delivered w/o tax for CRS-2.

Below is a summary of the bids:

Flint Hills Resources

CRS-2P \$588.00 per ton delivered w/o tax

CRS-2 \$553.00 per ton delivered w/o tax

MEIGS Paving Asphalts & Emulsions

CRS-2P \$634.90 per ton delivered w/o tax

CRS-2 \$596.04 per ton delivered w/o tax

Jebro Inc.

CRS-2P \$718.01 per ton delivered w/o tax

CRS-2 \$688.01 per ton delivered w/o tax

Last year the low bid was \$592.00/Ton delivered w/o tax for CRS-2P and \$542.00/Ton delivered w/o tax for CRS-2.

See attached resolution.

- D. Resolution Accepting Bids and Awarding Contracts for the Splashpad Bathroom Construction (Job 2511) – *Public Works has reviewed the bids for the 2025 Splashpad Bathroom Construction – Job 2511. The splashpad bathroom and storage area will be located on the northwest corner of the north parking lot. The bathroom will be constructed with a combination of City forces and contractors.*

The total project cost with 10 percent contingencies is estimated to be \$177,783.00. The budget for this project was \$250,000. The bid abstract is attached. Staff recommends approval.

See attached resolution.

- E. Resolution Appointing Human Rights Commission Members and Established Duties-
The Albert Lea Human Rights Commission stopped meeting during the pandemic. Based on requests from several Albert Lea residents to revive the commission, the city sought applicants for this 7-member board. We received applications from 14 extremely well-qualified residents. Choosing only 7 was difficult, and the city encourages those not chosen to volunteer to help with Human Rights Commission activities or apply for a different volunteer board. The first order of business for the commission will be to provide the Council with recommendations on how to update the ordinance establishing the commission. The last update was in 2007 and state laws have changed since then, nullifying some of the purposes, duties and responsibilities of the commission. Human rights apply to all residents, including minorities, women, people with disabilities, senior citizens – everyone.

See attached resolution.

XI. APPROVAL OF CLAIMS

- A. Resolution Approving Claims – The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report.
- (1). Large Claims Over \$25,000 – When applicable, staff will present and display any claims over \$25,000 for the public's viewing, transparency and education.

**REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
April 14, 2025 – 7:00 P.M.**

PRESENT: Mayor Rich Murray, Councilors, Rachel Christensen, Larry Baker, Jason Howland, Keith Van Beek, Brian Anderson, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lakes National Law LLP, and Deputy City Clerk Karla Tukua.

ABSENT: Councilor Reid Olson and City Clerk Daphney Maras

ADDITIONAL STAFF PRESENT: Sergeant-at-Arms-Lieutenant Jeff Strom, Community Enrichment & Engagement Director Cathy Malakowsky, Building/Zoning Official Wayne Sorenson.

CALL TO ORDER AND ROLL CALL – Mayor Murray called the meeting to order at 7:00 PM. Deputy City Clerk Tukua administered roll call.

PLEDGE OF ALLEGIANCE – Mayor Murray asked all in attendance to stand and recite the Pledge of Allegiance.

CEREMONIAL ITEMS

Lieutenant Strom introduced Officer Gibson, stating he's been with the police force just over a year and this is his second Hat Trick award. Explaining a Hat Trick is arresting 3 individuals for impaired driving in a single shift. Strom then introduced Scott McConkey the Southern Minnesota Liaison for the Minnesota Office of Traffic Safety (OTS). Scott McConkey thanked the Mayor and Council for giving him the opportunity to present this recognition to an officer that has dedicated himself to doing all he can to remove impaired drivers from the roadway. . McConkey presented Officer Jacob Gibson with a Hockey Stick in Recognition of his 2nd Hat Trick Award in DWI arrests.

Lieutenant Strom spoke about an incident on Friday night of an impaired driver that took out a power pole on South Broadway. He mentioned when an event like this happens, it takes manpower and it takes the help of reserve officers. He said with the assistance of reserve officers, it frees up police officers to take care of other calls. The reserve officers are all volunteers and are instrumental in assisting the department.

Strom then introduced Police Reserve Officers Katelyn Kluender and Miguel Matos, explaining that Reserve Officer Jordan Flatness was not able to be here tonight. Deputy City Clerk Tukua administered the Oath of Office for Reserve Officers Kluender and Matos.

PUBLIC FORUM – No one spoke.

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes of the March 24, 2025 Regular Council Meeting
- B. Approve Minutes of the March 24, 2025 Work Session
- C. License & Permits

- E. Resolution Declaring Cinco de Mayo a Community Festival
- F. Resolution Declaring Wind Down Wednesdays' a Community Festival

Motion made by Councilor Baker, to approve the consent agenda as read, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-060 through 25-061
Included with these minutes)

PETITIONS, REQUESTS AND COMMUNICATIONS

Shell Rock River Watershed District – Fountain Lake Invasive Weed Discussion

Andy Henschel, Administrator of the Shell Rock River Watershed District, (SRRWD), gave a presentation on aquatic vegetation control. He stated they have been working with SOLitude Lake Management. They help with aquatic vegetation control and invasive species and that includes curly-leaf pond weed. He explained that in the places in Fountain Lake that have been dredged, they've seen dramatic increases in water quality. Saying that with better water quality, there's been a good response from aquatic submerged vegetation and that includes curly-leaf pondweed. He mentioned that curly-leaf is an invasive species and where the watershed is seeing it, is in the areas of Fountain Lake that have not been dredged. The watershed is looking to treat approximately 60 acres of the lake, which they would need to do when the water temp is between 50 to 60 degrees. Henschel stated they will use an herbicide called Aquathol®, explaining the details of this herbicide and that it is widely used in upper Minnesota. The SRRWD has used this herbicide in Pickerel Lake, where it cut the mass by 75 percent. He explained more of the details on the application process, the posting notices and SOLitudes responsibilities in the treatment. He displayed a map of Fountain Lake for Councils' review and noted the areas to be treated. He first showed the East Bay of Fountain Lake and then the West Bay areas. The total cost to treat the 60 acres is \$32,000. dollars.

There was additional dialog and questions in regards to the application, safety and DNR requirements. Henschel said the Watershed would be responsible to notify the public when the treatment would occur. He said 75% to 80% of the area to be treated is owned by the City of Albert Lea. Any area not owned by the city; the Watershed would work with the landowners individually on areas to be treated along their lakeshore. He mentioned the reason he was here today was to update the City on where they are at and if the Watershed did need the sign off, he'd want the City Manager to be able to sign off on the intent to treat.

In response to questions Henschel detailed the application process and explained that Fountain Lake would be treated once per year for the next 5 to 7 years to reduce the curly-leaf pond weed in the lake. Henschel showed a slide of pictures taken by drone, which showed the areas of heaviest curly-leaf vegetation. He said this was how they were able to determine where to treat in the lake. They will do this drone survey yearly to see if what they are doing is working and making adjustments as needed.

Baker asked about the dredging and how that project is coming. Henshel gave an overview of the watershed's plans for dredging in Bancroft Bay and the DNR permitting processes in regards to this. City Manager Rigg asked for permission to sign off on the agreement for the Watershed to treat Fountain Lake for curly-leaf, council confirmed.

UNFINISHED BUSINESS

A. Ordinance 25-133 Amending Chapter 2, Article IV, Departments (2nd Reading)

This is the second and final reading of the ordinance amending Chapter 2, Article IV, Departments. The ordinance change will separate the public safety department back into the police department and the fire department, each with a chief to oversee operations. Current staffing and needs of the community are better matched going back to this organizational structure. Staff recommends approval of this final reading.

Councilor Baker wanted to know if there would be any savings with this change. Rigg gave an overview of the process and salary changes based on the paygrade and step changes that occurred.

Motion made by Councilor Anderson, seconded by Councilor Van Beek. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Ordinance 25-133
Included with these minutes)

B. Resolution 25-062 Permitting Publication of Ordinance Summary – Chapter 2 Administration, Article VI Departments

Ordinance Summaries may be published if they reasonably inform the public of the effect and intent of the Ordinance. Summaries fulfill all legal requirements as if the entire summarized matter had been published and also directs the public how to obtain the complete Ordinance.

Motion made by Councilor Baker, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-062
Included with these minutes)

NEW BUSINESS

A. Resolution 25-063 Accepting Freeborn County Trail Association Donation for New Trailhead Building

The Freeborn County Trail Association presented a check to fund a Blazing Star Trail Shelter at Frank Hall Park. The City Council approved this project at its Aug. 26, 2024 meeting. The Parks Department will oversee placement, construction and maintenance of the shelter. The CVB and

Statewide Health Improvement Partnership are also donating toward the shelter that will welcome walkers and bicyclists while promoting Albert Lea.

Mayor Murray asked Cathy Malakowsky to step forward to present the donation check for \$66,800. She stated there are several members of the Freeborn County Trail Association here along with Holly Babcock from the CVB because the CVB also donated to the Trail Shelter.

Motion made by Councilor Anderson, seconded by Councilor Christensen. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-063
Included with these minutes)

B. Resolution 25-064 Ordering Plans for Project City Center 25-03: City Hall Security and Office Remodel

A committee was formed of staff members and three elected officials to review the safety and maintenance concerns of the City Center building. Repurposing of the old fire quarters and remodel of the library were not addressed but shall be at a later time under different funding sources. This project is estimated at \$1,451,788 and the City Manager is recommending a budget of \$1,500,000 in total for some IT improvements not listed and a budget for borrowing costs. Approximately \$1,000,000 will be paid by levy and \$500,000 paid by utilities. This resolution is the next step in authorizing the completion of construction designs and bidding the project. The final step will come later in awarding bids. A presentation was given at the workshop and Rigg asked that the presentation be given again now. Staff recommends approval.

Mayor Murray called on Building/Zoning Official Wayne Sorensen to give the presentation. Sorensen displayed a slide show which depicted the City Hall security upgrades and office remodel. He went through the lower level floorplan, covering the changes, noting the inspection and engineering work spaces. He explained there would be some sharing of equipment because of the open concept work spaces. Copiers, printers and plotters could be shared between departments on the lower level. He gave an overview of the IT/Server room, explaining that this is in close proximity of where the fiber optics from the County comes into the building. The city would be able to add all IT/Server functions into this one room, giving a new level of security. He added that there are two security windows added, giving them for the first time a secure area with plenty of room for interaction with the public. Sorensen went through the cost projections to the lower level, explaining that the window caulking and maintenance is an expense that would occur regardless. General renovations and exterior improvements come to \$285,000. Lower level renovation cost is estimated at \$370,650. Adding in the 10% contingency and design fees total costs to the general renovations and lower level is estimated at \$793,336.

Sorensen covered the upper level renovations floorplan. Noting one change is that there will be a dedicated city break room and wellness area for the first time. He went through the rest of the floorplan, covering the changes to be made. He displayed the construction cost projections for the upper level at \$594,175. Then with adding in the 10% contingency, an estimated inflation cost

of 21% if delayed for three years, which would add approximately \$137,254 and the estimated design fees, the total cost for the upper level, if done three years from now is estimated at \$869,931. The last cost slide showing the grand totals going through the general renovations, lower level renovation and then the upper level renovations giving a grand total of \$1,512,000. if done all at once. The conclusions of the architects is that the conditions of city hall is unfavorable due to security concerns noted and the need for additional work space. They recommend that Council accept the project feasibility report.

Councilor Anderson explained that during the work session Sorensen had said that the last time anything was done significantly was in 1967, asking if that was correct, other than the library project. ? Did you mean Sorensen said yes, that City Hall was built in 1967 and the only project more than \$44,000 since this was the library project which was about \$790,000. Councilor Baker asked what the cost would be if council approved tonight. Rigg stated that the estimate is 10% of the project costs which would be \$140,000, with the minimum being \$70,000 to finalize the construction designs and for putting it out for bid. After this the architects would take care of the administration of the construction.

Mayor Murray let the public know that Councilor Anderson, Christensen and Howland served with the committee and looked at all these projects over four meetings. Rigg added that the City Engineer, the Finance Director and himself did work on what capital projects needed to be done in 2025, 2026, 2027 and looked at where they could make changes and where some alternative funds could be. Explaining because of how this project works, it would need to be a bond. In their meetings they were able to reduce the bond impact on other projects. There was additional dialog and questions asked and answered.

Anderson asked how this project would go out to bid, all at once or could they do each project separately. Rigg deferred to Sorensen who said that the architect did intend to bid out three ways. Bid project one by itself, bid project two by itself and then the third bid was to do the project all at once. The contractors would all be submitting their bids this way. There was additional comments on this. Mayor Murray added that he and the City Manager do spend a lot of time discussing finances. He stated the committee did a good job of identifying the things that needed to be done, also adding there was a presentation by Finance Director Brutlag during the work session. Mentioning she was able to point out the adjustments in bonding and budgeting the city has made in the next couple of years so that if approved, the city could do this. He said the goal was to keep the taxes from going up again this year.

Councilor Howland added that it comes down to what Sorensen had said, needs and wants, and as a committee they really identified what the needs are, with the biggest need being building security.

Motion made by Councilor Baker, seconded by Councilor Anderson. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-064
Included with these minutes)

C. Resolution 25-065 Accepting Bid and Awarding Contract for the 2025 Neighborhood Improvement Project (Job 2501)

Engineering has reviewed the bids opened Tuesday, April 8, 2025 for the 2025 Neighborhood Improvement Project.

The project has two main components: bituminous mill & overlay in the Crossroads Boulevard area and a portion of Lake Chapeau Drive, and replacement of the bituminous surface on a portion of SE Marshall Street. The streets in the mill & overlay area include:

- Lake Chapeau Drive – City Arena to the west end
- Crossroads Boulevard – TH 65 to the south end
- Betha Larson Lane – Crossroads Boulevard to the east end
- Ross Drive – Crossroads Boulevard to Betha Larson Lane
- Kram Avenue – Betha Larson Lane to the north end
- SE Marshall Street – Prospect Avenue to I-35

Engineering received two bids. Engineering is recommending the low bid of \$777,068.06 from Ulland Brothers of Albert Lea, Minnesota. The Engineer's estimate was \$919,527.50. The bid abstract is attached.

Motion made by Councilor Anderson, seconded by Councilor Howland. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-065
Included with these minutes)

D. Resolution 25-066 Accepting Bid and Awarding Contract for the 2025 State Aid Street Overlay Project (Job 2502)

Engineering has reviewed the bids opened Tuesday, April 8, 2025 for the 2025 State Aid Overlay Project. This project involves the bituminous mill & overlay and miscellaneous curb & gutter replacement on Garfield Avenue from Fairlane Terrace to Richway Drive. Engineering received two bids. Engineering is recommending the low bid of \$144,229.92 from Ulland Brothers of Albert Lea, Minnesota. The Engineer's estimate was \$195,011.00. The bid abstract is attached. Staff recommends approval.

Motion made by Councilor Baker, seconded by Councilor Van Beek. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-066
Included with these minutes)

E. Resolution 25-067 Accepting Bid and Awarding Contract for the 11th Street

Reconstruction Project (Job 2503)

Engineering has reviewed the bids opened Tuesday, April 8, 2025 for the 11th Street Reconstruction Project. Engineering received seven bids. Engineering is recommending the low bid of \$274,286.01 from ICON, LLC of Dodge Center, Minnesota. The Engineer's estimate was \$346,503.00. The bid abstract is attached. Staff recommends approval.

Motion made by Councilor Anderson, seconded by Councilor Howland. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-067
Included with these minutes)

F. Resolution 25-068 Approving Plans & Specifications and Ordering Advertisement of Bids for the Freeborn Bank Parking Lot Paving Project (Job 2504)

This item would approve the plans and specifications and order advertisement of bids for the Freeborn Bank Parking Lot Paving Project, Job No. 2504. This project is in the Capital Improvement Plan for 2026 as PARKLT-26-02. In late 2024 it was requested to move the project up and Council passed Resolution 25-004 on January 13, 2025 directing City staff to start working on the project.

The proposed project involves installing a bituminous surface to replace the existing gravel parking lot. A landscaped space approximately eight-foot wide is proposed to be created along the north and west sides of the parking lot. This space could potentially be used for electric vehicle chargers in the future.

The parking lot was evaluated for possible installation of a stormwater pond along the east side, this would require eliminating an entire row (12 out of 32 stalls). A stormwater pond is not being included in the final design for that reason.

The estimated project cost is \$177,336.30 and would be paid for with 2025 bonding proceeds.

Motion made by Councilor Baker, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-068
Included with these minutes)

G. Resolution 25-069 Authorizing Grant Agreement with MNDOT for the Airport Equipment Purchase (Mower Attachment) (Job 2509)

Attached for Council review and approval is a resolution to execute the Minnesota Department of Transportation Grant Agreement for equipment purchase for the airport. The purchase is a new

Schulte XH1500 Series 5 mower attachment for the airport tractor. This is a 70/30 cost share, the total obligation of the State for all compensation and reimbursements to the City under this agreement will not exceed \$32,840.83 with the City's portion being \$14,074.64.

The City also has a Federal project for the replacement of the airport tractor which will be bid out and brought to council for approval at a later date. Staff is recommending entering into the agreement.

Motion made by Councilor Christensen, seconded by Councilor Baker. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-069
Included with these minutes)

H. Resolution 25-070 Accepting Bid and Awarding Contract for the 2025 – 2026 Biosolids Removal (Job 2515)

Engineering has reviewed the bids opened Tuesday, April 1, 2025 for the 2025 - 2026 Biosolids Removal project. This project involves the removal of biosolids (or sludge) from the storage tanks at the WWTP and land applying them on approved land near the WWTP.

The City received four bids.

Staff recommends the low bid of \$316,000 as submitted by Midwest Injection Inc. from Cascade, Iowa. The total is for both contract years or \$158,000 per year. The previous two-year contract totaled \$496,900. Staff recommends approval.

Motion made by Councilor Baker, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-070
Included with these minutes)

I. Resolution 25-071 Approving Agreement for Professional Engineering Services with Bolton & Menk for the Valley Avenue Reconstruction Project (Job 2517)

Engineering sent out request for proposals for professional services for the design and construction oversight services for the Valley Avenue Reconstruction Project. Bolton and Menk, Inc. provided the low proposal.

This agreement is for professional services with Bolton & Menk Inc. for the design and construction oversight services for the Valley Avenue Reconstruction Project. The project involves complete reconstruction including pavement, curb & gutter, sidewalk, retaining wall, storm sewer, sanitary sewer, and watermain replacement along Valley Avenue from Johnson Street to

Hawthorne Street.

Motion made by Councilor Anderson, seconded by Councilor Van Beek. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-071
Included with these minutes)

J. Resolution 25-072 Accepting Bid and Awarding Contract for Albert Lea Airport AWOS Replacement Project (Job 2406)

Bids for the Albert Lea Municipal Airport Automated Weather Observing System (AWOS) project, City Job 2406, were opened on March 19, 2025.

This project involves the preparation of the site and installation of a MNDOT supplied AWOS. Bolton and Menk Inc. reviewed the bid proposals. Three bids were received. The apparent low bidder was Neo Electrical Solutions of Hudson, WI in the amount of \$117,252.00. The bid abstract is attached. The Engineer's estimate was \$97,575.00. The City is anticipating 100 percent of the cost being a state grant. Staff recommends approval of apparent low bidder contingent on the availability of federal or state funds.

Motion made by Councilor Baker, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-072
Included with these minutes)

MAYOR AND COUNCIL REPORTS

First Ward, Councilor Christensen reported:

- Ward Items – She is working on one ward item, from residents of Greenwood Drive.
- Committee Update – Senior Center Board met last week. She stated they will be expanding this board and as she gets more information, she will let residents know.

Second Ward, Councilor Baker reported:

- Ward Items – He is working on one ward item, which a constituent asked about the Snyder baseball field. He brought up the questions to which Mayor Murray stated the City Manager will get an answer for him.
- Committee Update – Last Wednesday he attended an ALEDA and Port Authority meeting.
- Tuesday, April 15th he has a HPC meeting which he will bring his report to the next council meeting.

Third Ward, Councilor Howland reported:

- Ward Items – No ward items.

- Committee Update – Attended the CVB board meeting a couple weeks ago. He stated he has a Park and Rec board meeting next week.
- He thanked everyone that came out and donated to his Boomstick Bash event, a fundraiser for St. Jude's Children's Hospital at the Moose Lodge. They raised over \$16,000 for St. Jude's at this event. He offered additional thanks to all who helped and to the Moose Lodge for hosting.

Fourth Ward, Councilor Olson reported: Absent

- Ward Items –
- Committee Update –

Fifth Ward, Councilor Van Beek reported:

- Ward Items – He has a couple of ward items that are being worked on.
- Attended the Jazz Concert at Albert Lea Highschool.
- Wednesday, April 23rd he'll be joining the Mayor and Councilor Howland in the Council Chambers here at City Hall. They will be meeting with Diane Henry and her Urban Geography class.
- He thanked the Mayor for hearing a proposal by Jerry Collins and the ABATE Chapter of Flatlanders, to make a Proclamation making May Motorcycle Awareness Month in Albert Lea.
- Committee Update – none

Sixth Ward, Councilor Anderson reported:

- Ward Items – No ward items
- Committee Update – No city committees, but had a non-city committee meeting for Relay for Life. They have begun their work which will lead them to their August event. Stating it's a long process and looking to have a lot of teams, adding that they will bring walking back this year.

MAYOR REPORT

Attended the following meetings:

- Had a couple of meetings to cover updates with Phillip Johnson at ALEDA.
- April 2nd attended a regular ALEDA board meeting
- Attended a CPR class with Police Officer Tim Harves last Wednesday.
- He attended a few birthday parties in the last couple of weeks. Joe LaFrance and Cheryl Moran turned 80 yrs. old and their celebrations were at First Lutheran Church. Louie Henderson turned 90 yrs. old and his celebration was at Bridge Community Church. Stating these Sr. Citizens are still very active in our community. Mentioning he talked with Louie Henderson and he was Citizen of the Year in Albert Lea many years ago and also, he was the State Citizen of the Year for the State of Minnesota.
- He thanked our seniors for all they do in our community.
- Attended the Sip and Stroll and was able to visit various businesses and meet new businesses.
- He mentioned he's attending a lot of sports events, plays and concerts at school. There are many activities going on and encouraged residents to support these events.

- He cautioned everyone to be safe as they are out driving. There are a number of kids out on bikes as the weather warms. He encouraged everyone to slow down and take an extra look as they are out driving.

Mentioned the upcoming events and said they are also listed on the city's website. He also let residents know of the upcoming City cleanup day which is Saturday, April 26th, again stating they can find information on this on the city's website.

CITY MANAGER REPORT

- He asked Council to check their e-mails for a memorandum he sent to them on an item that will be discussed at the next work session on April 28th.
- Proposals are due next week for the City's Strategic Plan and any proposals for housing on certain city lots.
- He thanked Patty Greibrok for her 25 years of service, asking everyone to stop by on April 17th to thank her for what she has done in our community and the library.

APPROVAL OF CLAIMS

A. Resolution 25-073 Approving Claims

(1). Presentation of Claims Over \$25,000

The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report. In addition, Tukua displayed a list of claims over \$25,000 for the public's viewing, transparency and education.

Motion made by Councilor Baker, seconded by Councilor Howland. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-073
Included with these minutes)

Councilor Christensen motioned for adjournment; Councilor Howland seconded. That there being no further business, the Council meeting adjourn until the next regular meeting of the Albert Lea City Council at 7:00 p.m. on Monday, April 28, 2025. On voice call vote, all councilors voted in favor of said motion.

Mayor Murray declared the motion passed and the meeting adjourned.

ADJOURNMENT: 8:31 P. M.

Mayor Rich Murray

Karla Tukua
Secretary Pro Tem

**WORK SESSION MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
April 14, 2025 - 5:30 P.M.**

PRESENT: Mayor Rich Murray, Councilors, Rachel Christensen, Larry Baker, Keith Van Beek, Brian Anderson, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lakes National Law LLP, and Deputy City Clerk Karla Tukua

Councilor Howland arrived at 5:35pm

ABSENT: Councilor Reid Olson and City Clerk Daphney Maras

ADDITIONAL STAFF PRESENT: Sergeant-at-Arms-Lieutenant Jeff Strom, Deputy Fire Chief Jeff Laskowske, Finance Director Kristi Brutlag, Human Resource Director Mike Zelenak, Community Enrichment & Engagement Director Cathy Malakowsky, Building/Zoning Official Wayne Sorenson.

I. CITY HALL UPDATE – WAYNE SORENSEN

Building/Zoning Official Wayne Sorenson displayed a Feasibility Report related to Albert Lea City Center Renovations Project that was completed by Oleson + Hobbie Architects. Sorenson went through the presentation slide by slide, explaining the changes and what would stay the same in each area. He covered building security and maintenance changes that would happen regardless if council approved this feasibility report. These changes would be for new lighting, key card access, exterior window caulking and maintenance that would be to the entire building. City Manager Rigg asked Sorenson to explain further about the plans of putting all servers in one room. Sorenson said that currently the lower level has a server for the lower level, Library level on the second floor has a server space that doesn't have an HVAC component and also is shared with a desk for an employee. The server room upstairs is an oversized room for what is needed. The new plan will put them all in one area and this will add security. If it is all downstairs, it is all in one area, in a secured location and within another secured area because of limited keycard access.

Sorenson continued his presentation of the lower level, noting the changes to the Engineering and Inspection workspaces and costs associated to the changes. He reviewed the upper floor changes, which would add a dedicated employee breakroom, leave the council chambers as is and provide an open concept work area. He covered the estimated costs of these changes and then opened it up for questions.

City Manager Rigg asked to clarify a point before questions. He added that by phasing the project, there would be more disruption of work of staff by doing it two separate times vs. all at once. Giving additional reasons why it would be beneficial to do the project all at once. He went through additional efficiencies that would be gained. With an open concept there would be reduction of copiers and equipment. Also, the potential of reduction of staff through attrition and with the open concept there could be more job sharing and cross training. Baker asked if staff had looked at

how the project would be paid for, to which Rigg said the Finance Director will be able to give an update after this presentation. There was continued dialog in regards to staff savings, with Rigg clarifying that with the walls up, there would be no staff savings, but with the walls down, there is a potential for staff savings. Christensen brought up the potential cost savings with the new light fixtures. Sorensen brought up the numbers from two years ago and said at that time the payback in savings was in three years. Mayor Murray commented that he was looking at the tax burden on residents, he wants to see which projects could be shifted around to not add more to the tax payers. Sorensen stated that what is more important with the new plans and designs is the security for the employees. Anderson spoke as one of the committee members, that there was a much bigger wish list and the committee paired it down to what they felt was strictly necessary. Christensen agreed with Anderson and thanked Sorensen for leading the remodel committee. There was additional dialog between the Mayor and City Manager on finding more savings or alternate ways to finance this.

Brutlag displayed a power point presentation on the updated levy. The first slide showed the Levy impact on different city projects for the next five(5) years, based on the CIP. She gave a breakdown of the projects listed on the slides and the projected levy for each project and displaying the total levy based on the 2025-2029 CIP, which assumed a 5% general fund levy per year. She then showed the updated levy with the changes the city made. Here's what the slide of the breakdown of the changes:

- Used excess funds from 2024 Street Projects and 2024 Bond Premium to reduce borrowing for 2025 Projects – reduce levy
 - \$465,000 – premium from 2024 bonding
 - \$324,000 – final for 2024 projects, under original amounts, savings came from one project not being done and there was a 10% contingency put into the costs of the street projects, and all came under budget.
 - Freeborn bank parking lot – borrowing (levy)
- Reduced borrowing for City Center Project from \$1.2 to \$1.0 Million
 - Changing from 20 year to 10 year term increases levy \$30,000/year
 - Does not include water and sewer portion
- Move Unique Phase 2 Site Clean-up from 2025 to 2026
 - \$450,000 – Bonding amount of project
- Move Stormwater Pond at South Broadway from 2025 to 2026
 - \$450,000 – Bonding amount of project
- Move Valley Ave. reconstruction from 2027 to 2026
 - \$285,000 – Bonding amount of project
- Levy for Freeborn Bank parking lot only in 2025
 - Other projects covered by excess bond proceeds and bond premium.

She stated there are still some unknowns, levy impact of Eberhart project, final city hall estimates, interest rates on borrowing to name a few.

With these changes it took the total levy for 2026 from 9.4 million down to 9.1 million, a decrease of about \$214,000. This resulted in lowering the total debt levy over the next five years. Brutlag continued through the slide presentation. Rigg had asked Brutlag to show the slide with the levy percent changes per year, going through the information on this. He explained the jump in 2029 going from 5.63% to 12.29%, which is for a large project, which may or may not happen. It would be for the Public Works garage.

Mayor Murray stated what needs to be looked at is the difference in the debt levy from 2024 to 2030, it's a 100% increase in the debt levy, with the total levy going up by a 50% increase. Tax payers will be paying more in the next 5 years, and cautioned the City on how much is being spent. Christensen mentioned that she participated in an on-line update with the Coalition of Great MN Cities, where they said potentially with the state budget deficit, the LGA could be impacted. Explaining the city needs to prioritize the projects because the income stream might not be there. There was additional dialog between council on funding and expenses.

II. REVIEW COUNCIL MEETING AGENDA OF APRIL 14, 2025

City Manager Rigg reviewed the council agenda providing background on each item, and invited councils' questions and comments.

CEREMONIAL ITEMS

- A. 2nd Hat Trick Recognition of Police Officer Jacob Gibson - Presented by Scott McConkey, Southern Minnesota Liaison for the Minnesota Office of Traffic Safety (OTS)
- B. Oath of Office – Police Reserve Officers; Jordan Flatness, Katelyn Kluender, and Miguel Matos.

PUBLIC FORUM

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes of the March 24, 2025 Regular Council Meeting
- B. Approve Minutes of the March 24, 2025 Work Session
- C. License & Permits
- D. Resolution Declaring Cinco de Mayo a Community Festival
- E. Resolution Declaring Wind Down Wednesdays' a Community Festival

PETITIONS, REQUESTS AND COMMUNICATIONS

- A. Shell Rock Watershed – Fountain Lake Invasive Weed Discussion

UNFINISHED BUSINESS

A. Ordinance 25-133 Amending Chapter 2 Administration - Article IV Departments (2nd Reading)

Councilor Baker asked if the Fire Chief and Police Chief would get pay raises due to their change in title. Rigg explained that there was a market analysis and review of job descriptions of various positions in both Police and Fire. The Public Safety Director and the Police Chief's salary will be the same amount and the Fire Chief will be a pay grade lower than the Police Chief. The rest of the positions reviewed line up closely to where they currently are at.

B. Resolution Permitting Publication of Ordinance Summary – Chapter 2 Administration, Article VI Departments

NEW BUSINESS

- A. Resolution Accepting Freeborn County Trail Association Donation for New Trailhead Building
- B. Resolution Ordering Plans for Project City Center 25-03: City Hall Security and Office Remodel
- C. Resolution Accepting Bid and Awarding Contract for the 2025 Neighborhood Improvement Project (Job 2501)
- D. Resolution Accepting Bid and Awarding Contract for the 2025 State Aid Street Overlay Project (Job 2502)
- E. Resolution Accepting Bid and Awarding Contract for the 11th Street Reconstruction Project (Job 2503)
- F. Resolution Approving Plans and Specifications and Ordering Advertisement of Bids for the Freeborn Bank Parking Lot Paving Project (Job 2504)

Christensen asked about the parking lot project because she didn't recall this project coming back to council in January. Rigg deferred to City Engineer Jahnke. Jahnke said it was one of the projects listed in the January feasibility reports. She then asked why the project was moved up and Jahnke deferred to City Manager Rigg. Rigg said the intent was to do this project in 2025 and somehow it was moved to 2026. The plan was to complete this once the major renovations to the Jacobson building were completed and knowing they would be installing a fire escape on the backside and upon that completion, the City would do at this time. He said they are nearing completion of the fire escape so the decision was made to do the parking lot now. There was additional questions in regards to parking in general downtown, with the added apartments. Rigg explained there has been only general discussions in regards to the parking so far, but the city is looking at different options.

- G. Resolution Authorizing Grant Agreement with MNDOT for the Airport Equipment Purchase (Mower Attachment) (Job 2509)
- H. Resolution Accepting Bid and Awarding Contract for 2025 - 2026 Biosolids Removal (Job 2515)
- I. Resolution Approving Agreement for Professional Engineering Services with Bolton & Menk for the Valley Avenue Reconstruction Project (Job 2517)
- J. Resolution Accepting Bid and Awarding Contract for Albert Lea Airport AWOS Replacement Project (Job 2406)

MAYOR AND COUNCIL REPORTS

CITY MANAGER REPORT

APPROVAL OF CLAIMS

- A. Resolution Approving Claims
 - (1). Presentation of Claims Over \$25,000

ADJOURNMENT – 6:49 P.M.

Dated this 14th day of April, 2025

Karla Tukua
Secretary Pro-Tem

5C - Licenses and Permits

Council Approval 04-28-2025

All Licenses Listed Are Located In Albert Lea Unless Otherwise Indicated

TREE TRIMMER

Double B Trees

MOBILE VENDOR

Cheverri Delicious Pupusas

RESOLUTION 25-

Introduced by Councilor

RESOLUTION ACCEPTING DONATIONS AS PRESENTED
TO THE CITY OF ALBERT LEA

WHEREAS, The City of Albert Lea is generally authorized to accept donations pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, individual persons and/or entities have offered to contribute donation(s) as set forth below to the city:

Donation/Donors

Cargill

Amount or Item

\$500 toward Recreation's programs
for students ages 12-18

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the donation described is accepted and

Sec. 2. The City of Albert Lea is hereby directed to issue receipts to the donors acknowledging the City's receipt of the donation.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, VanBeek and Anderson, and Mayor Murray; and, the following voted against the same: None.

Introduced and passed this 28th day of April, 2025

Mayor Murray

Filed and attested this 29th day of April, 2025

Secretary of the Council

RESOLUTION 25-

Introduced by Councilor

RESOLUTION AUTHORIZING AGREEMENTS FOR VOLUNTARY ASSESSMENT AND
CORRIDOR GRANT FOR BLIGHT REMEDIATION AT 201 FRONT STREET EAST

WHEREAS, the property located at 201 Front Street East has an abandoned car wash that is a blighted structure; and

WHEREAS, the City can remediate blight and assess the property for 5 years; and

WHEREAS, the Revolving Economic Development Loan is intended, among many intentions, to improve businesses through capital investment including remediating blighted structures, and

WHEREAS, the loan is to be no more than \$16,000 and through voluntary assessment the repayment risk is lower than with previously accepted collateral; and

WHEREAS, the Corridor Grant is intended to aid in the aesthetic improvement of commercial properties along or visible from main corridors; and

WHEREAS, the grant match of \$16,000 is under the \$25,000 limit; and

WHEREAS, the preservation and improvement to the structure has a better long term potential in tax generation and the business owner's equity; and

WHEREAS, funds are available in the Broadway Ridge Fund (also Corridor Grant Fund) and the Revolving Loan Fund.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. The City Manager is authorized to sign agreements not to exceed \$32,000 for the remediation of the car wash building at 201 Front Street east.

Sec. 2. The Building Official is authorized to order materials and labor for the remediation project.

Sec. 3. The assessment shall be payable in equal annual installments extending over a period of 5 years, and shall bear interest per the City's assessment policy.

Sec. 4. The owner of the property assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole assessment, or any part thereof, on such property, with interest accrued to the date of payment to the city finance department. The owner may at any time after certification of the assessment to the county auditor, pay the county auditor the entire amount of the remaining assessment unpaid, with interest accrued.

8B - RESOLUTION
Grant and Assessment Agreement

Sec. 5. That the City Finance Department shall forthwith transmit a certified duplicate of the voluntary assessment agreement to the County Auditor. Such assessment shall be collected and paid over in the same manner as other municipal taxes.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray; and, the following voted against the same: None.

Introduced and passed this 28th day of April, 2025

Mayor Rich Murray

Filed and attested this 29th day of April, 2025

Secretary to the Council

RESOLUTION 25

Introduced by Councilor

RESOLUTION ACCEPTING BID FOR 2025 BITUMINOUS MATERIAL

WHEREAS, pursuant to an advertisement for bids for the 2025 Bituminous Material, bids were received, opened and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on April 22, 2025 according to law, and the following bids were received complying with the advertisement:

| | Bidder | CRS-2P | CRS-2 |
|----|-------------------------------------|--------------|--------------|
| 1. | Flint Hills Resources, St. Paul, MN | \$588.00/ton | \$553.00/ton |
| 2. | MEIGS Paving & Asphalt, Portage, WI | \$634.90/ton | \$596.04/ton |
| 3. | Jebro Inc., Sioux City, IA | \$718.01/ton | \$688.01/ton |

WHEREAS, it appears that Flint Hills Resources of St. Paul, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA;

Sec. 1. That the City Manager is hereby authorized and directed to enter into a contract with Flint Hills Resources of St. Paul, Minnesota for the 2025 Bituminous Material, therefore approved by the City Council and on file in the office of the City Clerk.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 28th day of April, 2025

Mayor Rich Murray

Filed and attested this 29th day of April, 2025

Secretary of the Council

RESOLUTION 25

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACTS FOR THE 2025
SPLASHPAD BATHROOM CONSTRUCTION PROJECT (JOB 2511)

WHEREAS, the city has solicited bids for professional services for the construction of a new bathroom at the Splashpad; and

WHEREAS, the bathroom will be constructed with a combination of City forces and contractors involving electrical, plumbing and concrete work; and

WHEREAS, a bid abstract was prepared summarizing the low contracts for various portions of the project totaling \$177,783.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City Manager is hereby authorized and directed to enter contracts with the low bid subcontractors for the Splashpad Bathroom Construction project, Job 2511, therefore approved by the City Council and on file in the office of the City Clerk.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 28th day of April, 2025

Mayor Rich Murray

Filed and attested this 29th day of April, 2025

Secretary of the Council

Bid Abstract

Splashpad North Lot

32' X 14' Bathroom With Mechanical Room and Storage Room

Prepared by: Ryan Hajek Date: 4/23/2025

| No. | Item | Contractor | Price High | Contractor | Price Low |
|-----|---|----------------|--|---|------------------|
| | | | Arrow Building Center - Plaza Street - We Build High Bid | Arrow Building Center - Plaza Street - We Build Low Bid | |
| 1 | Construction Labor | City | \$20,000 | City | \$20,000 |
| 2 | Materials | RCP Structures | \$59,607 | Arrow | \$38,456 |
| 3 | Water and Sewer - | City | \$20,000 | City | \$20,000 |
| 4 | Foundation Dirt Work | City | \$5,000 | City | \$5,000 |
| 5 | Foundation Cement Work (Pad and Footings) | Gerald Raetz | \$23,960 | Koeppen | \$18,735 |
| 6 | Cement Sidewalk | City | \$4,000 | City | \$4,000 |
| 7 | Site Dirtwork Restoration | City | \$2,000 | City | \$2,000 |
| 8 | Plumbing/HVAC | Jim and Dudes | \$26,145 | Kelly | \$24,310 |
| 10 | Electric (FME and Albert Lea Electric) Relocate | Thompson | \$26,159 | Albert Lea Electric | \$16,120 |
| 11 | Camera System | Contractor | \$8,000 | Contractor | \$8,000 |
| 12 | Doors and Locks | Arrow | \$11,063 | Home Depot | \$5,000 |
| | Subtotal | | \$205,934 | | \$161,621 |
| 13 | 10% Contingency | | \$20,593 | | \$16,162 |
| | Total | | \$226,527 | | \$177,783 |

Natural Gas to Building Free
Internet to Building is free

RESOLUTION 25-

Introduced by Councilor

RESOLUTION APPOINTING HUMAN RIGHTS COMMISSION MEMBERS

WHEREAS, residents of Albert Lea have requested the City of Albert Lea to reappoint a Human Rights Commission;

WHEREAS, the City of Albert Lea last updated its Human Rights Commission ordinance in 2007 and several changes have since occurred in state statutes that nullify some purposes, duties and responsibilities of the commission;

WHEREAS, the Human Rights Commission serves an important function in ensuring equality in opportunities, educating the public, advocating for all human rights and partnering with community groups on a variety of local issues;

WHEREAS, all previous appointments to this committee have expired.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor appoints these seven members to the various terms listed below:

- | | | |
|----|--------------------------|-------------|
| 1) | Cesar Victorina: | 1 year term |
| 2) | Peggy Olson: | 1 year term |
| 3) | Jeremy Corey-Gruenes: | 2-year term |
| 4) | Angie Hanson: | 2-year term |
| 5) | Irasema Hernandez: | 4-year term |
| 6) | Aruna Evenson: | 4-year term |
| 7) | Rev. Dr. Charles Alkula: | 4-year term |

Sec. 2. That the Human Rights Commission shall present the City Council with recommended updates to the ordinance establishing the commission.

Sec. 3. That the Human Rights Commission shall focus on local issues and operate as a non-partisan group.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 28th day of April, 2025

Mayor Rich Murray

Filed and attested this 29th day of April, 2025

Secretary of the Council

RESOLUTION 25 - XXX

Introduced by Councilor

RESOLUTION APPROVING CLAIMS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the claims, as presented in the attached exhibit for Check #91303 through #91407 in the amount of \$1,067,813.28 are approved and the City Treasurer is hereby directed to disburse said amounts with payment to be made from the fund indicated.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 28th day of April, 2025

Mayor Rich Murray

Filed and attested this 29th day of April, 2025

Secretary of the Council

Claims Over \$25,000

City of Albert Lea Council Meeting 04/28/2025

- **\$30,569.67 – HomeServe USA Corp**
Water/Sewer Protection Plan Services (March)
- **\$41,497.46 – Freeborn Mower Electric Cooperative**
Electric Service – WWTP
- **\$50,000.00 – Century Partners LLC**
201-211 Broadway Ave – Broadway Ridge Grant (Approved 7/8/24 Resolution 24-128)
- **\$60,237.08 – Jensen Excavating & Trucking**
Pay Estimate 3 – Blazing Star Landing N Corner Acre Site Remediation – Job 2416
- **\$87,477.90 – inBYLT LLC (Apex)**
Arena Refrigeration – Controls, Mechanical
- **\$310,928.47 – inBYLT LLC (Apex)**
Recreational Facilities Project – Arena, Aquatic Center, Theater

Accounts Payable

Checks for Approval

User: NThoms
Printed: 4/23/2025 - 10:21 AM



| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|-------------|-------------------------------|--|------|-----------|
| 0 | 04/18/2025 | 101 General | Accrued PERA Payable | PERA | | 36,628.07 |
| 0 | 04/18/2025 | 101 General | Accrued PERA Payable | PERA | | 49,247.28 |
| 0 | 04/18/2025 | 101 General | Accrued FICA Payable | Internal Revenue Service | | 14,633.83 |
| 0 | 04/18/2025 | 101 General | Federal Withholding Payable | Internal Revenue Service | | 34,764.87 |
| 0 | 04/18/2025 | 101 General | Accrued Medicare Payable | Internal Revenue Service | | 5,777.89 |
| 0 | 04/18/2025 | 101 General | Deferred Compensation Payable | Mission Square Plan Services | | 2,427.00 |
| 0 | 04/18/2025 | 101 General | Deferred Compensation Payable | Mission Square Plan Services | | 4,920.60 |
| 0 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | WEX Health Inc | | 11,904.17 |
| 0 | 04/18/2025 | 101 General | Deferred Compensation Payable | Mission Square Plan Services | | 1,091.23 |
| 0 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | Minnesota Department of Human Services | | 693.56 |
| 0 | 04/18/2025 | 101 General | State Withholding Payable | Minnesota Department of Revenue | | 16,863.00 |
| 0 | 04/18/2025 | 101 General | Deferred Compensation Payable | MN State Retirement - Empower | | 200.00 |
| 0 | 04/18/2025 | 101 General | Deferred Compensation Payable | MN State Retirement - Empower | | 1,129.03 |
| 0 | 04/18/2025 | 101 General | Accrued Medicare Payable | Internal Revenue Service | | 5,777.89 |
| 0 | 04/18/2025 | 101 General | Accrued FICA Payable | Internal Revenue Service | | 14,633.83 |
| 0 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | AFLAC Group Insurance | | 858.90 |
| 0 | 04/18/2025 | 101 General | Vision Care Payable | Fidelity Security Life | | 296.78 |
| 0 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | AFLAC Group Insurance | | 858.90 |
| 0 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | AFLAC Group Insurance | | 445.68 |
| 0 | 04/18/2025 | 101 General | Life Insurance Payable | Sun Life Financial | | 247.68 |
| 0 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | Sun Life Financial | | 1,501.56 |
| 0 | 04/18/2025 | 101 General | Deferred Compensation Payable | Nationwide Retirement Solutions | | 437.31 |
| 0 | 04/18/2025 | 101 General | Deferred Compensation Payable | Nationwide Retirement Solutions | | 2,000.38 |
| 0 | 04/18/2025 | 101 General | Union Dues Payable | Minnesota Public Employees Association | | 1,032.00 |
| 0 | 04/18/2025 | 101 General | Union Dues Payable | MNPEA | | 75.00 |
| 0 | 04/18/2025 | 101 General | Dental Insurance Payable | MetLife | | 1,949.23 |
| 0 | 04/18/2025 | 101 General | Credit Union Payable | City and County Employees Federal Credit Union | | 11,706.83 |
| 0 | 04/18/2025 | 101 General | Long-term Disability Payable | Sun Life Financial | | 1,161.89 |
| 0 | 04/18/2025 | 101 General | Union Dues Payable | IAFF Local 1041 | | 1,089.30 |
| 0 | 04/18/2025 | 101 General | Vision Care Payable | Fidelity Security Life | | 296.78 |
| 0 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | Employee Benefit Fund | | 77.00 |
| 0 | 04/18/2025 | 101 General | Union Dues Payable | Minnesota Public Employees Association | | 600.00 |
| 0 | 04/18/2025 | 101 General | Dental Insurance Payable | MetLife | | 1,949.23 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|-----------------------------------|--------------------------------|---------------------------------------|------|------------|
| 0 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | Sun Life Financial | | 1,501.56 |
| 0 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | AFLAC Group Insurance | | 445.68 |
| 0 | 04/18/2025 | 101 General | Dental Insurance Payable | MetLife | | -0.15 |
| 0 | 04/18/2025 | 101 General | Vision Care Payable | Fidelity Security Life | | -0.32 |
| 0 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | Sun Life Financial | | 85.75 |
| 0 | 04/18/2025 | 101 General | Life Insurance Payable | Sun Life Financial | | 1.72 |
| 0 | 04/18/2025 | 101 General | Dental Insurance Payable | MetLife | | -0.15 |
| 0 | 04/18/2025 | 101 General | Life Insurance Payable | Sun Life Financial | | 1.72 |
| 0 | 04/18/2025 | 101 General | Dental Insurance Payable | MetLife | | -0.15 |
| 0 | 04/18/2025 | 101 General | Dental Insurance Payable | MetLife | | -0.15 |
| 0 | 04/18/2025 | 101 General | Vision Care Payable | Fidelity Security Life | | 19.62 |
| 0 | 04/18/2025 | 101 General | Dental Insurance Payable | MetLife | | 31.00 |
| 0 | 04/28/2025 | 101 General | Medical Flex Payable | WEX Health Inc | | 199.00 |
| 0 | 04/28/2025 | 101 General | Credit Card & Bank Fees | Global Payments, Inc | | 958.04 |
| 0 | 04/28/2025 | 601 Water | Credit Card & Bank Fees | BPSH LLC | | 1,918.06 |
| 0 | 04/28/2025 | 603 Solid Waste | Sales Tax Payable | Minnesota Department of Revenue | | 959.00 |
| 0 | 04/28/2025 | 603 Solid Waste | Refuse Fee | Minnesota Department of Revenue | | 94.00 |
| 0 | 04/28/2025 | 602 Sewer | Credit Card & Bank Fees | BPSH LLC | | 1,918.06 |
| 0 | 04/28/2025 | 101 General | Sales Tax Payable | Minnesota Department of Revenue | | 8,475.00 |
| 0 | 04/28/2025 | 602 Sewer | Motor Fuels | Minnesota Department of Revenue | | 62.64 |
| 0 | 04/28/2025 | 101 General | Motor Fuels | Minnesota Department of Revenue | | 14.16 |
| 0 | 04/28/2025 | 101 General | Motor Fuels | Minnesota Department of Revenue | | 577.64 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Joshua Kermes | | 138.28 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Joshua Kermes | | 129.50 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Tyler Larsen | | 92.33 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Cierra Maras | | 88.90 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Cierra Maras | | 4.50 |
| 0 | 04/28/2025 | 602 Sewer | Expert & Professional Services | Minnesota Valley Testing Laboratories | | 523.50 |
| 0 | 04/28/2025 | 602 Sewer | Expert & Professional Services | Minnesota Valley Testing Laboratories | | 73.00 |
| 0 | 04/28/2025 | 602 Sewer | Expert & Professional Services | Minnesota Valley Testing Laboratories | | 449.25 |
| 0 | 04/28/2025 | 412 Recreation Facilities Project | Building & Improvements | inBYLT, LLC | | 87,477.90 |
| 0 | 04/28/2025 | 412 Recreation Facilities Project | Building & Improvements | inBYLT, LLC | | 78,745.32 |
| 0 | 04/28/2025 | 412 Recreation Facilities Project | Building & Improvements | inBYLT, LLC | | 53,319.70 |
| 0 | 04/28/2025 | 412 Recreation Facilities Project | Building & Improvements | inBYLT, LLC | | 178,863.45 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Michael Zelenak | | 16.00 |
| 0 | 04/28/2025 | 101 General | Street Maintenance Materials | Ulland Brothers, Inc. | | 214.45 |
| 0 | 04/28/2025 | 101 General | Humane Society Mgmt/Costs | Humane Society of Freeborn County | | 1,000.00 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Josh Hall | | 179.41 |
| 0 | 04/28/2025 | 101 General | Travel Expense | James D Carlson | | 20.01 |
| 0 | 04/28/2025 | 101 General | Travel Expense | James D Carlson | | 28.00 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Patrick Ian Rigg | | 457.80 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Michael Zelenak | | 89.60 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Annice Sevett | | 89.60 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|----------------------------------|--------------------------------|--|------|----------|
| 0 | 04/28/2025 | 601 Water | Lubricants & Additives | Fastenal Company | | 40.76 |
| 0 | 04/28/2025 | 101 General | Supplies | Fastenal Company | | 4.58 |
| 0 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Fastenal Company | | 0.95 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Ryan Bassett | | 29.38 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Jason Taylor | | 395.80 |
| 0 | 04/28/2025 | 101 General | Travel Expense | Jason Taylor | | 14.93 |
| 91303 | 04/16/2025 | 101 General | Rents & Leases | Loffler | | 7.08 |
| 91304 | 04/16/2025 | 701 CG - Vehicle & Equip Capital | Machinery & Equipment | Minnesota Department of Transportation | | 8,000.00 |
| 91305 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | LegalShield | | 314.52 |
| 91305 | 04/18/2025 | 101 General | Other Payroll Deduct Payable | LegalShield | | 314.52 |
| 91306 | 04/18/2025 | 101 General | Life Insurance Payable | NCPERS Minnesota Group Life Ins | | 280.00 |
| 91306 | 04/18/2025 | 101 General | Life Insurance Payable | NCPERS Minnesota Group Life Ins | | 280.00 |
| 91307 | 04/28/2025 | 601 Water | Accounts Payable | Wayne Aaron | | 500.00 |
| 91308 | 04/28/2025 | 225 Airport | Building Maintenance | Albert Lea Airport, Inc | | 850.00 |
| 91308 | 04/28/2025 | 225 Airport | Expert & Professional Services | Albert Lea Airport, Inc | | 2,200.00 |
| 91309 | 04/28/2025 | 101 General | Management Services | Albert Lea Community Theater, Inc. | | 1,000.00 |
| 91310 | 04/28/2025 | 225 Airport | Building Maintenance | Albert Lea Electric | | 1,867.72 |
| 91310 | 04/28/2025 | 101 General | Building Maintenance | Albert Lea Electric | | 128.00 |
| 91311 | 04/28/2025 | 210 Senior Center | Management Services | Albert Lea Family YMCA | | 4,175.00 |
| 91312 | 04/28/2025 | 101 General | Legal Notices & Recording | Albert Lea Newspapers, Inc | | 67.51 |
| 91312 | 04/28/2025 | 602 Sewer | Legal Notices & Recording | Albert Lea Newspapers, Inc | | 123.41 |
| 91312 | 04/28/2025 | 495 2025 Projects | Cash and Investments | Albert Lea Newspapers, Inc | | -122.98 |
| 91312 | 04/28/2025 | 495 2025 Projects | Legal Notices Publishing | Albert Lea Newspapers, Inc | | 122.98 |
| 91312 | 04/28/2025 | 495 2025 Projects | Cash and Investments | Albert Lea Newspapers, Inc | | 122.98 |
| 91312 | 04/28/2025 | 101 General | Legal Notices & Recording | Albert Lea Newspapers, Inc | | 80.41 |
| 91313 | 04/28/2025 | 101 General | Supplies | Amazon Capital Services Inc | | 25.53 |
| 91313 | 04/28/2025 | 101 General | Audio Visual | Amazon Capital Services Inc | | 12.22 |
| 91313 | 04/28/2025 | 101 General | Supplies | Amazon Capital Services Inc | | 107.99 |
| 91313 | 04/28/2025 | 210 Senior Center | Building Maintenance | Amazon Capital Services Inc | | 40.88 |
| 91313 | 04/28/2025 | 101 General | Supplies | Amazon Capital Services Inc | | 40.88 |
| 91313 | 04/28/2025 | 101 General | Safety Equipment | Amazon Capital Services Inc | | 40.87 |
| 91313 | 04/28/2025 | 101 General | Safety Equipment | Amazon Capital Services Inc | | 40.88 |
| 91313 | 04/28/2025 | 101 General | Audio Visual | Amazon Capital Services Inc | | 36.94 |
| 91313 | 04/28/2025 | 101 General | Special Programs | Amazon Capital Services Inc | | 19.99 |
| 91313 | 04/28/2025 | 101 General | Books | Amazon Capital Services Inc | | 41.69 |
| 91313 | 04/28/2025 | 101 General | Supplies | Amazon Capital Services Inc | | 10.57 |
| 91313 | 04/28/2025 | 101 General | Minor Equipment & Tools | Amazon Capital Services Inc | | 78.98 |
| 91313 | 04/28/2025 | 101 General | Books | Amazon Capital Services Inc | | 239.96 |
| 91313 | 04/28/2025 | 101 General | Audio Visual | Amazon Capital Services Inc | | 45.47 |
| 91313 | 04/28/2025 | 101 General | Audio Visual | Amazon Capital Services Inc | | -0.06 |
| 91313 | 04/28/2025 | 101 General | Books | Amazon Capital Services Inc | | 4.50 |
| 91313 | 04/28/2025 | 101 General | Supplies | Amazon Capital Services Inc | | 40.99 |
| 91313 | 04/28/2025 | 101 General | Special Programs | Amazon Capital Services Inc | | 63.98 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|----------------------------------|--------------------------------|----------------------------------|------|------------|
| 91314 | 04/28/2025 | 701 CG - Vehicle & Equip Capital | Machinery & Equipment | Arnold's of Alden, Inc | | -12,000.00 |
| 91314 | 04/28/2025 | 701 CG - Vehicle & Equip Capital | Machinery & Equipment | Arnold's of Alden, Inc | | 22,500.00 |
| 91314 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Arnold's of Alden, Inc | | 827.42 |
| 91315 | 04/28/2025 | 101 General | Supplies | Arrow Printing | | 742.50 |
| 91316 | 04/28/2025 | 440 District 5-31 300 Block | Demolition Costs | Asbestrol, Inc. | | 3,329.05 |
| 91317 | 04/28/2025 | 101 General | Telephone & Internet | AT&T | | 57.82 |
| 91318 | 04/28/2025 | 602 Sewer | Telephone & Internet | AT&T Mobility II LLC | | 15.33 |
| 91319 | 04/28/2025 | 601 Water | Accounts Payable | B & B Properties LLC | | 51.75 |
| 91320 | 04/28/2025 | 101 General | Books | Baker and Taylor, Inc. | | 270.70 |
| 91320 | 04/28/2025 | 101 General | Books | Baker and Taylor, Inc. | | 384.86 |
| 91320 | 04/28/2025 | 101 General | Books | Baker and Taylor, Inc. | | 549.69 |
| 91320 | 04/28/2025 | 101 General | Books | Baker and Taylor, Inc. | | 487.39 |
| 91320 | 04/28/2025 | 101 General | Books | Baker and Taylor, Inc. | | 367.56 |
| 91320 | 04/28/2025 | 101 General | Books | Baker and Taylor, Inc. | | 560.16 |
| 91321 | 04/28/2025 | 101 General | Travel Expense | Trevor Belrichard | | 68.49 |
| 91322 | 04/28/2025 | 101 General | Supplies | Bomgaars Supply Inc | | 19.99 |
| 91322 | 04/28/2025 | 101 General | Supplies | Bomgaars Supply Inc | | 36.98 |
| 91322 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Bomgaars Supply Inc | | 215.80 |
| 91322 | 04/28/2025 | 601 Water | Minor Equipment & Tools | Bomgaars Supply Inc | | 24.99 |
| 91322 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Bomgaars Supply Inc | | 20.58 |
| 91322 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Bomgaars Supply Inc | | 28.74 |
| 91322 | 04/28/2025 | 601 Water | Minor Equipment & Tools | Bomgaars Supply Inc | | 55.96 |
| 91322 | 04/28/2025 | 101 General | Minor Equipment & Tools | Bomgaars Supply Inc | | 12.99 |
| 91322 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Bomgaars Supply Inc | | 11.49 |
| 91322 | 04/28/2025 | 101 General | Supplies | Bomgaars Supply Inc | | 179.96 |
| 91322 | 04/28/2025 | 101 General | Supplies | Bomgaars Supply Inc | | 14.47 |
| 91322 | 04/28/2025 | 101 General | Minor Equipment & Tools | Bomgaars Supply Inc | | 15.98 |
| 91322 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Bomgaars Supply Inc | | 11.63 |
| 91322 | 04/28/2025 | 101 General | Supplies | Bomgaars Supply Inc | | 99.90 |
| 91322 | 04/28/2025 | 101 General | Supplies | Bomgaars Supply Inc | | 9.99 |
| 91322 | 04/28/2025 | 602 Sewer | Supplies | Bomgaars Supply Inc | | 98.91 |
| 91323 | 04/28/2025 | 101 General | Expert & Professional Services | Al D. Brooks | | 284.30 |
| 91324 | 04/28/2025 | 101 General | Rents & Leases | John R. Butler | | 765.00 |
| 91325 | 04/28/2025 | 101 General | Building Maintenance | Cedar Valley Services, Inc | | 1,596.86 |
| 91326 | 04/28/2025 | 101 General | Books | Cengage Learning, Inc | | 500.87 |
| 91327 | 04/28/2025 | 101 General | Books | Center Point, Inc | | 242.10 |
| 91328 | 04/28/2025 | 227 Broadway Ridge/Main Corridor | Loans & Grants | Century Partners LLC | | 50,000.00 |
| 91329 | 04/28/2025 | 602 Sewer | Laundry Services | Cintas Corporation | | 101.87 |
| 91329 | 04/28/2025 | 602 Sewer | Laundry Services | Cintas Corporation | | 101.87 |
| 91329 | 04/28/2025 | 101 General | Laundry Services | Cintas Corporation | | 28.18 |
| 91329 | 04/28/2025 | 101 General | Laundry Services | Cintas Corporation | | 23.19 |
| 91330 | 04/28/2025 | 101 General | Rents & Leases | Coordinated Business Systems LTD | | 89.10 |
| 91331 | 04/28/2025 | 601 Water | Supplies | Core & Main LP | | 352.14 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|------------------------------------|--------------------------------|-----------------------------------|------|-----------|
| 91331 | 04/28/2025 | 601 Water | Supplies | Core & Main LP | | 5,054.85 |
| 91331 | 04/28/2025 | 602 Sewer | Veh/Equipment Supplies/Parts | Core & Main LP | | 4,147.90 |
| 91331 | 04/28/2025 | 602 Sewer | Veh/Equipment Supplies/Parts | Core & Main LP | | 213.65 |
| 91331 | 04/28/2025 | 602 Sewer | Supplies | Core & Main LP | | 417.93 |
| 91332 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Dave Syverson, Inc. | | 415.61 |
| 91332 | 04/28/2025 | 101 General | Vehicle/Equip Repairs/Software | Dave Syverson, Inc. | | 2,616.17 |
| 91332 | 04/28/2025 | 101 General | Vehicle/Equip Repairs/Software | Dave Syverson, Inc. | | 954.13 |
| 91332 | 04/28/2025 | 225 Airport | Vehicle/Equipment Parts | Dave Syverson, Inc. | | 27.88 |
| 91333 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | E D Etnyre & Co | | 122.67 |
| 91334 | 04/28/2025 | 434 District 5-25 Zumbro | Expert & Professional Services | Ehlers & Associates, Inc | | 27.00 |
| 91334 | 04/28/2025 | 441 5-33 Blzg Star Soil District | Expert & Professional Services | Ehlers & Associates, Inc | | 78.00 |
| 91334 | 04/28/2025 | 436 District 5-27 Marketplace | Expert & Professional Services | Ehlers & Associates, Inc | | 270.00 |
| 91334 | 04/28/2025 | 439 District 5-30 - 201 211 Bdwy | Expert & Professional Services | Ehlers & Associates, Inc | | 78.00 |
| 91334 | 04/28/2025 | 423 District 5-15 - Broadway Ridge | Expert & Professional Services | Ehlers & Associates, Inc | | 167.00 |
| 91334 | 04/28/2025 | 437 District 5-28 Vortex Cold Stor | Expert & Professional Services | Ehlers & Associates, Inc | | 404.00 |
| 91334 | 04/28/2025 | 440 District 5-31 300 Block | Expert & Professional Services | Ehlers & Associates, Inc | | 78.00 |
| 91334 | 04/28/2025 | 442 District 5-32 Oat Mill | Expert & Professional Services | Ehlers & Associates, Inc | | 76.00 |
| 91334 | 04/28/2025 | 422 District 5-13 - Larson Mfg | Expert & Professional Services | Ehlers & Associates, Inc | | 97.00 |
| 91334 | 04/28/2025 | 435 District 5-26 Unique Opport | Expert & Professional Services | Ehlers & Associates, Inc | | 134.00 |
| 91334 | 04/28/2025 | 431 District 5-24 St John's Housin | Expert & Professional Services | Ehlers & Associates, Inc | | 461.00 |
| 91334 | 04/28/2025 | 441 5-33 Blzg Star Soil District | Expert & Professional Services | Ehlers & Associates, Inc | | 225.00 |
| 91335 | 04/28/2025 | 602 Sewer | Expert & Professional Services | Environmental Resource Associates | | 438.30 |
| 91335 | 04/28/2025 | 602 Sewer | Expert & Professional Services | Environmental Resource Associates | | 873.30 |
| 91336 | 04/28/2025 | 602 Sewer | Postage | FedEx | | 57.87 |
| 91336 | 04/28/2025 | 602 Sewer | Postage | FedEx | | 35.34 |
| 91337 | 04/28/2025 | 602 Sewer | Legal Services | Flaherty & Hood, PA | | 7,606.65 |
| 91338 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Force America Distributing, LLC | | 188.55 |
| 91339 | 04/28/2025 | 101 General | Expert & Professional Services | Freeborn County Administration | | 22,060.00 |
| 91339 | 04/28/2025 | 101 General | Joint LEC Expenditures | Freeborn County Administration | | 8,145.51 |
| 91339 | 04/28/2025 | 101 General | Joint LEC Expenditures | Freeborn County Administration | | 127.04 |
| 91339 | 04/28/2025 | 101 General | Joint LEC Expenditures | Freeborn County Administration | | 8,505.52 |
| 91339 | 04/28/2025 | 101 General | Joint LEC Expenditures | Freeborn County Administration | | 37.73 |
| 91339 | 04/28/2025 | 101 General | Telephone & Internet | Freeborn County Administration | | 1,307.92 |
| 91339 | 04/28/2025 | 101 General | Telephone & Internet | Freeborn County Administration | | 20.00 |
| 91339 | 04/28/2025 | 101 General | Telephone & Internet | Freeborn County Administration | | 101.41 |
| 91339 | 04/28/2025 | 101 General | Telephone & Internet | Freeborn County Administration | | 447.01 |
| 91339 | 04/28/2025 | 101 General | Telephone & Internet | Freeborn County Administration | | 121.41 |
| 91340 | 04/28/2025 | 232 Housing Program Fund | Taxes & Licenses | Freeborn County Auditor-Treasurer | | 104.00 |
| 91340 | 04/28/2025 | 232 Housing Program Fund | Taxes & Licenses | Freeborn County Auditor-Treasurer | | 50.00 |
| 91340 | 04/28/2025 | 232 Housing Program Fund | Taxes & Licenses | Freeborn County Auditor-Treasurer | | 42.00 |
| 91340 | 04/28/2025 | 232 Housing Program Fund | Taxes & Licenses | Freeborn County Auditor-Treasurer | | 36.00 |
| 91340 | 04/28/2025 | 232 Housing Program Fund | Taxes & Licenses | Freeborn County Auditor-Treasurer | | 920.00 |
| 91340 | 04/28/2025 | 232 Housing Program Fund | Taxes & Licenses | Freeborn County Auditor-Treasurer | | 416.00 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|--------------|------------|------------------------------------|--------------------------------|--|------|-----------|
| 91340 | 04/28/2025 | 232 Housing Program Fund | Taxes & Licenses | Freeborn County Auditor-Treasurer | | 1,572.00 |
| 91341 | 04/28/2025 | 101 General | Supplies | Freeborn County Co-op Oil Co. Inc. | | 160.00 |
| 91341 | 04/28/2025 | 101 General | Inventory - Fuel | Freeborn County Co-op Oil Co. Inc. | | 20,116.69 |
| 91342 | 04/28/2025 | 401 Capital Project Revolving Fund | Engineering Services | Freeborn County Highway Department | | 8,607.27 |
| 91343 | 04/28/2025 | 101 General | Taxes & Licenses | Freeborn County Registrar | | 42.10 |
| 91343 | 04/28/2025 | 101 General | Taxes & Licenses | Freeborn County Registrar | | 42.10 |
| 91344 | 04/28/2025 | 101 General | Building Maintenance | Freeborn County Treasurer | | 30.00 |
| 91345 | 04/28/2025 | 601 Water | Electric Utilities | Freeborn Mower Electric Cooperative | | 217.00 |
| 91345 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 25.00 |
| 91345 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 115.54 |
| 91346 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 43.73 |
| 91347 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 17,091.46 |
| 91347 | 04/28/2025 | 225 Airport | Electric Utilities | Freeborn Mower Electric Cooperative | | 1,964.72 |
| 91348 | 04/28/2025 | 602 Sewer | Electric Utilities | Freeborn Mower Electric Cooperative | | 41,497.46 |
| 91349 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 1,259.07 |
| 91350 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 2,111.39 |
| 91350 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 370.30 |
| 91351 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 326.79 |
| 91351 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 1,178.11 |
| 91352 | 04/28/2025 | 602 Sewer | Electric Utilities | Freeborn Mower Electric Cooperative | | 538.34 |
| 91353 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 136.94 |
| 91353 | 04/28/2025 | 101 General | Electric Utilities | Freeborn Mower Electric Cooperative | | 1,833.10 |
| 91354 | 04/28/2025 | 101 General | Training & Education | Grey Group LLC | | 895.00 |
| 91355 | 04/28/2025 | 101 General | Training/ Instruction Supplies | H & K Propane | | 96.00 |
| 91356 | 04/28/2025 | 101 General | Vehicle/Equip Repairs/Software | Hanson Tire Service of Albert Lea, Inc | | 289.90 |
| 91357 | 04/28/2025 | 602 Sewer | Chemicals & Chemical Products | Hawkins, Inc. | | 2,134.77 |
| 91357 | 04/28/2025 | 602 Sewer | Chemicals & Chemical Products | Hawkins, Inc. | | 4,859.82 |
| 91357 | 04/28/2025 | 601 Water | Chemicals & Chemical Products | Hawkins, Inc. | | 8,185.49 |
| 91358 | 04/28/2025 | 602 Sewer | Supplies | HD Supply Inc | | 2,900.86 |
| 91358 | 04/28/2025 | 602 Sewer | Supplies | HD Supply Inc | | 983.10 |
| 91358 | 04/28/2025 | 602 Sewer | Veh/Equipment Supplies/Parts | HD Supply Inc | | 111.56 |
| 91359 | 04/28/2025 | 101 General | Street Maintenance Materials | Heartland Asphalt, Inc. | | 2,160.60 |
| 91360 | 04/28/2025 | 605 Utility Line Protection Plan | Protection Plan Services | HomeServe USA Corp | | 30,569.67 |
| 91361 | 04/28/2025 | 409 Storm Water Capital Projects | Expert & Professional Services | HR Green Inc | | 2,739.00 |
| 91362 | 04/28/2025 | 441 5-33 Blzg Star Soil District | Imp Other Than Bldgs | Jensen Excavating & Trucking | | 60,237.08 |
| 91363 | 04/28/2025 | 101 General | Building Maintenance | Jim & Dudes Plumbing & Heating, Inc. | | 986.39 |
| 91364 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Johnston Autostores | | 115.08 |
| 91364 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Johnston Autostores | | 91.26 |
| 91365 | 04/28/2025 | 441 5-33 Blzg Star Soil District | Expert & Professional Services | Jones, Haugh & Smith Inc | | 515.85 |
| 91366 | 04/28/2025 | 101 General | Supplies | L & D Ag Service, Inc. | | 30.40 |
| 91367 | 04/28/2025 | 101 General | Supplies | Leo Carey Post 56 American Legion | | 55.00 |
| 91368 | 04/28/2025 | 601 Water | Safety Equipment | Locators and Supplies, Inc. | | 125.07 |
| 91369 | 04/28/2025 | 101 General | Vehicle/Equip Repairs/Software | Winfried Lutz | | 1,060.00 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
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| 91370 | 04/28/2025 | 602 Sewer | Veh/Equipment Supplies/Parts | McMaster-Carr Supply Company | | 2,420.57 |
| 91371 | 04/28/2025 | 101 General | Safety Equipment | MES I Acquisition Inc | | 3,466.15 |
| 91372 | 04/28/2025 | 101 General | Rents & Leases | Metro Sales, Inc | | 235.00 |
| 91373 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | Michael Todd & Company, Inc. | | 6,460.00 |
| 91374 | 04/28/2025 | 101 General | Gas Utilities | Minnesota Energy Resources | | 24.57 |
| 91374 | 04/28/2025 | 101 General | Gas Utilities | Minnesota Energy Resources | | 772.08 |
| 91374 | 04/28/2025 | 101 General | Gas Utilities | Minnesota Energy Resources | | 96.62 |
| 91374 | 04/28/2025 | 101 General | Gas Utilities | Minnesota Energy Resources | | 359.96 |
| 91374 | 04/28/2025 | 101 General | Gas Utilities | Minnesota Energy Resources | | 261.47 |
| 91375 | 04/28/2025 | 601 Water | Dues & Subscriptions | Minnesota Pollution Control Agency | | 345.00 |
| 91375 | 04/28/2025 | 601 Water | Dues & Subscriptions | Minnesota Pollution Control Agency | | 345.00 |
| 91376 | 04/28/2025 | 101 General | Training & Education | MNIAAI | | 325.00 |
| 91377 | 04/28/2025 | 101 General | Training & Education | MNIAAI | | 375.00 |
| 91378 | 04/28/2025 | 101 General | Periodicals & Magazines | National Geographic | | 94.00 |
| 91379 | 04/28/2025 | 101 General | Vehicle/Equip Repairs/Software | North Central International | | 1,470.09 |
| 91379 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | North Central International | | 44.31 |
| 91380 | 04/28/2025 | 101 General | Expert & Professional Services | Office of MN IT Services-Accts. Rec. | | 364.35 |
| 91380 | 04/28/2025 | 101 General | Expert & Professional Services | Office of MN IT Services-Accts. Rec. | | 11.55 |
| 91381 | 04/28/2025 | 101 General | Vehicle/Equipment Parts | O'Reilly Auto Parts | | 18.98 |
| 91382 | 04/28/2025 | 602 Sewer | Expert & Professional Services | Pace Analytical Services LLC | | 1,460.00 |
| 91382 | 04/28/2025 | 602 Sewer | Expert & Professional Services | Pace Analytical Services LLC | | 540.00 |
| 91383 | 04/28/2025 | 101 General | Expert & Professional Services | Petty Cash | | 220.00 |
| 91384 | 04/28/2025 | 101 General | Expert & Professional Services | Plunkett's Pest Control Inc | | 65.04 |
| 91384 | 04/28/2025 | 210 Senior Center | Building Maintenance | Plunkett's Pest Control Inc | | 37.62 |
| 91385 | 04/28/2025 | 602 Sewer | Veh/Equipment Supplies/Parts | Pollard Water | | 245.84 |
| 91386 | 04/28/2025 | 101 General | Expert & Professional Services | Pye-Barker Fire & Safety | | 454.00 |
| 91387 | 04/28/2025 | 101 General | Vehicle/Equip Repairs/Software | R & R Specialties of Wisconsin Inc | | 1,496.95 |
| 91387 | 04/28/2025 | 101 General | Vehicle/Equip Repairs/Software | R & R Specialties of Wisconsin Inc | | 1,040.25 |
| 91388 | 04/28/2025 | 101 General | Expert & Professional Services | Riverland Community College | | 900.00 |
| 91389 | 04/28/2025 | 602 Sewer | Safety Equipment | Shoptikal LLC | | 200.00 |
| 91390 | 04/28/2025 | 210 Senior Center | Rents & Leases | Skyline Plaza Associates | | 4,100.00 |
| 91391 | 04/28/2025 | 101 General | Unemployment | State of MN Dept of Empl. & Econ. Dev. | | 555.28 |
| 91392 | 04/28/2025 | 101 General | Dues & Subscriptions | Target Solutions Learning LLC | | 1,936.33 |
| 91393 | 04/28/2025 | 101 General | Books | Taste of Home Books | | 43.13 |
| 91394 | 04/28/2025 | 101 General | Vehicle/Equip Repairs/Software | Thompson Electric | | 579.73 |
| 91395 | 04/28/2025 | 101 General | Refuse Disposal | Thompson Sanitation, Inc. | | 342.75 |
| 91395 | 04/28/2025 | 101 General | Refuse Disposal | Thompson Sanitation, Inc. | | 25.30 |
| 91396 | 04/28/2025 | 101 General | Hot Spots | T-Mobile | | 1,274.33 |
| 91397 | 04/28/2025 | 601 Water | Supplies | Total Glass-Lock Inc | | 15.00 |
| 91398 | 04/28/2025 | 602 Sewer | Supplies | Trading Post Inc | | 19.99 |
| 91399 | 04/28/2025 | 101 General | Vehicle/Equip Repairs/Software | Ultimate Safety Concepts, Inc. | | 380.00 |
| 91400 | 04/28/2025 | 101 General | Prepaid Postage | United States Postal Service | | 1,000.00 |
| 91401 | 04/28/2025 | 101 General | Periodicals & Magazines | Value Line Publishing LLC | | 1,298.00 |

| Check Number | Check Date | Fund | Account Name | Vendor Name | Void | Amount |
|---------------|------------|-------------|--------------------------------|-------------------------------|------|--------------|
| 91402 | 04/28/2025 | 101 General | Uniforms | Kelly Wangsness | | 25.00 |
| 91403 | 04/28/2025 | 602 Sewer | Refuse Disposal | Waste Management of WI-MN | | 178.10 |
| 91403 | 04/28/2025 | 602 Sewer | Refuse Disposal | Waste Management of WI-MN | | 453.04 |
| 91403 | 04/28/2025 | 101 General | Refuse Disposal | Waste Management of WI-MN | | 385.47 |
| 91404 | 04/28/2025 | 101 General | Lubricants & Additives | World Fuel Services Inc | | 505.45 |
| 91405 | 04/28/2025 | 602 Sewer | Vehicle/Equipment Parts | WW Goetsch Associates Inc | | 1,790.00 |
| 91406 | 04/28/2025 | 101 General | Vehicle/Equip Repairs/Software | Zahl-Petroleum Maintenance Co | | 550.00 |
| 91407 | 04/28/2025 | 601 Water | Vehicle/Equipment Parts | Ziegler Inc | | 693.32 |
| Report Total: | | | | | | 1,067,813.28 |