



AGENDA FOR THE WORK SESSION AND THE
REGULAR MEETING OF THE
ALBERT LEA CITY COUNCIL – APRIL 14, 2025
WORK SESSION – 5:30 PM – REGULAR MEETING – 7:00 PM

WORK SESSION – 5:30 PM

- I. CITY HALL UPDATE – WAYNE SORENSEN
- II. REVIEW COUNCIL MEETING AGENDA OF APRIL 14, 2025

REGULAR MEETING – 7:00 PM

- I. **CALL TO ORDER AND ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **CEREMONIAL ITEMS**
 - A. 2nd Hat Trick Recognition of Police Officer Jacob Gibson - Presented by Scott McConkey, Southern Minnesota Liaison for the Minnesota Office of Traffic Safety
 - B. Oath of Office – Police Reserve Officers; Jordan Flatness, Katelyn Kluender, and Miguel Matos.
- IV. **PUBLIC FORUM**
- V. **CONSENT AND APPROVAL OF AGENDA**
 - A. Approve Minutes of the March 24, 2025 Regular Council Meeting
 - B. Approve Minutes of the March 24, 2025 Work Session
 - C. License & Permits
 - D. Resolution Declaring Cinco de Mayo a Community Festival
 - E. Resolution Declaring Wind Down Wednesday a Community Festival
- VI. **PETITIONS, REQUESTS AND COMMUNICATIONS**
 - A. Shell Rock River Watershed – Fountain Lake Invasive Weed Discussion
- VII. **UNFINISHED BUSINESS**
 - A. Ordinance 25-133 Amending Chapter 2 Administration – Article IV Departments (2nd Reading)
 - B. Resolution Permitting Publication of Ordinance Summary – Chapter 2 Administration, Article IV Departments



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ALBERT LEA CITY COUNCIL – APRIL 14, 2025
WORK SESSION – 5:30 PM – REGULAR MEETING – 7:00 PM**

VIII. NEW BUSINESS

- A. Resolution Accepting Donations for Trailhead Building
- B. Resolution Ordering Plans for Project City Center 25-03: City Hall Security and Office Remodel
- C. Resolution Accepting Bid and Awarding Contract for the 2025 Neighborhood Improvement Project (Job 2501)
- D. Resolution Accepting Bid and Awarding Contract for the 2025 State Aid Street Overlay Project (Job 2502)
- E. Resolution Accepting Bid and Awarding Contract for the 11th Street Reconstruction Project (Job 2503)
- F. Resolution Approving Plans & Specifications and Ordering Advertisement of Bids for the Freeborn Bank Parking Lot Paving Project (Job 2504)
- G. Resolution Authorizing Grant Agreement with MNDOT for the Airport Equipment Purchase (Mower Attachment) (Job 2509)
- H. Resolution Accepting Bid and Awarding Contract for 2025 - 2026 Biosolids Removal (Job 2515)
- I. Resolution Approving Agreement for Professional Engineering Services With Bolton & Menk for the Valley Avenue Reconstruction Project (Job 2517)
- J. Resolution Accepting Bid and Awarding Contract for Albert Lea Airport AWOS Replacement Project (Job 2406)

IX. MAYOR AND COUNCIL REPORTS

X. CITY MANAGER REPORT

XI. APPROVAL OF CLAIMS

- A. Resolution Approving Claims
 - (1). Presentation of Claims Over \$25,000

XII. ADJOURNMENT

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the City Council of the City of Albert Lea. This document does not claim to be complete and is subject to change



City Manager Report to Council
221 East Clark Street, Albert Lea, MN 56007
(507) 377-4330 – info@ci.albertlea.mn.us

To: Mayor and City Council
From: City Manager
Date: April 14, 2025
Re: April 14, 2025 City Council Meeting

V. CONSENT AND APPROVAL OF AGENDA

C. Licenses & Permits –

MOBILE FOODTRUCK/VENDOR

Mac Shack LLC – Lyle, MN

FIREWORKS IN-STORE SALES

Phantom Administration, LLC @ Home Depot

- D. Resolution Declaring ‘Cinco de Mayo’ as a Community Festival Within the City of Albert Lea - Council may declare Cinco de Mayo as a community festival rather than a community event which would then allow on-sale businesses to participate without a Caterer’s permit per State Statute 340A.404, Subd. 4. Staff recommends approval.

See attached resolution.

- E. Resolution Declaring ‘Wind Down Wednesdays’ as Community Festivals - Council may declare Wind Down Wednesday as a community festival rather than a community event which would then allow on-sale businesses to participate without a Caterer’s permit, and would also remove limitations on the number of events that Clubs may participate in, per State Statute 340A.404, Subd. 4. Staff recommends approval.

See attached resolution.

VI. PETITIONS, REQUESTS AND COMMUNICATIONS

- A. Shell Rock River Watershed – Fountain Lake Invasive Weed Discussion – Presentation by Andy Henschel

VII. UNFINISHED BUSINESS

- A. Ordinance 25-133 Amending Chapter 2, Article IV Departments (2nd Reading) – *The ordinance change will separate the public safety department back into the police department and the fire department, each with a chief to oversee operations. Current staffing and needs of the community are better matched going back to this organizational structure. Staff recommends approval of this final reading.*

See attached ordinance.

- B. Resolution Approving Publication Summary of Ordinance 25-133 – *Ordinance Summaries may be published if they reasonably inform the public of the effect and intent of the Ordinance. Summaries fulfill all legal requirements as if the entire summarized matter had been published and also directs the public how to obtain the complete Ordinance.*

See attached resolution.

VIII. NEW BUSINESS

- A. Resolution Accepting Freeborn County Trail Association Donation and Authorizing Proceeding with Construction of New Trailhead Building - *The Freeborn County Trail Association is presenting a check to fund a Blazing Star Trail shelter at Frank Hall Park. The City Council approved this project at its Aug. 26, 2024 meeting. The Parks Department will oversee placement, construction and maintenance of the shelter. The CVB and Statewide Health Improvement Partnership are also donating toward the shelter that will welcome walkers and bicyclists while promoting Albert Lea.*

See attached resolution.

- B. Resolution Ordering Plans for Project City Center 25-03: City Hall Security and Office Remodel – *A committee was formed of staff members and three elected officials to review the safety and maintenance concerns of the City Center building. Repurposing of the old fire quarters and remodel of the library were not addressed but shall be at a later time under different funding sources. This project is estimated at \$1,451,788 and the City Manager is recommending a budget of \$1,500,000 in total for some IT improvements not listed and a budget for borrowing costs.*

Approximately \$1,000,000 will be paid by levy and \$500,000 paid by utilities. This resolution is the next step in authorizing the completion of construction designs and bidding the project. The final step will come later in awarding bids. A presentation will be given at the workshop. Staff recommends approval.

See attached resolution.

- C. Resolution Accepting Bid and Awarding Contract for the 2025 Neighborhood Improvement Project (Job 2501) - *Engineering has reviewed the bids opened Tuesday, April 8, 2025 for the 2025 Neighborhood Improvement Project.*

The project has two main components: bituminous mill & overlay in the Crossroads Boulevard area and a portion of Lake Chapeau Drive, and replacement of the bituminous surface on a portion of SE Marshall Street. The streets in the mill & overlay area include:

- *Lake Chapeau Drive – City Arena to the west end*
- *Crossroads Boulevard – TH 65 to the south end*
- *Betha Larson Lane – Crossroads Boulevard to the east end*
- *Ross Drive – Crossroads Boulevard to Betha Larson Lane*
- *Kram Avenue – Betha Larson Lane to the north end*
- *SE Marshall Street – Prospect Avenue to I-35*

Engineering received two bids. Engineering is recommending the low bid of \$777,068.06 from Ulland Brothers of Albert Lea, Minnesota. The Engineer's estimate was \$919,527.50. The bid abstract is attached.

Work in the mill & overlay area will involve milling the existing bituminous street surfacing for a 6-foot width along each concrete gutter line so the new bituminous layer will match with the level of the concrete gutter. A 2-inch-thick layer of bituminous will be laid over the entire width of the street. The project would also involve replacing sections of curb & gutter that have settled and are causing drainage issues.

Work on SE Marshall Street from Prospect Avenue to I-35 will involve bituminous reclamation. This process grinds up the existing asphalt surface in place and mixes it

with a portion of the underlying inplace gravel base. This will form a new aggregate roadbase for the new bituminous pavement. One centerline culvert will also be replaced.

See attached resolution.

- D. Resolution Accepting Bid and Awarding Contract for the 2025 State Aid Street Overlay Project (Job 2502) - *Engineering has reviewed the bids opened Tuesday, April 8, 2025 for the 2025 State Aid Overlay Project. This project involves the bituminous mill & overlay and miscellaneous curb & gutter replacement on Garfield Avenue from Fairlane Terrace to Richway Drive. Engineering received two bids. Engineering is recommending the low bid of \$144,229.92 from Ulland Brothers of Albert Lea, Minnesota. The Engineer's estimate was \$195,011.00. The bid abstract is attached. Staff recommends approval.*

Work in the mill & overlay area will involve milling the existing bituminous street surfacing for a 6-foot width along each concrete gutter line so the new bituminous layer will match with the level of the concrete gutter. A 2-inch-thick layer of bituminous will be laid over the entire width of the street. The project also involves replacing sections of curb & gutter that have settled and are causing drainage issues.

See attached resolution.

- E. Resolution Accepting Bid and Awarding Contract for the 11th Street Reconstruction Project (Job 2503) - *Engineering has reviewed the bids opened Tuesday, April 8, 2025 for the 11th Street Reconstruction Project. Engineering received seven bids. Engineering is recommending the low bid of \$274,286.01 from ICON, LLC of Dodge Center, Minnesota. The Engineer's estimate was \$346,503.00. The bid abstract is attached. Staff recommends approval.*

The project calls for the complete reconstruction of the east end of 11th Street (approximately 355 total feet). Proposed work will include complete removal and replacement of the pavement, curb & gutter, sanitary sewer, storm sewer, and watermain. The street description is:

- 11th Street – Margaretha Avenue to the east end

11th Street is 31 feet wide from back-to-back of curb and is proposed to be reconstructed to the same configuration. The watermain has experienced a large and increasing frequency of breaks. The other underground utilities have reached the end of their design life and are proposed for replacement with this project.

See attached resolution.

- F. Resolution Approving Plans and Specifications and Ordering Advertisement of Bids for The Freeborn Bank Parking Lot Paving Project (Job 2504) - *This item would approve the plans and specifications and order advertisement of bids for the Freeborn Bank Parking Lot Paving Project, Job No. 2504. This project is in the Capital Improvement Plan for 2026 as PARKLT-26-02. In late 2024 it was requested to move the project up and Council passed Resolution 25-004 on January 13, 2025 directing City staff to start working on the project.*

The proposed project involves installing a bituminous surface to replace the existing gravel parking lot. A landscaped space approximately eight-foot wide is proposed to be created along the north and west sides of the parking lot. This space could potentially be used for electric vehicle chargers in the future.

The parking lot was evaluated for possible installation of a stormwater pond along the east side, this would require eliminating an entire row (12 out of 32 stalls). A stormwater pond is not being included in the final design for that reason.

The estimated project cost is \$177,336.30 and would be paid for with 2025 bonding proceeds.

The plans and specifications have been completed and are being presented to the Council for approval and authorization of bidding. Staff recommends approving the plans and specifications and authorization of bidding the project.

See attached resolution.

- G. Resolution Approving Grant Agreement with the Minnesota Department of Transportation for the Airport Equipment Purchase (Mower Attachment) - Job 2509 - *Attached for Council review and approval is a resolution to execute the Minnesota Department of*

Transportation Grant Agreement for equipment purchase for the airport. The purchase is a new Schulte XH1500 Series 5 mower attachment for the airport tractor. This is a 70/30 cost share, the total obligation of the State for all compensation and reimbursements to the City under this agreement will not exceed \$32,840.83 with the City's portion being \$14,074.64.

The City also has a Federal project for the replacement of the airport tractor which will be bid out and brought to council for approval at a later date. Staff is recommending entering into the agreement.

See attached resolution.

- H. Resolution Accepting Bid and Awarding Contract for 2025 - 2026 Biosolids Removal (Job 2515) - *Engineering has reviewed the bids opened Tuesday, April 1, 2025 for the 2025 - 2026 Biosolids Removal project. This project involves the removal of biosolids (or sludge) from the storage tanks at the WWTP and land applying them on approved land near the WWTP.*

The City received four bids.

Staff recommends the low bid of \$316,000 as submitted by Midwest Injection Inc. from Cascade, Iowa. The total is for both contract years or \$158,000 per year. The previous two-year contract totaled \$496,900. Staff recommends approval.

See attached resolution.

- I. Resolution Approving Agreement for Professional Services Agreement with Bolton & Menk Inc. for the Valley Avenue Reconstruction Project (Job 2517) - *Engineering sent out request for proposals for professional services for the design and construction oversight services for the Valley Avenue Reconstruction Project. Bolton and Menk, Inc. provided the low proposal.*

This agreement is for professional services with Bolton & Menk Inc. for the design and construction oversight services for the Valley Avenue Reconstruction Project. The project involves complete reconstruction including pavement, curb & gutter, sidewalk, retaining wall, storm sewer, sanitary sewer, and watermain replacement along Valley Avenue from Johnson Street to Hawthorne Street.

Construction is scheduled for 2026. Federal funds, State Aid Funds, sewer and water funds, and assessments will be used to fund this project. This is an unusual project in the fact that we are receiving Federal funds over 3 years, the funds are as follows:

2026 Federal Funds	\$511,250
2027 Federal Funds	\$600,000
2028 Federal Funds	\$600,000

We will have to pay for the work up-front in 2026 and will get paid back in 2027 and 2028. Staff recommendations entering into professional services agreement.

See attached resolution.

- J. Resolution Accepting Bids Contingent on State Grant for the Albert Lea Municipal Airport AWOS Replacement Project (Job 2406) - *Bids for the Albert Lea Municipal Airport Automated Weather Observing System (AWOS) project, City Job 2406, were opened on March 19, 2025.*

This project involves the preparation of the site and installation of a MNDOT supplied AWOS. Bolton and Menk Inc. reviewed the bid proposals. Three bids were received. The apparent low bidder was Neo Electrical Solutions of Hudson, WI in the amount of \$117,252.00. The bid abstract is attached. The Engineer's estimate was \$97,575.00. The City is anticipating 100 percent of the cost being a state grant. Staff recommends approval of apparent low bidder contingent on the availability of federal or state funds.

See attached resolution.

XI. APPROVAL OF CLAIMS

- A. Resolution Approving Claims – The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report.
- (1). Large Claims Over \$25,000 – When applicable, staff will present and display any claims over \$25,000 for the public's viewing, transparency and education.

**REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
March 24, 2025 – 7:00 P.M.**

PRESENT: Mayor Rich Murray, Councilors, Larry Baker, Jason Howland, Reid Olson, Keith Van Beek, Brian Anderson, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lake National Law LLP, and City Clerk Daphney Maras.

ABSENT: Councilor Rachel Christensen

ADDITIONAL STAFF PRESENT: Sergeant-at-Arms-Public Safety Director JD Carlson, Deputy Fire Chief Jeff Laskowske, Finance Director Kristi Brutlag, and Wayne Sorensen Building/Zoning Official.

CALL TO ORDER AND ROLL CALL - Mayor Murray called the meeting to order at 7:00 PM. City Clerk Maras administered roll call.

PLEDGE OF ALLEGIANCE - Mayor Murray asked all in attendance to stand and recite the Pledge of Allegiance.

CEREMONIAL ITEMS - None

PUBLIC FORUM – None

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes of the March 10, 2025 Regular Council Meeting
- B. Approve Minutes of the March 10, 2025 Work Session
- C. License & Permits
- D. Resolution Approving Gambling Permit – Albert Lea Amateur Hockey Association
- E. Resolution Authorizing Application to the Minnesota Public Facilities Authority Drinking Water State Revolving Fund for Lead Service Lines Replacements Project Grant Funding (Job 2508)
- F. Resolution Amending Fund Balance Policy

Motion made by Councilor Baker to approve the consent agenda as read, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-050 through 25-052
Included with these minutes)

PETITIONS, REQUESTS AND COMMUNICATIONS - None

UNFINISHED BUSINESS - None

NEW BUSINESS

Building/Zoning Official Wayne Sorensen displayed a PowerPoint and provided a detailed overview including history and photos of the four (4) Hazardous Structures as listed on the agenda:

- 338 Broadway Avenue South
- 809 Clark Street West
- 915 Autumn Street
- 819 Garfield Avenue

Rigg said on or about December 23, 2023, the City placarded the property at 338 Broadway Avenue South as being structurally unsafe and unfit. The structure continues to further deteriorate. In the interest of public safety, the City would like to abate the structure because of the unsafe condition. Sorensen said many avenues have been explored to fund the repairs including proposals from interested developers, grant money, and funding options to no avail. He explained budget estimates received for repairs on May 19, 2023, were in the amount of \$726,700. This estimate, barring discovery of more serious interior framing issues, would bring the structure to a stable state. He emphasized this estimate does not include interior renovations or repairs. Owners have provided permission for staff to enter the building in order to obtain exact cost of asbestos removal and demolition.

A. Mayor Murray opened the Public Hearing Authorizing Order for Abatement of Hazardous Structure at 338 Broadway Avenue South. He called the first time. Robert Hoffman spoke of his support to tearing this building down due to its structural issues and believes the removal will add more to the downtown. Mayor Murray called two more times. No one spoke. He closed the public hearing.

A1. Public Hearing and Resolution 25-053 Authorizing Abatement of Hazardous Structure at 338 Broadway Avenue South

Councilor Howland said although he agrees with the removal of the building, he is concerned with voting on abating this structure without an exact cost. Furthermore, he questioned why the council couldn't wait two weeks until a more definite cost estimate was secured. He thinks it is disingenuous to require immediate action when the city has known about the issues for quite some time. Councilor Olson commented city staff gave the council the proper insight it needed to make its decision and thinks it would not be fair for staff to waste more time. Councilor Baker noted his support to abate this building due to the structural issues. He questioned if the city would be liable in the event something happened to someone because the city did nothing to repair it. To which City Attorney Holstad responded, it would be a very serious problem if nothing is done to fix the problem and someone gets hurt. He strongly advised against leaving the building standing without action for two more weeks. Rigg added the city has known the building is a hazard and not taking action puts the city in a more serious situation. In response to Councilor Anderson's question, Rigg responded estimates will be brought back to council for final action at a later date.

Motion made by Councilor Baker to approve abatement of the hazardous structure at 338 Broadway Avenue South, seconded by Councilor Van Beek. On voice call vote, the following councilors voted in favor of said motion: Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-053
Included with these minutes)

B. Abatement of Hazardous Structure at 809 Clark Street West

Rigg said on or about September 1, 2017 the City placarded the property at 809 Clark Street West as being structurally unsafe and unfit. The property was deemed a nuisance property. Some minimal cosmetic renovation was attempted. The property was once again placarded on March 7, 2024 because of the length of time without remediation. Staff recommends the structure be abated by repair or removal. Sorensen displayed photos and provided history.

B1. Public Hearing and Resolution 25-054 Authorizing Abatement of Hazardous Structure at 809 Clark Street West

Mayor Murray opened the Public Hearing Authorizing Order for Abatement of Hazardous Structure at 809 Clark Street West. He called three times. No one spoke. He closed the public hearing.

Councilor Anderson inquired if the owner or the city is paying the fee for abatement. Sorensen replied the expense will be assessed to the property. To Howland's question, Sorensen responded no one is living in the home.

Motion made by Councilor Baker to approve as read, seconded by Councilor Howland. On voice call vote, the following councilors voted in favor of said motion: Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-054
Included with these minutes)

C. Abatement of Hazardous Structure at 915 Autumn Street

Rigg said on or about May 17, 2023, the City placarded the property at 915 Autumn Street as being structurally unsafe and unfit. The structure continues to further deteriorate. In the interest of public safety, the City would like to abate the structure because of the unsafe conditions. Staff recommends the structure be abated by removal. Sorensen displayed photos and history of the building.

C1. Public Hearing and Resolution 25-055 Authorizing Abatement of Hazardous Structure

at 915 Autumn Street.

Mayor Murray opened the public hearing. He called three times. No one spoke. He closed the public hearing.

Mayor Murray inquired where the funds are coming from to pay to abate these houses. City Manager explained 338 S. Broadway would come from the TIF Fund, while the others will come out of the Blight Fund. Mayor Murray inquired as to how these four houses are chosen when there are so many blighted houses within the city. Sorensen replied most blighted homes are complaint driven and bring attention to the Inspection Department. He added there are approximately 30 blighted houses on the radar, but this number continuously evolves. He further explained the reason he brought four blighted homes forwarded at one time is due to the opportunity of a better bid price to take them all down by one bidder.

Motion made by Councilor Baker to approve as read, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-055
Included with these minutes)

D. Abatement of Hazardous Structures at 819 Garfield Avenue

Rigg said on October 9, 2024 the accessory structure was placarded due to a fire. On November 13, 2024 the City placarded the residential structures at 819 Garfield Ave as being structurally unsafe and unfit. The structure continues to deteriorate. In the interest of public safety, staff recommends to abate the structures by repair or removal. He said there is the potential of an interested party to buy the house and repair it. Sorensen displayed photos and provided history.

Councilor Anderson suggested the possibility of instead of paying to demolish a blighted house, perhaps sell it to someone and provide incentives to make repairs and save the home. Rigg responded that could be a possibility that will necessitate further research. Sorensen added the blight diversion process is always a priority. In every event, an attempt is made to rehabilitate the home. He provided many examples of successes of rehabilitation.

D1. Public Hearing and Resolution 25-056 Authorizing Abatement of Hazardous Structures at 819 Garfield Avenue

Mayor Murray opened the public hearing. He called the first time. Robert Hoffman said although he believes some properties are suitable for rehabilitation, he does not believe this one is. He supports the demolition of 819 Garfield Ave. Mayor Murray called two more times. No one spoke. He closed the public hearing.

Motion made by Councilor Olson to approve as read, seconded by Councilor Anderson. On voice

call vote, the following councilors voted in favor of said motion: Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-056
Included with these minutes)

E. Resolution 25-057 Amending and Restating an Interfund Loan for Advance of Certain Costs in Connection with Tax Increment Financing District No. 5-33.

The current interfund loan amount for TIF District 5-33 Soil District is \$541,000 and resolution 23-059 authorized an interfund loan amount of \$200,000. This resolution increases the interfund loan from \$200,000 to \$1,000,000. The costs in this TIF district will eventually be repaid with increment or the sale of land in this district, this resolution increases the interfund loan amount until the revenue covers the costs.

Mayor Murray inquired where this money is coming from. Rigg deferred to Finance Director Brutlag who explained this is an interfund loan from the general fund and will remain there unless the interfund loans are moved elsewhere.

Motion made by Councilor Baker to approve as read, seconded by Councilor Van Beek. On voice call vote, the following councilors voted in favor of said motion: Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-057
Included with these minutes)

F. Ordinance 25-133 Amending Chapter 2, Article IV Departments (1st Reading)

The ordinance change will separate the public safety department back into the police department and the fire department, each with a chief to oversee operations. Current staffing and needs of the community are better matched going back to this organizational structure.

Motion made by Councilor Baker to approve as read, seconded by Councilor Howland. On voice call vote, the following councilors voted in favor of said motion: Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Ordinance 25-133
Included with these minutes)

MAYOR AND COUNCIL REPORTS:

First Ward, Councilor Christensen reported: ABSENT

- Ward Items –
- Committee Update –

Second Ward, Councilor Baker reported:

- Ward Items – Staff assisted in resolving a couple ward items.
- Committee Update – Attended the Heritage Preservation meeting where certificate of appropriate was awarded to the owners of 147 N. Broadway and 232 S. Washington. Also discussed the S. Broadway Theatre and the board agreed on the direction that was going.

Third Ward, Councilor Howland reported:

- Ward Items – None
- Committee Update – None. Mentioned the calls he has received from constituents with complaints of speeding vehicles off of Wedgewood Rd. going south. He is requesting a speed scanner be displayed in that area to remind people to slow down. He mentioned an upcoming event at the Moose Lodge this Saturday to benefit St. Jude Children's Research.

Fourth Ward, Councilor Olson reported:

- Ward Items – City staff working on his ward item.
- Committee Update – None

Fifth Ward, Councilor Van Beek reported:

- Ward Items – None other than gave Kudos to the City snow removal crew after the recent snowfall.
- Committee Update – None

Sixth Ward, Councilor Anderson reported:

- Ward Items – None
- Committee Update – None

MAYOR REPORT:

Attended the following meetings:

- ALEDA project meeting on March 11th.
- Met with the Cheer squad. They are looking for more opportunities to cheer in the community.
- Attended the Big Island Rendezvous Education Days fundraiser held on March 14th
- Met with Good Steward Electric Battery project south of Glenville
- Business After Hours hosted by Robert Hoffman Realty
- Working on items with the City Manager

Mentioned the upcoming events and said they are also listed on the City's website.

CITY MANAGER REPORT

- In a couple of days, he will be lobbying on a bill that will provide sales tax abatement on the City Arena project. He extended appreciation to Community Enrichment & Engagement Director Cathy Malakowsky for her assistance.
- Will be attending the ICMA Government conference in Milwaukee at the beginning of April
- Staff will be working on Cannabis registration

- Will attend a meeting later this week regarding Storm Water
- Working with the Finance Director on the future CIP and fund balances
- Working with staff on code enforcement going forward

APPROVAL OF CLAIMS

A. Resolution 25-058 Approving Claims

(1). Presentation of Claims Over \$25,000

The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report. In addition, Maras displayed a list of claims over \$25,000 for the public's viewing, transparency and education.

Motion made by Councilor Anderson, to approve the claims, seconded by Councilor Van Beek. On voice call vote, the following councilors voted in favor of said motion: Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

See Secretary's Original Resolution 25-058
Included with these minutes)

CLOSED SESSION – Discuss disposal of City Property subject to Minn. Stat §13D.05(c).

A. Resolution 25-059 Authorizing the City Manager to Dispose Real Property

Rigg said the resolution directs the city manager to dispose of various lots owned by the city. There is no public use or good in the city maintaining ownership given the cost to maintain the lots, a lack of use of utility use and no tax generation. The resolution lists the properties discussed in closed session.

Motion made by Councilor Anderson, to approve as read, seconded by Councilor Baker. On roll call vote, the following councilors voted in favor of said motion: Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

See Secretary's Original Resolution 25-059
Included with these minutes)

At 8:20 p.m., Mayor Murray requested a motion to move into closed session to discuss disposal of city owned real estate property under §13D.05

Motion made by Councilor Baker to move into closed session, seconded by Councilor Anderson. On voice call vote, all councilors voted in favor of said motion.

At 8:49 Mayor Murray requested a motion to move out of closed session.

Motion made by Councilor Anderson, seconded by Councilor Baker. On voice call vote, all councilors voted in favor of said motion.

Mayor Murray stated council discussed several City owned properties and provided direction to staff.

Councilor Howland motioned for adjournment; Councilor Baker seconded. That there being no further business, the Council meeting adjourn until the next regular meeting of the Albert Lea City Council at 7:00 p.m. on Monday, April 14, 2025. On voice call vote, all councilors voted in favor of said motion.

Mayor Murray declared the motion passed and the meeting adjourned.

ADJOURNMENT: 8:50 P.M.

Mayor Rich Murray

Daphney Maras
Secretary of the Council

**WORK SESSION MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
March 24, 2025 - 5:30 P.M.**

PRESENT: Mayor Rich Murray, Councilors, Larry Baker, Jason Howland, Reid Olson, Keith Van Beek, Brian Anderson, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lake National Law LLP, and City Clerk Daphney Maras.

ABSENT: Councilor Rachel Christensen

ADDITIONAL STAFF PRESENT: Public Safety Director JD Carlson, Deputy Chief Darren Hanson, Lieutenant Darin Palmer, Deputy Fire Chief Jeff Laskowske, Finance Director Kristi Brutlag, Human Resource Director Mike Zelenak, Community Enrichment & Engagement Director Cathy Malakowsky,

I. REVIEW OF AXTELL REPORT AND POLICE ORGANIZATION

Deputy Police Chief Darren Hanson described the Staff Capacity Study recently performed and the vast amount of data he and his staff extracted to provide the Axtell group as a basis to begin their study for the Albert Lea Police Department. He introduced Todd Axtell, President and Chief Executive Officer, and Robert Thomasser, Chief Operating Officer of the Axtell Group.

Mr. Axtell commended the Albert Lea Police Department on their exceptional service to the community, their creativity, the exceptional twenty-first Century Policing, their excellent policies, and the checks and balances, while stating this police department is second to none as he has not observed this level of service in the State.

Mr. Thomasser displayed a slideshow illustrating their research process including, among many other factors, performance metrics and internal capacity to train PD employees and improve standards to address policies and training needs. He noted key observations including:

- Innovative Leadership – ALPD has demonstrated exceptional creativity and resourcefulness
- Adaptive Operational Strategy – ALPD has proactively made significant operational adjustments to response to increased service demands.
- Reactivity Due to Staffing Constraints – the ALPD remains largely reactive to crime and social issues despite organizational adjustments aimed at improving efficiency.
- Current Staffing Model Risks – The current model stretches resources thin and compromises the department's ability to effectively manage and mitigate potential threats. Necessitating an urgent review and restructuring of staffing strategies.
- Professionalism and Dedication – Despite the challenges faced, the department maintains a high level of professionalism.

- Community Expectations vs. Staff Capacity – Based on the 2023 Community Survey, there is a gap between the community expectations and the staffing capacity. This gap points towards a critical need for adjusting community expectations or increasing staff capacity.

Thomasser added insight stating the ALPD is a very professional and dedicated department. Although there are challenges, the staff they spoke with concurred they like working for the ALPD and the community.

In conclusion, recommendations were provided in order of priority with consideration for a budgeting timeline:

Priority 1 – Add two (2) patrol sergeants to the patrol mission. Factors were delivered supporting this recommendation. Providing adequate supervision will improve department quality, outputs, reduce risk and liability.

Priority 2 – Add four (4) Additional police officers to the patrol mission. Factors supporting the recommendation comprised of

- Increase capacity to respond to additional service demands.
- Provides adequate officers to staff the patrol calendar AND allow for other professional and contractual requirements.
- Increase patrol capacity to have time to invest in non-enforcement activities and to invest long-term problem-solving solutions.
- Allows the department to develop and engage in problem solving and crime prevention programs
- Improves Employee wellness and potentially reduces overtime costs to meet minimum staffing needs.

Thomasser explained the assessment is intended to serve as a roadmap to lead the city into the future, and review budget cycles overtime to work toward building the department up. The goal is to align these investments with the priorities of the city officials and the community.

City Manager Rigg provided an overview of management's response to the Axtell report utilizing a PowerPoint. The report summarized what is maximized to meet all levels of expectation as well as meet best industry standards over time. This includes increasing staffing levels at the ALPD to:

- Add 4 Patrol Officers
- Add 2 Patrol Sergeants
- Add 1 Investigator/detective (Sgt. or other)
- Add 2 CSO to increase evening capacity
- Add 1 Analyst

Rigg offered the reasons for additional staffing, noting with such a young patrol staff, there is need of Sergeant supervision and the need to train those Sergeants is critical. Additionally, the gap in shifts with only 4 Sergeants and the number of patrol officers on a 24/7 service cause a gap in supervision during shifts creating risk, overtime, over extension, or any combination. Furthermore, there is a need to train patrol officers in some investigative techniques while handling more complex cases to fulltime investigators. He highlighted Public Expectations, Outreach, and the importance of Efficient Use of Time. Rigg said management agrees with Axtell's findings affirming the needs, but the response will require adjustment to meet budgetary concerns and the improbability of actually being able to complete the level of these changes in a reasonable time. Rigg provided metrics related to changes in shift hours effects on the budget, supervision changes, public expectations, and public outreach. In conclusion the Next Steps were reviewed and timeline was discussed.

Rigg acknowledged Public Safety Director JD Carlson's resignation is effective June 27, 2025 and Administrative Sergeant (CSO) Adam Hamberg's resignation is effective March 28, 2025 creating changes in staffing and structure of the public safety and requiring an ordinance amendment to address the new structure.

City Attorney Holstad and council added their comments and Rigg, Carlson, and Hanson responded to questions. Rigg added that he spoke with Councilor Christensen prior to tonight's meeting as she was unable to be in attendance. He reported that she is in support of the changes and appreciates the efforts the police department has put forth in addressing the concerns.

CEREMONIAL ITEMS – None

PUBLIC FORUM

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes of the March 10, 2025 Regular Council Meeting
- B. Approve Minutes of the March 10, 2025 Work Session
- C. License & Permits
- D. Resolution Approving Gambling Permit – Albert Lea Amateur Hockey Association
- E. Resolution Authorizing Application to the Minnesota Public Facilities Authority Drinking Water State Revolving Fund for Lead Service Lines Replacements Project Grant Funding (Job 2508)
- F. Resolution Amending Fund Balance Policy

PETITIONS, REQUESTS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

- A. Public Hearing Authorizing Order for Abatement of Hazardous Structure at 338 Broadway Avenue South

- A1.** Resolution Approving Abatement of Hazardous Structure at 338 Broadway Avenue South
- B. Public Hearing Authorizing Order for Abatement of Hazardous Structure at 809 Clark Street West
 - B1.** Resolution Approving Abatement of Hazardous Structure at 809 Clark Street West
- C. Public Hearing Authorizing Order for Abatement of Hazardous Structure at 915 Autumn Street
 - C1.** Resolution Approving Abatement of Hazardous Structure at 915 Autumn Street
- D. Public Hearing Authorizing Order for Abatement of Hazardous Structures at 819 Garfield Avenue
 - D1.** Resolution Approving Abatement of Hazardous Structures at 819 Garfield Avenue
- E. Resolution Amending and Restating an Interfund Loan for Advance of Certain Costs in Connection with Tax Increment Financing District No. 5-33
- F. Ordinance Amending Chapter 2, Article IV Departments (1st Reading)

MAYOR AND COUNCIL REPORTS

CITY MANAGER REPORT

APPROVAL OF CLAIMS

- A. Resolution Approving Claims
 - (1). Presentation of Claims Over \$25,000

CLOSED SESSION – Discuss disposal of City Property under 13D.05.

- A. Resolution Authorizing the City Manager to Dispose Real Property

ADJOURNMENT – 6:44 P.M.

Dated this 24th day of March, 2025

Daphney Maras
Council Secretary

5C - Licenses and Permits

Council Approval 04-14-2025

All Licenses Listed Are Located In Albert Lea Unless Otherwise Indicated

MOBILE FOOD TRUCK/VENDOR

Mac Shack, LLC - Lyle, MN

FIREWORKS (IN-STORE SALES)

Phantom Administration, LLC @ Home Depot

RESOLUTION 25-

Introduced by Councilor

RESOLUTION DECLARING 'CINCO DE MAYO' AS COMMUNITY FESTIVALS WITHIN
THE CITY OF ALBERT LEA

WHEREAS, The City of Albert has received a request from the Albert Lea Conventions and Visitors Bureau to declare “Cinco De Mayo” as a Community Festival; and

WHEREAS, the City desires to encourage community festivals and other downtown celebrations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. For the year 2025, the City of Albert Lea declares “Cinco de Mayo” as a Community Festival. The festival is scheduled to be held on May 2, 2025 from 11 AM to 8 PM at the North Broadway Parking Lot.

Sec. 2. That alcohol may be consumed at the North Broadway Parking Lot area enclosed for this festival, and served in properly marked containers by licensed vendors.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

RESOLUTION 25-

Introduced by Councilor

RESOLUTION DECLARING 'WIND DOWN WEDNESDAY' AS A COMMUNITY
FESTIVAL WITHIN THE CITY OF ALBERT LEA

WHEREAS, The City of Albert Lea has received a request from the Albert Lea Conventions & Visitors Bureau and the Wind Down Wednesday event committee to declare "Wind Down Wednesday" as a Community Festival; and

WHEREAS, the City desires to encourage community festivals and other downtown celebrations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. For the year 2025, the City of Albert Lea declares "Wind Down Wednesday" as a Community Festival. The festivals are scheduled to be held on June 11, July 9 and August 13, 2025 from 11 AM to 8 PM.

Sec. 2. That part of Broadway Avenue from William Street to Marion Ross Street.

Sec. 3. That alcohol may be consumed on the street and sidewalk area enclosed for this event, and served in properly marked containers by licensed vendors.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

ORDINANCE 25-133

Introduced by Councilor

AN ORDINANCE AMENDING CHAPTER 2 ADMINISTRATION
ARTICLE IV DEPARTMENTS

Sec. 2.077. Fire Department.

It is the function of the fire department to extinguish fires, to rescue persons in peril of life, to resuscitate and to administer first aid in an emergency when such can be done without jeopardy of the public interest on fire matters. The head of the fire department is the fire chief, under the general supervision of the city manager.

- (1) The fire chief shall direct, manage and discipline all members of the fire department and be in charge of the staff.
- (2) The fire chief is charged with the care of all buildings, equipment, and other property of the department.
- (3) The fire chief shall keep in a convenient form a record of all fires within the city and all calls for services from outside the city limits. Such records shall include the date and time of the alarm, the location of the fire, the cause of the fire if known, the value of the building, the contents, and amount of loss of each and such other data as may be deemed advisable by the city manager or as required by law.
- (4) The fire chief shall have charge of enforcement of fire prevention and may call upon members of the fire department to assist through public information, inspections and recordkeeping and analysis.
- (5) The fire department shall have charge of all fire hydrants and the use thereon of the city water system and shall keep the fire hydrants in good operating condition in cooperation with the utilities department, subject to the right of the utility to use hydrants for utility purposes.

Sec. 2.081. Police Department.

It shall be the duty of the police force to enforce the laws of our nation, state, and ordinances of the city. The department shall be subject to aid other first responders in the area. The head of the police department is the police chief, under the general supervision of the city manager.

- (1) The police chief shall direct, manage and discipline all members of the department and be in charge of their staff.
- (2) The police chief is charged with the care of all buildings, equipment, and other property of their department.
- (3) The police chief is the department head and chief law enforcement officer of the police force. The police chief shall direct the police force of the city and be responsible for the enforcement

of law and order as well as act as the direct supervisor of the deputy police chief and police lieutenants.

- (4) The police chief shall assign the members of the department to their duties; shall see that the duties are performed diligently; and shall keep all service records, including the number and nature of all crimes committed, adequate identification records of all persons arrested, and accounts of all complaints made.
- (5) The police chief shall report all improper conduct on the part of any officer to the city manager.

Secs. 2.082—2.103. Reserved.

That the motion for the adoption of the foregoing ordinance was duly seconded by Councilor and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the ordinance passed.

Introduced and read the first time on the 24th day of March, 2025

Introduced and read the second time on the 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

RESOLUTION 25-

Introduced by Councilor

**RESOLUTION PERMITTING PUBLICATION OF ORDINANCE SUMMARY AMENDING
CHAPTER 2 ADMINISTRATION, ARTICLE IV DEPARTMENTS**

WHEREAS, on April 14, 2025 the Albert Lea City Council held a regular city council meeting and approved amending Chapter 2 Administration, Article IV Departments.

WHEREAS, the entire ordinances are lengthy and a summary of the ordinances shall be drafted which will reasonably inform the public of the intent and effect of the amended ordinances.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City Clerk is directed to publish the summary of this Ordinance as drafted.

Sec. 2. The summary will reasonably inform the public of the intent and effect of the amendment to the Administration ordinance.

That the motion for the adoption of the foregoing ordinance was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray.

And, the following voted against the same: None.

Introduced and passed the 14th day of April, 2025

Mayor Rich Murray

Filed and attested the 15th day of April, 2025

Secretary Pro Tem

ORDINANCE 25-133 (SUMMARY)

THE CITY COUNCIL OF ALBERT LEA, MINNESOTA ORDAINS:

On April 14, 2025 the Albert Lea City Council held a regular city council meeting and amended Chapter 2 – Administration. Article IV. Departments.

Article IV. related to Departments will change the organizational structure by separating the public safety department back into the police department and the fire department. Each department will have a chief to oversee operations.

The ordinance was adopted by the City Council of the City of Albert Lea the 14th day of April, 2025.

A complete copy of this Ordinance is available for inspection and copying during regular business hours at the Albert Lea City Hall located at 221 East Clark Street, Albert Lea, MN 56007; or for a mailed or emailed copy call the City Clerk at (507) 377-4335.

PUBLISHED IN THE ALBERT LEA TRIBUNE: April 23, 2025

/s/ Daphney Maras, City Clerk

RESOLUTION 25-

Introduced by Councilor

RESOLUTION ACCEPTING DONATIONS AS PRESENTED
TO THE CITY OF ALBERT LEA

WHEREAS, The City of Albert Lea is generally authorized to accept donations pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, individual persons and/or entities have offered to contribute donation(s) as set forth below to the city:

<u>Donation/Donors</u>	<u>Amount or Item</u>
Freeborn County Trail Association	\$51,000 to Blazing Star Trail shelter at Frank Hall Park
Albert Lea CVB	\$ 7,500 to Blazing Star Trail shelter at Frank Hall Park
Statewide Health Improvement Partnership	\$ 8,300 to Blazing Star Trail shelter at Frank Hall Park

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the donation described is accepted and

Sec. 2. The City of Albert Lea is hereby directed to issue receipts to the donor acknowledging the City's receipt of the donation.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray; and, the following voted against the same: None.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

RESOLUTION 25-

Introduced by Councilor

RESOLUTION ORDERING PLANS FOR PROJECT CITY CENTER 25-03:
CITY HALL SECURITY AND OFFICE REMODEL

WHEREAS, there are security concerns within the City Hall portion of the building at 221 Clark Street East; and

WHEREAS, there are necessary improvements and efficiencies that require remodeling of the property; and

WHEREAS, this project was reviewed by a committee of staff and elected officials to review and focus the project on the greatest of operation necessity as well as security; and

WHEREAS, the consulting architects have developed a report, floor plan and budget; and

WHEREAS, the project is estimated within the current capital plan budget amount.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That such improvement is necessary, cost-effective, and feasible.

Sec. 2. That the City Manager shall hire Oleson + Hobbie Architects out of Mankato, MN to complete construction plans and release bidding documents.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem



ALBERT LEA CITY HALL

INTERIOR RENOVATIONS

Project Feasibility Report

March 19, 2025



Project Feasibility Report

Albert Lea City Hall
Interior Renovations

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Project Feasibility Report

Albert Lea City Hall
Interior Renovations

II. EXECUTIVE SUMMARY

The Albert Lea City Hall facility at 221 East Clark Street has been an important community gathering place since its construction in 1967. The building contains the city's library and various administrative departments of the city government including city council, finance, attorney, engineering and building inspections. The construction of the building utilized masonry, concrete and steel.

Recent assessments of the facility have determined that the building design, though sturdy and long lasting, is lacking in providing adequate safety and security in today's society. Critical issues noted were a fatal funnel design of corridors, lack of secure materials at public interaction locations, the ability to monitor locations of public circulation areas, and secure entrances into the building as well as into various office areas inside the building.

A series of meetings were conducted with selected city staff to refine previous conceptual renovation documents that had been prepared by Oleson + Hobbie Architects, LLC of Mankato, MN. It was determined that the library spaces would be further examined separately, so the committee focused their efforts on the first and third floors of the facility.

Suggested improvements include selective demolition of portions of the interior hallways on the first and third floors to eliminate the fatal funnel design in those areas and create larger, open concept work spaces for various departments. Security features will be added, such as bullet resistant service windows at public interaction areas, a key card entry system for entry doors at exterior as well as interior department office doors, and observation windows to allow city staff to view the public while inside the facility.

Additional renovations provide offices, work station, conference areas to facilitate departmental growth and efficient work flow through the spaces. Interior finishes will be updated and energy efficient lighting will be installed in all renovated areas. New restroom facilities will be constructed for staff use to provide additional security and ease of access for employees. An employee wellness area/break room will be constructed to provide a centralized location for this important employee well being amenity.

The estimated cost of these improvements is approximately \$1,512,288.25.

From an architectural/engineering standpoint, the proposed improvements are necessary to improve security and work function while remaining cost effective and feasible. This can best be accomplished by letting competitive bids for the work. It is recommended that the council accept this project feasibility report and engage the design team to prepare construction documents and schedule a bidding period to collect competitive contractor bids for the proposed improvements.

Project Feasibility Report

Albert Lea City Hall
Interior Renovations

III. PROJECT INTRODUCTION

The recommended improvements to the Albert Lea City Hall facility located at 211 East Clark Street in Albert Lea, MN are being proposed for the winter of 2025 and spring of 2026. The specific objectives of this project feasibility report are to:

- Evaluate the need for this project.
- Determine the necessary improvements.
- Provide information on the estimated costs for the proposed project.
- Determine the project schedule.
- Determine the feasibility of the proposed project.

This project, as proposed, will include selective demolition and renovations to the interior of the facility located at 211 East Clark Street in Albert Lea, MN. Specific items that will be included in the construction are as follows:

- Selective demolition
- Exterior window caulking and maintenance
- New card key access system
- Exterior lighting
- Renovations to the engineering department
- Renovations to the building inspections department
- Development of a public meeting room
- Installation of security windows
- Construction of employee restrooms
- Egress hallway construction and finishes
- Renovated wellness and break room area
- Renovations to the administration office
- Interior stair removal
- Demolition of existing vault
- Floor infill at hose tower
- Miscellaneous interior finishes

Project Feasibility Report

Albert Lea City Hall
Interior Renovations

IV. PROPOSED IMPROVEMENTS

Improvements include selective demolition and installation of new interior construction, including interior partitions, doors, frames, and hardware, floor and wall finishes, ceilings, plumbing, HVAC and electrical improvements. Additional work will include maintenance of exterior windows, a new card key access system, and exterior lighting

V. APPROVALS/PERMITS

Approvals and permits are required from various agencies for the construction of the project. They include:

- City of Albert Lea building permit
- State of Minnesota Plumbing Plan review

VI. PROJECT COST ESTIMATE

Estimated projections for the overall cost of this project are summarized below. A detailed cost estimate is included at the end of the report. The cost estimate for renovations and repairs to address security concerns and efficient work flow are estimated to be \$1,512,288.25

ITEM	COST
Exterior Window Caulking	\$35,000.00
Card Key Access System	\$125,000.00
Exterior Lighting	\$125,000.00
Renovated Engineering Area	\$140,100.00
Renovated Building Inspections	\$108,750.00
Renovated Public Meeting Room	\$35,625.00
Security Service Windows	\$25,000.00
Renovated Restrooms	\$44,000.00
New Egress Hallway Construction	\$17,175.00
Renovated Wellness Area	\$33,200.00
Renovated Administration Area	\$369,525.00
Stair Removal	\$50,000.00
Security Window	\$37,500.00
New Entry Door and wall	\$7,500.00
New Restrooms	\$26,250.00
Vault Demolition	\$50,000.00
Floor Infill at Hose Tower	\$5,200.00
New Viewing Windows	\$15,000.00
TOTAL CONSTRUCTION	\$1,249,825.00
Contingency	\$124,982.50
Subtotal	\$1,374,807.50
Estimated Design Fees	\$137,480.75
TOTAL PROJECT COST	\$1,512,288.25

Project Feasibility Report

Albert Lea City Hall
Interior Renovations

VII. POSSIBLE SCHEDULE

The following is a possible schedule for the proposed improvements at 211 East Clark Street in Albert Lea, MN:

07/31/2025	Final Design
08/11/2025	Authorization from City Council to advertise
08/12/2025	Advertise for Bids
09/04/2025	Bid Opening
09/15/2025	Award Bids
10/13/2025	Construction Begins
04/15/2026	Construction Complete

VIII. CONCLUSION AND RECOMMENDATIONS

The existing conditions of 211 East Clark Street in Albert Lea, MN are unfavorable due to the security concerns noted and the need for additional work space for planned new hires in various departments. If these improvements are not made, this facility will continue to present security issues impacting many city employees as they conduct their daily work for the community.

From an architectural/engineering standpoint, this project is cost effective, necessary, and feasible. The best way to accomplish this project is by letting competitive bids for the work. Feasibility is contingent upon City Council findings with respect to project financing.

We recommend the Council accept this project feasibility report, and order the design team to prepare final plans and specifications and instruct the City Manager to advertise for bids in accordance with the requirement of law.

Project Feasibility Report

Albert Lea City Hall
Interior Renovations

IX. APPENDIX

A. FIGURE 1: DETAILED COST ESTIMATE

Project: City Hall Facility - Albert Lea
Project Number: 24-078AL
Project Date: 19-Mar-25



330 Stadium Road, Suite 202
Mankato, MN 56001
T 507.385.1158

Conceptual Construction Cost Projections - Entire Project

Estimate based on (est. total square footage + interior materials)

Areas of Work		Total SF	System Cost	Total Cost
General Interior Renovations and Exterior Improvements	Exterior Window Caulking and Maintenance	1	\$35,000.00	\$35,000.00
	New Key Card Access System	1	\$125,000.00	\$125,000.00
	Exterior Lighting	1	\$125,000.00	\$125,000.00
	Totals			\$285,000.00
Lower Level Renovation - Modification of walls, doors, flooring ceilings, and lighting	Renovated Engineering Area	1,868	\$75.00	\$140,100.00
	Renovated Building Inspections	1,450	\$75.00	\$108,750.00
	Renovated Public Meeting Room	475	\$75.00	\$35,625.00
	Security Service Windows	2	\$12,500.00	\$25,000.00
	Renovated Restrooms	176	\$250.00	\$44,000.00
	New Egress Hallway Construction and Finishes	229	\$75.00	\$17,175.00
	Totals			\$370,650.00
Upper Level Renovations - Modifications to interior layout, security window, doors, flooring, ceilings, new restrooms, new windows	Renovated Wellness Area and Break Room	664	\$50.00	\$33,200.00
	Renovated Administration Office Area	4,927	\$75.00	\$369,525.00
	Stair Removal	1	\$50,000.00	\$50,000.00
	Security Window	3	\$12,500.00	\$37,500.00
	New Entry Door and wall	1	\$7,500.00	\$7,500.00
	New Restrooms	105	\$250.00	\$26,250.00
	Vault demolition	1	\$50,000.00	\$50,000.00
	Floor Infill at Hose Tower	52	\$100.00	\$5,200.00
	New Viewing Windows	3	\$5,000.00	\$15,000.00
	Totals			\$594,175.00
Total all Phases				\$1,249,825.00
10% Contingency				\$124,982.50
Total Conceptual Design Estimated Costs				\$1,374,807.50
Estimated Design Fees				10.00% \$137,480.75
Total Estimated Project Cost				\$1,512,288.25

Project:

City Hall Facility - Albert Lea

Project Number:

24-078AL

Project Date:

19-Mar-25



330 Stadium Road, Suite 202

Mankato, MN 56001

T 507.385.1158

Conceptual Construction Cost Projections - Lower Level

Estimate based on (est. total square footage + interior materials)

Areas of Work		Total SF	System Cost	Total Cost
General Interior Renovations and Exterior Improvements	Exterior Window Caulking and Maintenance	1	\$35,000.00	\$35,000.00
	New Key Card Access System	1	\$125,000.00	\$125,000.00
	Exterior Lighting	1	\$125,000.00	\$125,000.00
	Totals			\$285,000.00
Lower Level Renovation - Modification of walls, doors, flooring ceilings, and lighting	Renovated Engineering Area	1,868	\$75.00	\$140,100.00
	Renovated Building Inspections	1,450	\$75.00	\$108,750.00
	Renovated Public Meeting Room	475	\$75.00	\$35,625.00
	Security Service Windows	2	\$12,500.00	\$25,000.00
	Renovated Restrooms	176	\$250.00	\$44,000.00
	New Egress Hallway Construction and Finishes	229	\$75.00	\$17,175.00
Totals				\$370,650.00
Total all Phases				\$655,650.00
10% Contingency				\$65,565.00
Total Conceptual Design Estimated Costs				\$721,215.00
Estimated Design Fees 10.00%				\$72,121.50
Total Estimated Project Cost				\$793,336.50

Project:

City Hall Facility - Albert Lea

Project Number:

24-078AL

Project Date:

19-Mar-25



330 Stadium Road, Suite 202

Mankato, MN 56001

T 507.385.1158

Conceptual Construction Cost Projections - Upper Level

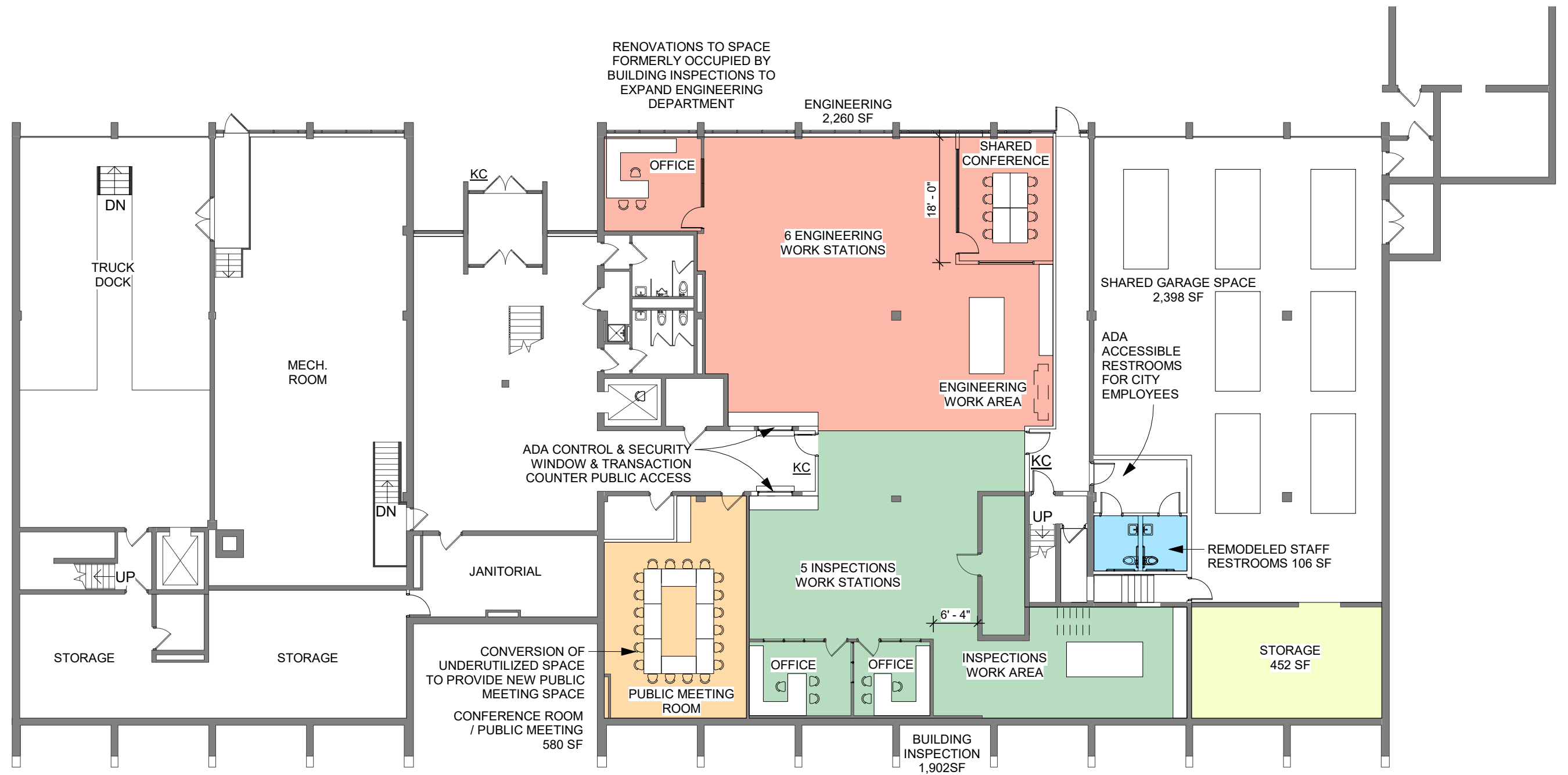
Estimate based on (est. total square footage + interior materials)

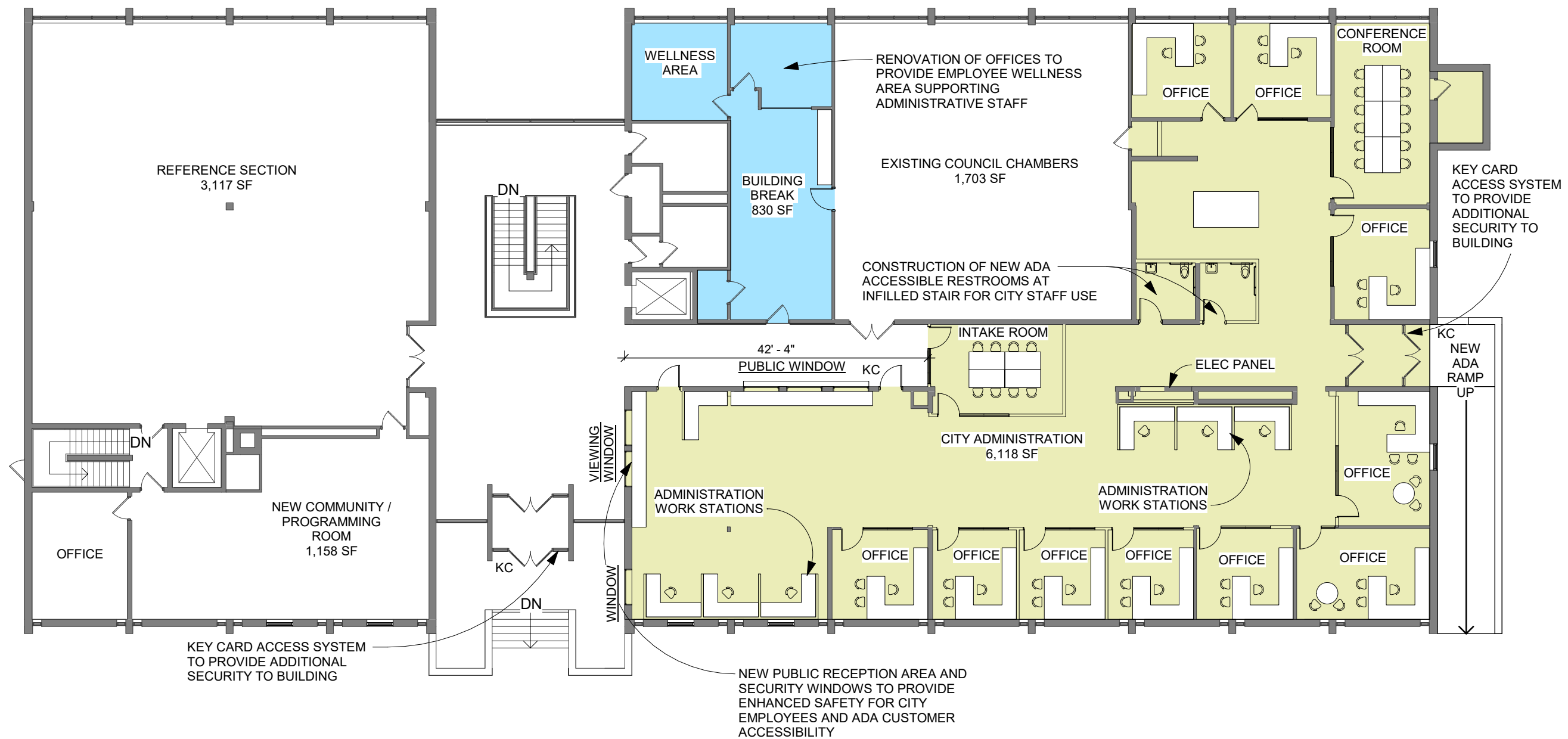
Areas of Work		Total SF	System Cost	Total Cost
Upper Level Renovations - Modifications to interior layout, security window, doors, flooring, ceilings, new restrooms, new windows	Renovated Wellness Area and Break Room	664	\$50.00	\$33,200.00
	Renovated Administration Office Area	4,927	\$75.00	\$369,525.00
	Stair Removal	1	\$50,000.00	\$50,000.00
	Security Window	3	\$12,500.00	\$37,500.00
	New Entry Door and wall	1	\$7,500.00	\$7,500.00
	New Restrooms	105	\$250.00	\$26,250.00
	Vault demolition	1	\$50,000.00	\$50,000.00
	Floor Infill at Hose Tower	52	\$100.00	\$5,200.00
	New Viewing Windows	3	\$5,000.00	\$15,000.00
	Totals			\$594,175.00
Total all Phases				\$594,175.00
10% Contingency		10%		\$59,417.50
Total Conceptual Design Estimated Costs				\$653,592.50
Estimated 36 Month Inflationary Factor (Assuming 7% per year)		21.00%		\$137,254.43
Estimated Construction Cost				\$790,846.93
Estimated Design Fees		10.00%		\$79,084.69
Total Estimated Project Cost				\$869,931.62

Project Feasibility Report

Albert Lea City Hall
Interior Renovations

B. FIGURE 2: EXISTING AND PROPOSED DRAWINGS OF RENOVATIONS





RESOLUTION 25-

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR THE 2025
NEIGHBORHOOD IMPROVEMENT PROJECT (JOB 2501)

WHEREAS, pursuant to an advertisement for bids for the 2025 Neighborhood Improvement Project, bids were received, opened and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on April 8, 2025 according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. Ulland Brothers Inc., Albert Lea, MN	\$777,068.06
2. OMG Midwest, Inc., Mankato, MN	\$989,496.50

WHEREAS, it appears that Ulland Brothers Inc. of Albert Lea, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with Ulland Brothers Inc. of Albert Lea, Minnesota for the 2025 Neighborhood Improvement Project (Job 2501), therefore approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

Bid Abstract
2025 Neighborhood Improvement Project
Job No. 2501
April 8, 2025

MNDOT Spec. No.	Item	Quantity		Engineers Unit Cost	Ulland Unit Cost	OMG Midwest Unit Cost	Engineers Unit Cost	Ulland Total Cost	OMG Midwest Total Cost
2021.501	Mobilization	1	L. Sum	\$ 80,000.00	\$ 40,000.00	\$ 7,600.00	\$ 80,000.00	\$ 40,000.00	\$ 7,600.00
2104.503	Remove Curb & Gutter	400	LF	\$ 12.00	\$ 15.00	\$ 23.00	\$ 4,800.00	\$ 6,000.00	\$ 9,200.00
2104.503	Remove CMP Culvert	55	LF	\$ 20.00	\$ 25.00	\$ 42.00	\$ 1,100.00	\$ 1,375.00	\$ 2,310.00
2104.504	Remove Bituminous Pavement	1,401	SY	\$ 6.00	\$ 3.00	\$ 5.40	\$ 8,406.00	\$ 4,203.00	\$ 7,565.40
2104.518	Remove Concrete Walks & Drives	678	SF	\$ 10.00	\$ 7.00	\$ 6.35	\$ 6,780.00	\$ 4,746.00	\$ 4,305.30
2105.507	Common Excavation	586	CY	\$ 22.00	\$ 22.00	\$ 27.50	\$ 12,892.00	\$ 12,892.00	\$ 16,115.00
2106.603	Ditch Cleaning	275	LF	\$ 40.00	\$ 11.00	\$ 22.00	\$ 11,000.00	\$ 3,025.00	\$ 6,050.00
2108.604	Geotextile Fabric Type 5	30	SY	\$ 5.00	\$ 11.00	\$ 9.00	\$ 150.00	\$ 330.00	\$ 270.00
2211.509	Aggregate Base, Class 3	130	Tons	\$ 20.00	\$ 19.00	\$ 59.00	\$ 2,600.00	\$ 2,470.00	\$ 7,670.00
2211.509	Aggregate Base, Class 5	1,055	Tons	\$ 20.00	\$ 27.00	\$ 45.00	\$ 21,100.00	\$ 28,485.00	\$ 47,475.00
2221.509	Aggregate Shoulder, Class 2	920	Tons	\$ 20.00	\$ 33.00	\$ 44.00	\$ 18,400.00	\$ 30,360.00	\$ 40,480.00
2215.504	Full Depth Reclamation	8,432	SY	\$ 5.00	\$ 1.70	\$ 4.90	\$ 42,160.00	\$ 14,334.40	\$ 41,316.80
2231.604	Bituminous Street Patch	300	SF	\$ 10.00	\$ 3.75	\$ 17.50	\$ 3,000.00	\$ 1,125.00	\$ 5,250.00
2232.504	Edge Mill Bituminous Surface (0" to 2")	10,788	SY	\$ 5.00	\$ 3.50	\$ 2.25	\$ 53,940.00	\$ 37,758.00	\$ 24,273.00
2357.506	Bituminous Material for Tack Coat	3,111	Gal	\$ 2.50	\$ 0.01	\$ 2.50	\$ 7,777.50	\$ 31.11	\$ 7,777.50
2360.509	Type SP 9.5 Wearing Course Mixture (2, B)	3,422	Tons	\$ 95.00	\$ 85.00	\$ 110.00	\$ 325,090.00	\$ 290,870.00	\$ 376,420.00
2360.509	Type SP 9.5 Wearing Course Mixture (2, C)	2,086	Tons	\$ 98.00	\$ 93.00	\$ 118.00	\$ 204,428.00	\$ 193,998.00	\$ 246,148.00
2501.502	30" RC Pipe Apron	2	Each	\$ 1,200.00	\$ 2,300.00	\$ 1,870.00	\$ 2,400.00	\$ 4,600.00	\$ 3,740.00
2501.503	30" RC Pipe Culvert Class III	55	LF	\$ 110.00	\$ 225.00	\$ 270.00	\$ 6,050.00	\$ 12,375.00	\$ 14,850.00
2504.602	Adjust Water Valve	38	Each	\$ 200.00	\$ 250.00	\$ 335.00	\$ 7,600.00	\$ 9,500.00	\$ 12,730.00
2506.602	Adjust Frame & Ring Casting	21	Each	\$ 300.00	\$ 500.00	\$ 670.00	\$ 6,300.00	\$ 10,500.00	\$ 14,070.00
2511.507	Random Riprap Class III	13	CY	\$ 50.00	\$ 150.00	\$ 193.00	\$ 650.00	\$ 1,950.00	\$ 2,509.00
2521.518	4" Concrete Walk	275	SF	\$ 12.00	\$ 10.00	\$ 19.05	\$ 3,300.00	\$ 2,750.00	\$ 5,238.75
2521.518	6" Concrete Walk	403	SF	\$ 15.00	\$ 12.00	\$ 20.05	\$ 6,045.00	\$ 4,836.00	\$ 8,080.15
2531.503	Concrete Curb & Gutter Design B-624	140	LF	\$ 46.00	\$ 52.00	\$ 48.00	\$ 6,440.00	\$ 7,280.00	\$ 6,720.00
2531.503	Modified Driveover Curb & Gutter	190	LF	\$ 50.00	\$ 52.00	\$ 46.00	\$ 9,500.00	\$ 9,880.00	\$ 8,740.00
2531.604	Concrete Valley Gutter	488	SF	\$ 12.00	\$ 14.00	\$ 13.20	\$ 5,856.00	\$ 6,832.00	\$ 6,441.60
2531.618	Truncated Domes	36	SF	\$ 50.00	\$ 75.00	\$ 68.00	\$ 1,800.00	\$ 2,700.00	\$ 2,448.00
2563.601	Traffic Control	1	L.Sum	\$ 10,000.00	\$ 8,000.00	\$ 12,000.00	\$ 10,000.00	\$ 8,000.00	\$ 12,000.00
2573.502	Storm Drain Inlet Protection	24	Each	\$ 350.00	\$ 150.00	\$ 165.00	\$ 8,400.00	\$ 3,600.00	\$ 3,960.00
2573.503	Silt Fence, Type MS	2,792	LF	\$ 4.00	\$ 2.15	\$ 5.00	\$ 11,168.00	\$ 6,002.80	\$ 13,960.00
2574.507	Common Topsoil Borrow	100	CY	\$ 40.00	\$ 35.00	\$ 86.00	\$ 4,000.00	\$ 3,500.00	\$ 8,600.00
2575.504	Sodding Type Lawn	295	SY	\$ 40.00	\$ 15.50	\$ 25.00	\$ 11,800.00	\$ 4,572.50	\$ 7,375.00
2575.504	Rapid Stabilization Method 4	255	SY	\$ 15.00	\$ 2.85	\$ 4.50	\$ 3,825.00	\$ 726.75	\$ 1,147.50
2582.503	4" Broken Line Multi-Component – Yellow	520	SY	\$ 3.00	\$ 0.95	\$ 0.95	\$ 1,560.00	\$ 494.00	\$ 494.00
2582.503	4" Solid Line Multi-Component – Yellow	1,496	LF	\$ 3.00	\$ 0.95	\$ 0.95	\$ 4,488.00	\$ 1,421.20	\$ 1,421.20
2582.503	4" Double Solid Line Multi-Component – Yellow	287	LF	\$ 6.00	\$ 1.90	\$ 1.90	\$ 1,722.00	\$ 545.30	\$ 545.30
City Spec	Foundation Material	100	Tons	\$ 30.00	\$ 30.00	\$ 42.00	\$ 3,000.00	\$ 3,000.00	\$ 4,200.00

SUBTOTAL	\$ 919,527.50	\$ 777,068.06	\$ 989,496.50
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Added total on proposal was \$1,057,896.50, it was added wrong

RESOLUTION 25

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR THE 2025 STATE AID
OVERLAY PROJECT (JOB 2502)

WHEREAS, pursuant to an advertisement for bids for the 2025 State Aid Overlay Project, bids were received, opened and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on April 8, 2025 according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. Ulland Brothers Inc., Albert Lea, MN	\$144,229.92
2. OMG Midwest, Inc., Mankato, MN	\$229,100.20

WHEREAS, it appears that Ulland Brothers Inc. of Albert Lea, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with Ulland Brothers Inc. of Albert Lea, Minnesota for the 2025 State Aid Overlay Project (Job 2502), therefore approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

Bid Abstract
2025 State Aid Overlay Project
Job No. 2502
April 8, 2025

MNDOT Spec. No.	Item	Quantity		Engineers Unit Cost	Ulland Unit Cost	OMG Midwest Unit Cost	Engineers Unit Cost	Ulland Total Cost	OMG Midwest Total Cost
2021.501	Mobilization	1	L. Sum	\$ 40,000.00	\$ 15,000.00	\$ 36,000.00	\$ 40,000.00	\$ 15,000.00	\$ 36,000.00
2104.502	Remove Casting	14	Each	\$ 250.00	\$ 375.00	\$ 290.00	\$ 3,500.00	\$ 5,250.00	\$ 4,060.00
2104.502	Salvage Casting	1	Each	\$ 100.00	\$ 500.00	\$ 510.00	\$ 100.00	\$ 500.00	\$ 510.00
2104.503	Remove Curb & Gutter	196	LF	\$ 5.00	\$ 18.00	\$ 27.00	\$ 980.00	\$ 3,528.00	\$ 5,292.00
2104.518	Remove Concrete Driveway Pavement	500	SF	\$ 8.00	\$ 7.50	\$ 5.50	\$ 4,000.00	\$ 3,750.00	\$ 2,750.00
2232.504	Mill Bituminous Surface	1,891	SY	\$ 6.00	\$ 5.00	\$ 5.40	\$ 11,346.00	\$ 9,455.00	\$ 10,211.40
2357.506	Bituminous Material for Tack Coat	492	Gal	\$ 2.50	\$ 0.01	\$ 2.40	\$ 1,230.00	\$ 4.92	\$ 1,180.80
2360.509	Type SP 12.5 Wearing Course Mix (2, B)	542	Tons	\$ 95.00	\$ 87.00	\$ 130.00	\$ 51,490.00	\$ 47,154.00	\$ 70,460.00
2504.602	Adjust Gate Valve	11	Each	\$ 175.00	\$ 175.00	\$ 740.00	\$ 1,925.00	\$ 1,925.00	\$ 8,140.00
2506.502	Adjust & Frame & Ring Casting	8	Each	\$ 400.00	\$ 250.00	\$ 806.00	\$ 3,200.00	\$ 2,000.00	\$ 6,448.00
2506.502	Casting Assembly	14	Each	\$ 2,500.00	\$ 1,100.00	\$ 1,680.00	\$ 35,000.00	\$ 15,400.00	\$ 23,520.00
2506.603	Repair Manhole or Drainage Structure Des Spec	8	Each	\$ 2,000.00	\$ 1,150.00	\$ 2,910.00	\$ 16,000.00	\$ 9,200.00	\$ 23,280.00
2531.503	Concrete Curb & Gutter Design B618	196	LF	\$ 35.00	\$ 61.00	\$ 48.00	\$ 6,860.00	\$ 11,956.00	\$ 9,408.00
2531.504	6” Concrete Driveway Pavement	500	SF	\$ 15.00	\$ 12.00	\$ 16.00	\$ 7,500.00	\$ 6,000.00	\$ 8,000.00
2563.603	Traffic Control	1	L.Sum	\$ 2,500.00	\$ 4,500.00	\$ 7,800.00	\$ 2,500.00	\$ 4,500.00	\$ 7,800.00
2573.502	Storm Drain Inlet Protection	11	Each	\$ 250.00	\$ 200.00	\$ 180.00	\$ 2,750.00	\$ 2,200.00	\$ 1,980.00
2574.507	Common Topsoil Borrow	50	CY	\$ 35.00	\$ 35.00	\$ 75.00	\$ 1,750.00	\$ 1,750.00	\$ 3,750.00
2575.504	Sod Type Lawn	174	SY	\$ 20.00	\$ 15.50	\$ 25.00	\$ 3,480.00	\$ 2,697.00	\$ 4,350.00
2582.503	4” Broken Line Multi Comp (Yellow)	280	LF	\$ 5.00	\$ 7.00	\$ 7.00	\$ 1,400.00	\$ 1,960.00	\$ 1,960.00

SUBTOTAL							\$ 195,011.00	\$ 144,229.92	\$ 229,100.20
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RESOLUTION 25

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR THE 11TH STREET
RECONSTRUCTION PROJECT (JOB 2503)

WHEREAS, pursuant to an advertisement for bids for the 11th Street Reconstruction Project, bids were received, opened and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on April 8, 2025 according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. ICON, LLC of Dodge Center, MN	\$274,286.01
2. Jensen Excavating, Albert Lea, MN	\$293,893.40
3. BCM Construction, Inc., Faribault, MN	\$295,503.19
4. Ulland Brothers Inc., Albert Lea, MN	\$298,828.70
5. Alcon Excavating Inc., Rochester, MN	\$299,319.61
6. Kurilla Contracting, Buffalo, MN	\$311,886.45
7. Heselton Construction, LLC, Faribault, MN	\$314,452.00

WHEREAS, it appears that ICON, LLC of Dodge Center, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with ICON, LLC of Dodge Center, Minnesota for the 11th Street Reconstruction Project (Job 2503), therefore approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

Bid Abstract
11th Street Reconstruction Project
Job No. 2503
April 8, 2025

MNDOT Spec. No.	Item	Quantity	Engineers Unit Cost	ICON Unit Cost	Jensen Unit Cost	BCM Unit Cost	Ulland Unit Cost	Alcon Unit Cost	Kurilla Unit Cost	Heselton Unit Cost	Engineers Total Cost	ICON Total Cost	Jensen Total Cost	BCM Total Cost	Ulland Total Cost	Alcon Total Cost	Kurilla Total Cost	Heselton Total Cost
2021.501	Mobilization	1 L. Sum	\$ 60,000.00	\$ 14,500.00	\$ 18,800.00	\$ 27,985.00	\$ 26,000.00	\$ 34,290.00	\$ 21,000.00	\$ 27,500.00	\$ 60,000.00	\$ 14,500.00	\$ 18,800.00	\$ 27,985.00	\$ 26,000.00	\$ 34,290.00	\$ 21,000.00	\$ 27,500.00
2104.502	Remove MH Casting	1 Each	\$ 300.00	\$ 100.00	\$ 100.00	\$ 221.49	\$ 140.00	\$ 53.75	\$ 60.00	\$ 200.00	\$ 300.00	\$ 100.00	\$ 100.00	\$ 221.49	\$ 140.00	\$ 53.75	\$ 60.00	\$ 200.00
2104.502	Remove CB Casting	1 Each	\$ 300.00	\$ 100.00	\$ 100.00	\$ 221.49	\$ 140.00	\$ 53.75	\$ 60.00	\$ 200.00	\$ 300.00	\$ 100.00	\$ 100.00	\$ 221.49	\$ 140.00	\$ 53.75	\$ 60.00	\$ 200.00
2104.502	Remove Manhole	1 Each	\$ 800.00	\$ 250.00	\$ 750.00	\$ 295.33	\$ 625.00	\$ 430.00	\$ 750.00	\$ 695.00	\$ 800.00	\$ 250.00	\$ 750.00	\$ 295.33	\$ 625.00	\$ 430.00	\$ 750.00	\$ 695.00
2104.502	Remove Catch Basin	1 Each	\$ 800.00	\$ 250.00	\$ 500.00	\$ 295.33	\$ 500.00	\$ 300.00	\$ 275.00	\$ 695.00	\$ 800.00	\$ 250.00	\$ 500.00	\$ 295.33	\$ 500.00	\$ 300.00	\$ 275.00	\$ 695.00
2104.502	Remove Gate Valve	4 Each	\$ 850.00	\$ 200.00	\$ 250.00	\$ 221.49	\$ 270.00	\$ 270.00	\$ 75.00	\$ 300.00	\$ 3,400.00	\$ 800.00	\$ 1,000.00	\$ 885.96	\$ 1,080.00	\$ 1,080.00	\$ 300.00	\$ 1,200.00
2104.502	Remove Hydrant	2 Each	\$ 850.00	\$ 500.00	\$ 500.00	\$ 295.33	\$ 600.00	\$ 400.00	\$ 300.00	\$ 675.00	\$ 1,700.00	\$ 1,000.00	\$ 1,000.00	\$ 590.66	\$ 1,200.00	\$ 800.00	\$ 600.00	\$ 1,350.00
2104.503	Remove Curb & Gutter	577 LF	\$ 3.00	\$ 4.00	\$ 5.00	\$ 3.79	\$ 2.50	\$ 6.50	\$ 5.00	\$ 3.00	\$ 1,731.00	\$ 2,308.00	\$ 2,885.00	\$ 2,186.83	\$ 1,442.50	\$ 3,750.50	\$ 2,885.00	\$ 1,731.00
2104.503	Remove Sanitary Sewer	333 LF	\$ 10.00	\$ 2.00	\$ 5.00	\$ 2.27	\$ 5.00	\$ 3.60	\$ 3.20	\$ 3.00	\$ 3,330.00	\$ 666.00	\$ 1,665.00	\$ 755.91	\$ 1,665.00	\$ 1,198.80	\$ 1,065.60	\$ 999.00
2104.503	Remove Storm Sewer	84 LF	\$ 10.00	\$ 3.00	\$ 10.00	\$ 7.98	\$ 14.00	\$ 11.00	\$ 7.00	\$ 15.00	\$ 840.00	\$ 252.00	\$ 840.00	\$ 670.32	\$ 1,176.00	\$ 924.00	\$ 588.00	\$ 1,260.00
2104.503	Remove Watermain	355 LF	\$ 5.00	\$ 2.75	\$ 8.00	\$ 2.27	\$ 5.00	\$ 7.15	\$ 6.30	\$ 9.00	\$ 1,775.00	\$ 976.25	\$ 2,840.00	\$ 805.85	\$ 1,775.00	\$ 2,538.25	\$ 2,236.50	\$ 3,195.00
2104.504	Remove Bituminous Pavement	952 SY	\$ 10.00	\$ 3.50	\$ 5.00	\$ 5.10	\$ 5.00	\$ 4.55	\$ 2.70	\$ 7.50	\$ 9,520.00	\$ 3,332.00	\$ 4,760.00	\$ 4,855.20	\$ 4,760.00	\$ 4,331.60	\$ 2,570.40	\$ 7,140.00
2104.504	Remove Concrete Pavement	71 SY	\$ 10.00	\$ 7.00	\$ 5.00	\$ 9.27	\$ 10.00	\$ 6.00	\$ 11.00	\$ 10.00	\$ 710.00	\$ 497.00	\$ 355.00	\$ 658.17	\$ 710.00	\$ 426.00	\$ 781.00	\$ 710.00
2104.518	Remove Concrete Walks & Driveways	1,088 SF	\$ 3.00	\$ 2.00	\$ 1.00	\$ 1.46	\$ 2.00	\$ 2.15	\$ 1.00	\$ 2.00	\$ 3,264.00	\$ 2,176.00	\$ 1,088.00	\$ 1,588.48	\$ 2,176.00	\$ 2,339.20	\$ 1,088.00	\$ 2,176.00
2105.504	Geotextile Fabric Type 5	593 SY	\$ 1.50	\$ 1.75	\$ 2.00	\$ 1.08	\$ 0.50	\$ 1.85	\$ 1.00	\$ 3.00	\$ 889.50	\$ 1,037.75	\$ 1,186.00	\$ 640.44	\$ 296.50	\$ 1,097.05	\$ 593.00	\$ 1,779.00
2105.507	Common Excavation	626 SY	\$ 14.00	\$ 29.25	\$ 12.50	\$ 11.27	\$ 16.00	\$ 17.50	\$ 10.64	\$ 13.00	\$ 8,764.00	\$ 18,310.50	\$ 7,825.00	\$ 7,055.02	\$ 10,016.00	\$ 10,955.00	\$ 6,660.64	\$ 8,138.00
2105.609	Select Granular Borrow	534 Tons	\$ 14.00	\$ 17.00	\$ 19.00	\$ 16.53	\$ 14.00	\$ 19.15	\$ 14.64	\$ 17.00	\$ 7,476.00	\$ 9,078.00	\$ 10,146.00	\$ 8,827.02	\$ 7,476.00	\$ 10,226.10	\$ 7,817.76	\$ 9,078.00
2211.509	Aggregate Base Class 5	593 Tons	\$ 20.00	\$ 23.00	\$ 24.00	\$ 21.67	\$ 25.00	\$ 31.95	\$ 23.85	\$ 26.00	\$ 11,860.00	\$ 13,639.00	\$ 14,232.00	\$ 12,850.31	\$ 14,825.00	\$ 18,946.35	\$ 14,143.05	\$ 15,418.00
2357.506	Bituminous Material for Tack Coat	93 Gal	\$ 1.50	\$ 2.00	\$ 2.00	\$ 2.10	\$ 2.00	\$ 2.02	\$ 5.00	\$ 3.00	\$ 139.50	\$ 186.00	\$ 186.00	\$ 195.30	\$ 186.00	\$ 187.86	\$ 465.00	\$ 279.00
2360.509	Type SP 9.5 Wearing Course Mix (2, C)	153 Tons	\$ 105.00	\$ 110.00	\$ 110.00	\$ 130.93	\$ 110.00	\$ 111.75	\$ 135.00	\$ 115.00	\$ 16,065.00	\$ 16,830.00	\$ 16,830.00	\$ 20,032.29	\$ 16,830.00	\$ 17,097.75	\$ 20,655.00	\$ 17,595.00
2360.509	Type SP 9.5 Wearing Course Mix (2, C) Installed in 2026	102 Tons	\$ 110.00	\$ 120.00	\$ 120.00	\$ 154.40	\$ 120.00	\$ 121.90	\$ 145.00	\$ 126.00	\$ 11,220.00	\$ 12,240.00	\$ 12,240.00	\$ 15,748.80	\$ 12,240.00	\$ 12,433.80	\$ 14,790.00	\$ 12,852.00
2503.503	12" RC Pipe Sewer Class V Design 3006	84 LF	\$ 75.00	\$ 65.00	\$ 73.35	\$ 72.85	\$ 83.00	\$ 59.00	\$ 79.00	\$ 70.00	\$ 6,300.00	\$ 5,460.00	\$ 6,161.40	\$ 6,119.40	\$ 6,972.00	\$ 4,956.00	\$ 6,636.00	\$ 5,880.00
2503.602	Connect to Existing Storm Sewer	1 Each	\$ 1,000.00	\$ 1,100.00	\$ 1,000.00	\$ 575.36	\$ 900.00	\$ 690.00	\$ 1,230.00	\$ 1,050.00	\$ 1,000.00	\$ 1,100.00	\$ 1,000.00	\$ 575.36	\$ 900.00	\$ 690.00	\$ 1,230.00	\$ 1,050.00
2503.602	Connect to Existing Sanitary Sewer	3 Each	\$ 1,200.00	\$ 900.00	\$ 500.00	\$ 523.21	\$ 950.00	\$ 480.00	\$ 2,300.00	\$ 1,175.00	\$ 3,600.00	\$ 2,700.00	\$ 1,500.00	\$ 1,569.63	\$ 2,850.00	\$ 1,440.00	\$ 6,900.00	\$ 3,525.00
2503.602	4" Sanitary Sewer Service	1 Each	\$ 2,000.00	\$ 1,485.00	\$ 1,985.00	\$ 1,862.46	\$ 2,100.00	\$ 1,225.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,485.00	\$ 1,985.00	\$ 1,862.46	\$ 2,100.00	\$ 1,225.00	\$ 1,500.00	\$ 2,000.00
2503.602	6" Sanitary Sewer Service	2 Each	\$ 2,200.00	\$ 1,680.00	\$ 2,182.00	\$ 2,072.45	\$ 2,300.00	\$ 1,425.00	\$ 1,750.00	\$ 2,250.00	\$ 4,400.00	\$ 3,360.00	\$ 4,364.00	\$ 4,144.90	\$ 4,600.00	\$ 2,850.00	\$ 3,500.00	\$ 4,500.00
2503.603	8" PVC Pipe Sewer	315 LF	\$ 83.00	\$ 52.00	\$ 55.00	\$ 54.80	\$ 72.00	\$ 39.85	\$ 54.00	\$ 58.00	\$ 26,145.00	\$ 16,380.00	\$ 17,325.00	\$ 17,262.00	\$ 22,680.00	\$ 12,552.75	\$ 17,010.00	\$ 18,270.00
2504.601	Temporary Water Service	1 L.Sum	\$ 15,000.00	\$ 3,500.00	\$ 5,000.00	\$ 4,242.42	\$ 4,000.00	\$ 900.00	\$ 2,100.00	\$ 7,500.00	\$ 15,000.00	\$ 3,500.00	\$ 5,000.00	\$ 4,242.42	\$ 4,000.00	\$ 900.00	\$ 2,100.00	\$ 7,500.00
2504.602	Hydrant	2 Each	\$ 7,000.00	\$ 6,100.00	\$ 7,720.00	\$ 6,626.66	\$ 7,000.00	\$ 7,030.00	\$ 7,900.00	\$ 7,125.00	\$ 14,000.00	\$ 12,200.00	\$ 15,440.00	\$ 13,253.32	\$ 14,000.00	\$ 14,060.00	\$ 15,800.00	\$ 14,250.00
2504.602	6" Gate Valve & Box	1 Each	\$ 2,800.00	\$ 2,710.00	\$ 3,340.00	\$ 2,785.15	\$ 2,850.00	\$ 2,860.00	\$ 8,000.00	\$ 3,400.00	\$ 2,800.00	\$ 2,710.00	\$ 3,340.00	\$ 2,785.15	\$ 2,850.00	\$ 2,860.00	\$ 8,000.00	\$ 3,400.00
2504.602	12" Gate Valve & Box	3 Each	\$ 6,000.00	\$ 6,050.00	\$ 6,675.00	\$ 6,295.43	\$ 6,100.00	\$ 6,515.00	\$ 6,500.00	\$ 6,775.00	\$ 18,000.00	\$ 18,150.00	\$ 20,025.00	\$ 18,886.29	\$ 18,300.00	\$ 19,545.00	\$ 19,500.00	\$ 20,325.00
2504.602	Connect to Existing Watermain	2 Each	\$ 1,500.00	\$ 2,305.00	\$ 1,970.00	\$ 1,447.48	\$ 2,000.00	\$ 1,785.00	\$ 3,500.00	\$ 1,300.00	\$ 3,000.00	\$ 4,610.00	\$ 3,940.00	\$ 2,894.96	\$ 4,000.00	\$ 3,570.00	\$ 7,000.00	\$ 2,600.00
2504.602	Water Service System	3 Each	\$ 2,200.00	\$ 1,875.00	\$ 2,360.00	\$ 2,208.94	\$ 2,600.00	\$ 1,602.00	\$ 2,250.00	\$ 2,100.00	\$ 6,600.00	\$ 5,625.00	\$ 7,080.00	\$ 6,626.82	\$ 7,800.00	\$ 4,806.00	\$ 6,750.00	\$ 6,300.00
2504.602	6" C900 Watermain w/Tracer Wire	18 LF	\$ 55.00	\$ 45.00	\$ 58.40	\$ 71.48	\$ 60.00	\$ 52.15	\$ 55.00	\$ 80.00	\$ 990.00	\$ 810.00	\$ 1,051.20	\$ 1,286.64	\$ 1,080.00	\$ 938.70	\$ 990.00	\$ 1,440.00
2504.602	12" C900 Watermain w/Tracer Wire	337 LF	\$ 65.00	\$ 76.00	\$ 88.55	\$ 89.02	\$ 90.00	\$ 76.25	\$ 75.00	\$ 82.00	\$ 21,905.00	\$ 25,612.00	\$ 29,841.35	\$ 29,999.74	\$ 30,330.00	\$ 25,696.25	\$ 25,275.00	\$ 27,634.00
2504.608	Watermain Fittings	573 Lbs	\$ 10.00	\$ 13.00	\$ 18.25	\$ 21.09	\$ 22.00	\$ 23.85	\$ 18.50	\$ 24.00	\$ 5,730.00	\$ 7,449.00	\$ 10,457.25	\$ 12,084.57	\$ 12,606.00	\$ 13,666.05	\$ 10,600.50	\$ 13,752.00
2506.502	MH Casting Assembly	2 Each	\$ 850.00	\$ 1,550.00	\$ 1,188.00	\$ 1,010.58	\$ 850.00	\$ 900.00	\$ 790.00	\$ 1,150.00	\$ 1,700.00	\$ 3,100.00	\$ 2,376.00	\$ 2,021.16	\$ 1,700.00	\$ 1,800.00	\$ 1,580.00	\$ 2,300.00
2506.502	CB Casting Assembly	1 Each	\$ 850.00	\$ 1,250.00	\$ 1,038.00	\$ 1,194.31	\$ 1,000.00	\$ 1,085.00	\$ 650.00	\$ 1,450.00	\$ 850.00	\$ 1,250.00	\$ 1,038.00	\$ 1,194.31	\$ 1,000.00	\$ 1,085.00	\$ 650.00	\$ 1,450.00
2506.502	Install Manhole, Design F	2 Each	\$ 7,500.00	\$ 4,100.00	\$ 6,827.00	\$ 4,718.86	\$ 5,300.00	\$ 6,299.00	\$ 3,600.00	\$ 3,550.00	\$ 15,000.00	\$ 8,200.00	\$ 13,654.00	\$ 9,437.72	\$ 10,600.00	\$ 12,598.00	\$ 7,200.00	\$ 7,100.00
2506.603	Construct Drainage Structure, 3`x2` Rectangular	1 Each	\$ 2,200.00	\$ 1,815.00	\$ 2,644.00	\$ 1,395.60	\$ 2,500.00	\$ 2,404.00	\$ 1,900.00	\$ 2,250.00	\$ 2,200.00	\$ 1,815.00	\$ 2,644.00	\$ 1,395.60	\$ 2,500.00	\$ 2,404.00	\$ 1,900.00	\$ 2,250.00
2521.518	4" Concrete Walk	85 SF	\$ 8.00	\$ 9.00	\$ 13.00	\$ 13.92	\$ 10.00	\$ 10.15	\$ 11.50	\$ 12.00	\$ 680.00	\$ 765.00	\$ 1,105.00	\$ 1,183.20	\$ 850.00	\$ 862.75	\$ 977.50	\$ 1,020.00
2531.503	Concrete Curb & Gutter Design B624	630 LF	\$ 25.00	\$ 23.00	\$ 25.90	\$ 28.00	\$ 24.90	\$ 25.30	\$ 49.50	\$ 27.00	\$ 15,750.00	\$ 14,490.00	\$ 16,317.00	\$ 17,640.00	\$ 15,687.00	\$ 15,939.00	\$ 31,185.00	\$ 17,010.00
2531.504	6" Concrete Driveway Pavement	941 SF	\$ 9.00	\$ 12.00	\$ 8.20	\$ 10.35	\$ 8.20	\$ 8.35	\$ 10.00	\$ 11.00	\$ 8,469.00	\$ 11,292.00	\$ 7,716.20	\$ 9,739.35	\$ 7,716.20	\$ 7,857.35	\$ 9,410.00	\$ 10,351.00
2563.601	Traffic Control	1 L.Sum	\$ 5,000.00	\$ 3,000.00	\$ 2,250.00	\$ 2,362.33	\$ 2,250.00	\$ 3,250.00	\$ 4,400.00	\$ 2,400.00	\$ 5,000.00	\$ 3,000.00	\$ 2,250.00	\$ 2,362.33	\$ 2,250.00	\$ 3,250.00	\$ 4,400.00	\$ 2,400.00
2573.501	Stabilized Construction Exit	2 LF	\$ 1,100.00	\$ 500.00	\$ 500.00	\$ 155.02	\$ 300.00	\$ 700.00	\$ 600.00	\$ 1,700.00	\$ 2,200.00	\$ 1,000.00	\$ 1,000.00	\$ 310.04	\$ 600.00	\$ 1,400.00	\$ 1,200.00	\$ 3,400.00
2573.501	Storm Drain Inlet Protection	4 Each	\$ 275.00	\$ 100.00	\$ 250.00	\$ 103.10	\$ 210.00	\$ 180.00	\$ 150.00	\$ 250.00	\$ 1,100.00	\$ 400.00	\$ 1,000.00	\$ 412.40	\$ 840.00	\$ 720.00	\$ 600.00	\$ 1,000.00
2573.503	Silt Fence Type MS	231 LF	\$ 4.00	\$ 3.00	\$ 5.00	\$ 4.46	\$ 3.50	\$ 3.00	\$ 3.50	\$ 5.00	\$ 924.00	\$ 693.00	\$ 1,155.00	\$ 1,030.26	\$ 808.50	\$ 693.00	\$ 808.50	\$ 1,155.00
2574.507	Common Topsoil Borrow	100 CY	\$ 12.00	\$ 0.01	\$ 17.00	\$ 23.73	\$ 24.00	\$ 40.00	\$ 32.00	\$ 38.00	\$ 1,200.00	\$ 1.00	\$ 1,700.00	\$ 2,373.00	\$ 2,400.00	\$ 4,000.00	\$ 3,200.00	\$ 3,800.00
2575.504	Sodding Type Lawn	700 SY	\$ 12.00	\$ 18.00	\$ 10.00	\$ 13.23	\$ 9.50	\$ 9.25	\$ 7.00	\$ 10.50	\$ 8,400.00	\$ 12,600.00	\$ 7,000.00	\$ 9,261.00	\$ 6,650.00	\$ 6,475.00	\$ 4,900.00	\$ 7,350.00
2575.505	Temporary Hydroseeding	0.1 Acres	\$ 7,500.00	\$ 20,000.00	\$ 1,000.00	\$ 10,499.26	\$ 6,500.00	\$ 7,000.00	\$ 2,000.00	\$ 10,500.00	\$ 750.00	\$ 2,000.00	\$ 100.00	\$ 1,049.93	\$ 650.00	\$ 700.00	\$ 200.00	\$ 1,050.00
City Spec	Foundation Material	50 Tons	\$ 22.00															

RESOLUTION 25

Introduced by Councilor

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT OF BIDS FOR THE FREEBORN BANK PARKING LOT PAVING PROJECT
(JOB 2504)

WHEREAS, pursuant to a resolution passed by the council on January 13, 2025, the City Engineer has prepared plans and specifications for the Freeborn Bank Parking Lot Paving Project, Job No. 2504. The parking lot is located at the intersection of E. William Street and Newton Avenue

WHEREAS, this project will include bituminous surface, curb & gutter, and sidewalk installation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. A copy of the plans and specifications are available for review.

Sec. 2. The City Clerk shall prepare and cause to be inserted in the official newspaper and in the QuestCDN an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published in each of said publications at least once not less than three weeks and shall specify the work to be done. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5% percent of the amount of such bid.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 14th day of April, 2025

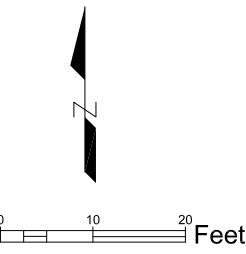
Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

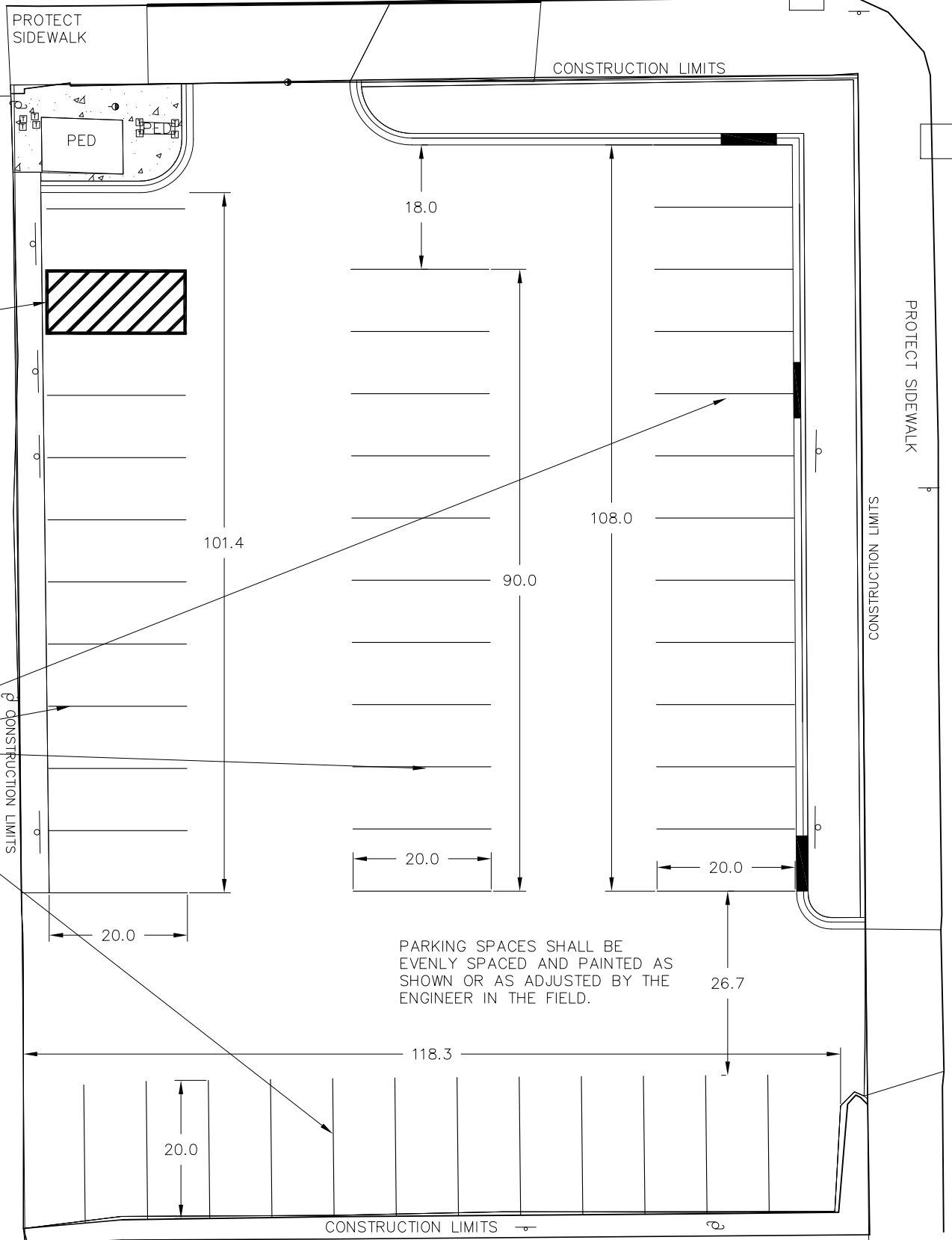
WILLIAM ST.

NOTES:
ALL BUILDINGS, HYDRANTS,
MANHOLES, POSTS, UTILITY POLES,
ETC. TO BE PROTECTED (INCIDENTAL).



145 LF 4" WHITE LINE, EPOXY FOR
HANDICAPPED PARKING

4" WHITE LINE, EPOXY (TYP.)



NEWTON AVE.

NO.	DATE	BY	REVISION	NO.	DATE	BY	REVISION

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signature **Steven J. Jahnke**
Printed Name
Date License No. **24464**

The City of Albert Lea

Department of Public Works
ENGINEERING DIVISION
221 E. Clark Street
Albert Lea, MN 56007

TELEPHONE (507) 371-4265
FAX (507) 371-4268

Date **4/12/2025**
Drawn By **CGH**
Dwg. No.

CITY OF ALBERT LEA
MINNESOTA

FREEBORN BANK PARKING LOT PAVING PROJECT
JOB NO. 2504
PLAN SHEET

RESOLUTION 25

Introduced by Councilor

RESOLUTION AUTHORIZING THE CITY OF ALBERT LEA TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT
EQUIPMENT PURCHASE (MOWER ATTACHMENT) - JOB 2509

WHEREAS, the City of Albert Lea desires the financial assistance of the State for the purchase of a new Schulte XH1500 Series 5 tractor mower attachment for the Albert Lea Municipal Airport.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the State of Minnesota Agreement No. 1059623, Grant Agreement for Airport Equipment Purchase for State Project No. A2401-87 for the Albert Lea Municipal Airport is accepted.

Sec. 2. That the Mayor and/or City Manager are hereby authorized to execute this agreement and any amendments on behalf of the City of Albert Lea.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray.;

And, the following voted against the same: None. Mayor Murray declared the motion passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

RESOLUTION 25

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR 2025 - 2026 BIOSOLIDS
REMOVAL (Job 2515)

WHEREAS, pursuant to an advertisement for bids for the 2025 - 2026 Biosolids Removal, Job 2515, bids were received, opened and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on April 1, 2025, according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. Midwest Injection Inc., Cascade, MN	\$316,000
2. Walfekuhle Injection & Pumping, Dyersville, IA	\$451,200
3. DRT Biosolids, Bloomer, WI	\$480,000
4. Oyer Trucking, Hayward, MN	\$536,000

WHEREAS, it appears that Midwest Injection Inc., Iowa is the lowest responsible bidder, in the amount of \$316,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and/or City Manager are hereby authorized and directed to enter into a contract with Midwest Injection Inc. from Cascade, Iowa for the 2025 - 2026 Biosolids Removal Project, Job 2515, therefore approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And, the following voted against the same: None. Mayor Murray. declared the motion passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

RESOLUTION 25

Introduced by Councilor

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH BOLTON & MENK INC. FOR THE VALLEY AVENUE RECONSTRUCTION PROJECT - JOB 2517

WHEREAS, Bolton & Menk Inc. has provided a professional services contract for design and construction oversight services for the Valley Avenue Reconstruction Project; and

WHEREAS, the project involves complete reconstruction including pavement, curb & gutter, sidewalk, retaining wall, storm sewer, sanitary sewer, and watermain replacement along Valley Avenue from Johnson Street to Hawthorne Street.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized to enter into a professional service agreement and any amendments to the agreement with Bolton & Menk, Inc of Mankato, Minnesota for professional services as detailed in the proposal dated March 21, 2025 in a not to exceed time and materials amount of \$162,949 for the design and planning phase, and \$260,950 for the construction oversight on a time and materials fee for an estimated total of \$423,899.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

RESOLUTION 25

Introduced by Councilor

RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR
ALBERT LEA MUNICIPAL AIRPORT AWOS REPLACEMENT PROJECT (JOB 2406)

WHEREAS, pursuant to an advertisement for bids for the Albert Lea Municipal Airport AWOS Replacement Project (Job 2406) bids were received, opened and tabulated by Bolton and Menk, Inc. on March 19, 2025, according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. Neo Electrical Solutions, Hudson, WI	\$117,252.00
2. Helmin Construction, Inc. Foley, MN	\$119,920.00
3. Vinco, Inc. Forest Lake, MN	\$160,070.00

WHEREAS, Neo Electrical Solutions of Hudson, WI is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with Neo Electrical Solutions of Hudson, WI contingent on the availability of state or federal funds, for the Albert Lea Municipal Airport AWOS Replacement Project (Job 2406) according to the plans and specifications therfor approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray.;

And, the following voted against the same: None. Mayor Murray declared the motion passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem



Real People. Real Solutions.

1501 South State Street
Suite 100
Fairmont, MN 56031-4467
Ph: (507) 238-4738
Fax: (507) 238-4732
Bolton-Menk.com

March 19, 2025

Honorable Mayor and City Council
City of Albert Lea
221 E Clark Street
Albert Lea, MN 56007

RE: Bid Results and Award Recommendation
2025 AWOS Replacement Project

Dear Mayor and Council:

On March 19, 2025, three bids were received for the 2025 AWOS Replacement project. We recommend the city award the project to the lowest bidder, Neo Electrical Solutions out of Hudson, WI in the amount of \$117,252.00. The award should be contingent upon issuance of a State grant.

The anticipated funding participation rate is 100% funding from MnDOT Aeronautics.

Below is the bid summary:

	BIDDERS	TOTAL BID
1	Neo Electrical Solutions Hudson, WI	\$117,252.00
2	Helmin Construction, Inc. Foley, MN	\$119,920.00
3	Vinco, Inc. Forest Lake, MN	\$160,070.00

If you have any questions about the 2025 AWOS Replacement project, please feel welcome to contact me at 612-987-0138 or silas.parmar@bolton-menk.com

Sincerely,

Silas Parmar, P.E.
Aviation Project Manager

Enclosure: Bid Abstract

ABSTRACT
AWOS Replacement Albert Lea Municipal Airport
City of Albert Lea, MN
BMI Project No. 0T5.132405
Bid Date: 03/19/2025 11:30 AM CDT

						Engineer Estimate		1 Neo Electrical Solutions		2 Helmin Construction, Inc.		3 Vinco, Inc	
Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
	1	2022	MOBILIZATION	LUMP SUM	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$23,900.00	\$23,900.00	\$12,000.00	\$12,000.00
	2	2106	COMMON EXCAVATION	CU YD	84	\$25.00	\$2,100.00	\$75.00	\$6,300.00	\$30.00	\$2,520.00	\$20.00	\$1,680.00
	3	2109	GEOTEXTILE FABRIC	SQ YD	75	\$11.00	\$825.00	\$78.00	\$5,850.00	\$20.00	\$1,500.00	\$40.00	\$3,000.00
	4	2212	AGGREGATE BASE, CL 5	CU YD	70	\$75.00	\$5,250.00	\$55.00	\$3,850.00	\$40.00	\$2,800.00	\$60.00	\$4,200.00
	5	2576	2"-3" LANDSCAPING ROCK	CU YD	16	\$150.00	\$2,400.00	\$140.00	\$2,240.00	\$100.00	\$1,600.00	\$100.00	\$1,600.00
	6	2434	REMOVE EXISTING AWOS EQUIPMENT AND FOUNDATIONS	LUMP SUM	1	\$7,000.00	\$7,000.00	\$6,500.00	\$6,500.00	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00
	7	2302	TOWER FOUNDATION	LUMP SUM	1	\$9,000.00	\$9,000.00	\$12,600.00	\$12,600.00	\$12,800.00	\$12,800.00	\$37,690.00	\$37,690.00
	8	2302	SENSOR FOUNDATIONS	LUMP SUM	1	\$11,000.00	\$11,000.00	\$42,500.00	\$42,500.00	\$13,800.00	\$13,800.00	\$4,200.00	\$4,200.00
	9	2302	SENSOR PADS	LUMP SUM	1	\$25,000.00	\$25,000.00	\$6,500.00	\$6,500.00	\$17,000.00	\$17,000.00	\$17,700.00	\$17,700.00
	10	3812	CONNECT TO EXISTING ELECTRICAL SERVICE	LUMP SUM	1	\$7,500.00	\$7,500.00	\$7,162.00	\$7,162.00	\$13,250.00	\$13,250.00	\$36,000.00	\$36,000.00
	11	2574	SILT FENCE, TYPE MS	LIN FT	250	\$10.00	\$2,500.00	\$5.00	\$1,250.00	\$7.00	\$1,750.00	\$2.00	\$500.00
	12	2576	SITE RESTORATION	LUMP SUM	1	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$9,000.00	\$9,000.00	\$6,500.00	\$6,500.00
	13	1603	MATERIALS TESTING	LUMP SUM	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Base Bid Total:							\$97,575.00		\$117,252.00		\$119,920.00		\$160,070.00

RESOLUTION 25 -

Introduced by Councilor

RESOLUTION APPROVING CLAIMS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the claims, as presented in the attached exhibit for Check #91142 through #91302 in the amount of \$1,156,601.95 are approved and the City Treasurer is hereby directed to disburse said amounts with payment to be made from the fund indicated.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 14th day of April, 2025

Mayor Rich Murray

Filed and attested this 15th day of April, 2025

Secretary Pro Tem

Claims Over \$25,000

City of Albert Lea Council Meeting 04/14/2025

- **\$212,395.22 – Southeast Service Coop**
Health Insurance – Approximately 87% Employer and 13% Employee
- **\$235,034.75 – Wapasha Construction Company Inc**
Pay Estimate 10 – WWTP Facility Design & Construction

Accounts Payable

Checks for Approval

User: NThoms
Printed: 4/9/2025 - 4:12 PM



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	03/31/2025	101 General	Travel Expense	US Bank		242.84
0	03/31/2025	101 General	Travel Expense	US Bank		2.18
0	03/31/2025	101 General	Supplies	US Bank		287.28
0	03/31/2025	101 General	Safety Equipment	US Bank		155.00
0	03/31/2025	101 General	Supplies	US Bank		5.25
0	03/31/2025	101 General	Supplies	US Bank		14.29
0	03/31/2025	101 General	Training & Education	US Bank		633.40
0	03/31/2025	225 Airport	Dues & Subscriptions	US Bank		150.00
0	03/31/2025	101 General	Supplies	US Bank		6.25
0	03/31/2025	101 General	Training & Education	US Bank		25.00
0	03/31/2025	101 General	Training & Education	US Bank		25.00
0	03/31/2025	101 General	Training & Education	US Bank		25.00
0	03/31/2025	101 General	Training & Education	US Bank		25.00
0	03/31/2025	101 General	Training & Education	US Bank		25.00
0	03/31/2025	101 General	Dues & Subscriptions	US Bank		306.25
0	03/31/2025	101 General	Travel Expense	US Bank		194.30
0	03/31/2025	101 General	Travel Expense	US Bank		17.99
0	03/31/2025	101 General	Supplies	US Bank		40.96
0	03/31/2025	101 General	Minor Equipment & Tools	US Bank		60.00
0	03/31/2025	101 General	Vehicle/Equipment Parts	US Bank		478.00
0	03/31/2025	101 General	Training & Education	US Bank		1,280.00
0	03/31/2025	101 General	Minor Equipment & Tools	US Bank		243.50
0	03/31/2025	101 General	Postage	US Bank		20.65
0	03/31/2025	101 General	Uniforms	US Bank		103.98
0	03/31/2025	101 General	Dues & Subscriptions	US Bank		50.00
0	03/31/2025	101 General	Medical Flex Payable	WEX Health Inc		596.45
0	03/31/2025	101 General	Medical Flex Payable	WEX Health Inc		83.66
0	03/31/2025	101 General	Medical Flex Payable	WEX Health Inc		121.26
0	03/31/2025	101 General	Medical Flex Payable	WEX Health Inc		302.00
0	03/31/2025	101 General	Supplies	US Bank		297.04
0	03/31/2025	602 Sewer	Credit Card & Bank Fees	US Bank		-1.00
0	03/31/2025	101 General	Motor Fuels	US Bank		18.68
0	03/31/2025	101 General	Supplies	US Bank		45.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	03/31/2025	101 General	Vehicle/Equip Repairs/Software	US Bank		155.88
0	03/31/2025	101 General	Employee Programs	US Bank		91.33
0	03/31/2025	101 General	Employee Programs	US Bank		69.81
0	03/31/2025	101 General	Training & Education	US Bank		20.00
0	03/31/2025	101 General	Training/ Instruction Supplies	US Bank		28.00
0	03/31/2025	101 General	Dues & Subscriptions	US Bank		64.00
0	03/31/2025	101 General	Meeting	US Bank		451.65
0	03/31/2025	101 General	Training/ Instruction Supplies	US Bank		150.00
0	03/31/2025	101 General	Training/ Instruction Supplies	US Bank		210.00
0	03/31/2025	101 General	Postage	US Bank		18.55
0	03/31/2025	101 General	Vehicle/Equip Repairs/Software	US Bank		98.00
0	03/31/2025	101 General	Training & Education	US Bank		245.00
0	03/31/2025	101 General	Refuse Disposal	US Bank		231.20
0	03/31/2025	602 Sewer	Credit Card & Bank Fees	US Bank		-1.00
0	03/31/2025	101 General	Postage	US Bank		18.55
0	03/31/2025	101 General	Travel Expense	US Bank		340.97
0	03/31/2025	101 General	Supplies	US Bank		54.39
0	03/31/2025	234 Blight/Hazardous Mitigation	Legal Notices & Recording	US Bank		5.88
0	03/31/2025	234 Blight/Hazardous Mitigation	Legal Notices & Recording	US Bank		250.00
0	03/31/2025	101 General	Credit Card & Bank Fees	US Bank		34.20
0	03/31/2025	101 General	Credit Card & Bank Fees	US Bank		279.36
0	03/31/2025	101 General	Credit Card & Bank Fees	US Bank		1.03
0	03/31/2025	101 General	Credit Card & Bank Fees	US Bank		25.68
0	03/31/2025	601 Water	Credit Card & Bank Fees	US Bank		31.93
0	03/31/2025	602 Sewer	Credit Card & Bank Fees	US Bank		102.49
0	03/31/2025	603 Solid Waste	Credit Card & Bank Fees	US Bank		338.00
0	03/31/2025	101 General	Safety Equipment	US Bank		123.00
0	03/31/2025	101 General	Dues & Subscriptions	US Bank		180.00
0	03/31/2025	101 General	Dues & Subscriptions	US Bank		3.87
0	03/31/2025	101 General	Travel Expense	US Bank		412.32
0	03/31/2025	101 General	Supplies	US Bank		17.29
0	03/31/2025	101 General	Supplies	US Bank		64.36
0	03/31/2025	101 General	Training/ Instruction Supplies	US Bank		833.95
0	03/31/2025	101 General	Training & Education	US Bank		109.00
0	03/31/2025	101 General	Training & Education	US Bank		395.00
0	03/31/2025	101 General	Training & Education	US Bank		395.00
0	04/04/2025	101 General	Accrued FICA Payable	Internal Revenue Service		125.42
0	04/04/2025	101 General	Accrued Medicare Payable	Internal Revenue Service		29.33
0	04/04/2025	101 General	Accrued FICA Payable	Internal Revenue Service		125.42
0	04/04/2025	101 General	Accrued FICA Payable	Internal Revenue Service		14,622.60
0	04/04/2025	101 General	Accrued Medicare Payable	Internal Revenue Service		29.33
0	04/04/2025	101 General	Accrued Medicare Payable	Internal Revenue Service		5,688.04
0	04/04/2025	101 General	Federal Withholding Payable	Internal Revenue Service		145.49

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	04/04/2025	101 General	Accrued FICA Payable	Internal Revenue Service		14,622.60
0	04/04/2025	101 General	Federal Withholding Payable	Internal Revenue Service		33,533.61
0	04/04/2025	101 General	Accrued Medicare Payable	Internal Revenue Service		5,688.04
0	04/04/2025	101 General	Other Payroll Deduct Payable	Minnesota Department of Human Services		693.56
0	04/04/2025	101 General	State Withholding Payable	Minnesota Department of Revenue		107.50
0	04/04/2025	101 General	State Withholding Payable	Minnesota Department of Revenue		16,516.97
0	04/04/2025	101 General	Deferred Compensation Payable	MN State Retirement - Empower		1,105.88
0	04/04/2025	101 General	Deferred Compensation Payable	MN State Retirement - Empower		200.00
0	04/04/2025	101 General	Deferred Compensation Payable	MN State Retirement - Empower		5,249.35
0	04/04/2025	101 General	Accrued PERA Payable	PERA		47,933.77
0	04/04/2025	101 General	Accrued PERA Payable	PERA		35,702.68
0	04/04/2025	101 General	Other Payroll Deduct Payable	WEX Health Inc		4,940.39
0	04/04/2025	101 General	Other Payroll Deduct Payable	WEX Health Inc		12,148.40
0	04/04/2025	101 General	Other Payroll Deduct Payable	WEX Health Inc		2,325.00
0	04/04/2025	101 General	Deferred Compensation Payable	Mission Square Plan Services		1,101.23
0	04/04/2025	101 General	Deferred Compensation Payable	Mission Square Plan Services		4,945.60
0	04/04/2025	101 General	Deferred Compensation Payable	Mission Square Plan Services		2,427.00
0	04/04/2025	101 General	Union Dues Payable	MNPEA		75.00
0	04/04/2025	101 General	Union Dues Payable	Minnesota Public Employees Association		1,032.00
0	04/04/2025	101 General	Union Dues Payable	Minnesota Public Employees Association		600.00
0	04/04/2025	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		437.31
0	04/04/2025	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		1,725.38
0	04/04/2025	101 General	Other Payroll Deduct Payable	Employee Benefit Fund		77.00
0	04/04/2025	101 General	Union Dues Payable	IAFF Local 1041		1,089.30
0	04/04/2025	101 General	Credit Union Payable	City and County Employees Federal Credit Union		12,506.83
0	04/14/2025	703 HealthIns/Workers Comp Reserve	Expert & Professional Services	WEX Health Inc		354.75
0	04/14/2025	101 General	Medical Flex Payable	WEX Health Inc		1,902.00
0	04/14/2025	101 General	Medical Flex Payable	WEX Health Inc		570.58
0	04/14/2025	601 Water	Credit Card & Bank Fees	TTech		204.49
0	04/14/2025	602 Sewer	Credit Card & Bank Fees	TTech		204.49
0	04/14/2025	101 General	Medical Insurance Payable	Southeast Service Coop		207,784.54
0	04/14/2025	101 General	Medical Insurance Payable	Southeast Service Coop		858.22
0	04/14/2025	101 General	Health Insurance	Southeast Service Coop		3,752.46
0	04/14/2025	101 General	Travel Expense	Brandi Krenz		347.20
0	04/14/2025	101 General	Travel Expense	Brandi Krenz		207.25
0	04/14/2025	101 General	Travel Expense	Daphney Maras		148.40
0	04/14/2025	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		611.75
0	04/14/2025	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		73.00
0	04/14/2025	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		347.50
0	04/14/2025	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		96.00
0	04/14/2025	101 General	Legal Fees - Contracted	Lakes National Law LLP		2,500.00
0	04/14/2025	101 General	Legal Fees - Contracted	Lakes National Law LLP		2,500.00
0	04/14/2025	101 General	Legal Fees - Contracted	Lakes National Law LLP		7,500.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	04/14/2025	101 General	Legal Fees - Contracted	Lakes National Law LLP		7,500.00
0	04/14/2025	601 Water	Safety Equipment	Charles Dennison		254.95
0	04/14/2025	101 General	Travel Expense	Tony Stevens		33.41
0	04/14/2025	601 Water	Travel Expense	Ryan Hajek		16.17
0	04/14/2025	601 Water	Travel Expense	Mitchell Johnson		16.66
0	04/14/2025	602 Sewer	Safety Equipment	Adam Fitzlaff		185.99
0	04/14/2025	601 Water	Safety Equipment	Tracy Fjeldberg		98.65
0	04/14/2025	101 General	Supplies	Afton Wacholz		59.09
0	04/14/2025	101 General	Travel Expense	Tony Stevens		61.00
0	04/14/2025	601 Water	Credit Card & Bank Fees	Springbrook Holdings Company LLC		175.75
0	04/14/2025	601 Water	Credit Card & Bank Fees	Springbrook Holdings Company LLC		1,264.50
0	04/14/2025	602 Sewer	Credit Card & Bank Fees	Springbrook Holdings Company LLC		1,264.50
0	04/14/2025	602 Sewer	Credit Card & Bank Fees	Springbrook Holdings Company LLC		175.75
0	04/14/2025	601 Water	Statement Printing/Postage	Publiq, LLC		2,995.86
0	04/14/2025	602 Sewer	Statement Printing/Postage	Publiq, LLC		2,995.86
0	04/14/2025	601 Water	Statement Printing/Postage	Publiq, LLC		2,995.86
0	04/14/2025	602 Sewer	Statement Printing/Postage	Publiq, LLC		2,995.86
0	04/14/2025	101 General	Travel Expense	Annice Sevet		89.60
0	04/14/2025	101 General	Supplies	Fastenal Company		87.85
0	04/14/2025	602 Sewer	Supplies	Fastenal Company		7.07
0	04/14/2025	602 Sewer	Safety Equipment	Fastenal Company		85.75
0	04/14/2025	101 General	Supplies	Fastenal Company		27.06
0	04/14/2025	101 General	Safety Equipment	Fastenal Company		110.07
0	04/14/2025	101 General	Supplies	Fastenal Company		294.16
0	04/14/2025	101 General	Safety Equipment	Fastenal Company		73.40
0	04/14/2025	101 General	Supplies	Fastenal Company		57.04
0	04/14/2025	602 Sewer	Supplies	Fastenal Company		137.70
0	04/14/2025	101 General	Supplies	Fastenal Company		36.35
0	04/14/2025	101 General	Vehicle/Equipment Parts	Fastenal Company		29.65
0	04/14/2025	602 Sewer	Safety Equipment	Fastenal Company		68.48
0	04/14/2025	602 Sewer	Expert & Professional Services	Wapasha Construction Company Inc		235,034.75
0	04/14/2025	101 General	Travel Expense	Nathan Idstein		79.50
0	04/14/2025	101 General	Travel Expense	Nathan Idstein		210.77
0	04/14/2025	101 General	Travel Expense	Nathan Idstein		77.00
91142	03/28/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		25.00
91142	03/28/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		147.27
91142	03/28/2025	601 Water	Electric Utilities	Freeborn Mower Electric Cooperative		256.00
91143	03/28/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		3,283.19
91144	03/28/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		17,139.53
91144	03/28/2025	225 Airport	Electric Utilities	Freeborn Mower Electric Cooperative		2,236.17
91145	03/28/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		1,255.87
91145	03/28/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		316.08
91146	03/28/2025	101 General	Rents & Leases	Loffler		1.67

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		106.44
91147	03/28/2025	601 Water	Gas Utilities	Minnesota Energy Resources		456.24
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		42.53
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		131.17
91147	03/28/2025	601 Water	Gas Utilities	Minnesota Energy Resources		784.76
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		96.65
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		132.14
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		131.17
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		161.08
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		156.69
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		44.42
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		120.26
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		1,126.37
91147	03/28/2025	601 Water	Gas Utilities	Minnesota Energy Resources		373.79
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		71.05
91147	03/28/2025	602 Sewer	Gas Utilities	Minnesota Energy Resources		391.71
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		601.56
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		398.63
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		166.69
91147	03/28/2025	101 General	Gas Utilities	Minnesota Energy Resources		47.03
91147	03/28/2025	601 Water	Gas Utilities	Minnesota Energy Resources		65.10
91148	04/04/2025	101 General	Rents & Leases	Coordinated Business Systems LTD		14.88
91148	04/04/2025	101 General	Rents & Leases	Coordinated Business Systems LTD		10.23
91148	04/04/2025	101 General	Rents & Leases	Coordinated Business Systems LTD		10.78
91148	04/04/2025	101 General	Rents & Leases	Coordinated Business Systems LTD		51.28
91149	04/04/2025	101 General	Rents & Leases	Driessen Water Inc		55.07
91150	04/04/2025	234 Blight/Hazardous Mitigation	Legal Notices & Recording	Freeborn County Auditor-Treasurer		98.00
91151	04/04/2025	101 General	Taxes & Licenses	Freeborn County Auditor-Treasurer		75.33
91152	04/04/2025	101 General	Taxes & Licenses	Freeborn County Auditor-Treasurer		138.22
91153	04/04/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		1,725.18
91153	04/04/2025	601 Water	Electric Utilities	Freeborn Mower Electric Cooperative		9,293.76
91153	04/04/2025	602 Sewer	Electric Utilities	Freeborn Mower Electric Cooperative		5,460.94
91154	04/04/2025	101 General	Building Repair Supplies	Home Depot Credit Services		60.75
91154	04/04/2025	603 Solid Waste	Supplies	Home Depot Credit Services		882.07
91154	04/04/2025	603 Solid Waste	Supplies	Home Depot Credit Services		54.80
91154	04/04/2025	101 General	Training/ Instruction Supplies	Home Depot Credit Services		204.00
91154	04/04/2025	101 General	Supplies	Home Depot Credit Services		36.44
91154	04/04/2025	101 General	Supplies	Home Depot Credit Services		37.90
91154	04/04/2025	101 General	Minor Equipment & Tools	Home Depot Credit Services		239.00
91154	04/04/2025	603 Solid Waste	Supplies	Home Depot Credit Services		38.88
91154	04/04/2025	101 General	Supplies	Home Depot Credit Services		81.82

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91164	04/04/2025	101 General	Telephone & Internet	Winnebago Cooperative Telecom Assn		292.56
91164	04/04/2025	101 General	Telephone & Internet	Winnebago Cooperative Telecom Assn		84.44
91165	04/14/2025	101 General	Lodging Tax Payable	Albert Lea Convention & Visitors Bureau		10,669.46
91166	04/14/2025	602 Sewer	Building Maintenance	Albert Lea Electric		53.19
91166	04/14/2025	602 Sewer	Building Maintenance	Albert Lea Electric		102.32
91166	04/14/2025	602 Sewer	Building Maintenance	Albert Lea Electric		101.41
91166	04/14/2025	101 General	Vehicle/Equipment Parts	Albert Lea Electric		3,635.00
91166	04/14/2025	602 Sewer	Veh/Equipment Supplies/Parts	Albert Lea Electric		414.40
91166	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Albert Lea Electric		565.83
91166	04/14/2025	602 Sewer	Expert & Professional Services	Albert Lea Electric		984.32
91166	04/14/2025	602 Sewer	Expert & Professional Services	Albert Lea Electric		997.50
91166	04/14/2025	225 Airport	Building Maintenance	Albert Lea Electric		685.95
91166	04/14/2025	602 Sewer	Expert & Professional Services	Albert Lea Electric		266.00
91166	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Albert Lea Electric		150.50
91167	04/14/2025	101 General	Dues & Subscriptions	Albert Lea Newspapers Inc		36.67
91167	04/14/2025	101 General	Dues & Subscriptions	Albert Lea Newspapers Inc		36.66
91167	04/14/2025	601 Water	Dues & Subscriptions	Albert Lea Newspapers Inc		36.67
91167	04/14/2025	101 General	Advertising - Employment	Albert Lea Newspapers Inc		240.16
91167	04/14/2025	101 General	Employee Programs	Albert Lea Newspapers Inc		233.16
91168	04/14/2025	101 General	Advertising - Employment	Albert Lea Newspapers, Inc		160.73
91168	04/14/2025	602 Sewer	Legal Notices & Recording	Albert Lea Newspapers, Inc		100.19
91168	04/14/2025	495 2025 Projects	Legal Notices & Recording	Albert Lea Newspapers, Inc		113.09
91168	04/14/2025	495 2025 Projects	Cash and Investments	Albert Lea Newspapers, Inc		113.09
91168	04/14/2025	495 2025 Projects	Cash and Investments	Albert Lea Newspapers, Inc		-113.09
91168	04/14/2025	495 2025 Projects	Cash and Investments	Albert Lea Newspapers, Inc		111.80
91168	04/14/2025	495 2025 Projects	Legal Notices & Recording	Albert Lea Newspapers, Inc		111.80
91168	04/14/2025	495 2025 Projects	Legal Notices & Recording	Albert Lea Newspapers, Inc		-111.80
91168	04/14/2025	495 2025 Projects	Legal Notices & Recording	Albert Lea Newspapers, Inc		124.70
91168	04/14/2025	495 2025 Projects	Cash and Investments	Albert Lea Newspapers, Inc		-124.70
91168	04/14/2025	495 2025 Projects	Cash and Investments	Albert Lea Newspapers, Inc		124.70
91168	04/14/2025	101 General	Legal Notices & Recording	Albert Lea Newspapers, Inc		63.21
91169	04/14/2025	602 Sewer	Supplies	Albert Lea Seed House		44.55
91170	04/14/2025	101 General	Vehicle/Equipment Parts	Albert Lea Steel, Inc		46.20
91170	04/14/2025	101 General	Vehicle/Equipment Parts	Albert Lea Steel, Inc		298.51
91170	04/14/2025	101 General	Vehicle/Equipment Parts	Albert Lea Steel, Inc		38.00
91170	04/14/2025	101 General	Vehicle/Equipment Parts	Albert Lea Steel, Inc		255.88
91171	04/14/2025	101 General	Building Repair Supplies	All American Arena Products		2,599.00
91172	04/14/2025	101 General	Special Programs	Amazon Capital Services Inc		96.00
91172	04/14/2025	101 General	Books	Amazon Capital Services Inc		23.71
91172	04/14/2025	101 General	Minor Equipment & Tools	Amazon Capital Services Inc		166.20
91172	04/14/2025	101 General	Audio Visual	Amazon Capital Services Inc		19.96
91172	04/14/2025	101 General	Audio Visual	Amazon Capital Services Inc		19.96
91172	04/14/2025	602 Sewer	Safety Equipment	Amazon Capital Services Inc		76.49

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91172	04/14/2025	602 Sewer	Supplies	Amazon Capital Services Inc		14.99
91172	04/14/2025	101 General	Supplies	Amazon Capital Services Inc		8.97
91172	04/14/2025	101 General	Supplies	Amazon Capital Services Inc		81.29
91172	04/14/2025	101 General	Building Repair Supplies	Amazon Capital Services Inc		42.48
91172	04/14/2025	101 General	Supplies	Amazon Capital Services Inc		229.46
91172	04/14/2025	101 General	Supplies	Amazon Capital Services Inc		161.04
91172	04/14/2025	101 General	Books	Amazon Capital Services Inc		151.05
91172	04/14/2025	101 General	Audio Visual	Amazon Capital Services Inc		41.96
91172	04/14/2025	101 General	Audio Visual	Amazon Capital Services Inc		19.95
91172	04/14/2025	101 General	Supplies	Amazon Capital Services Inc		14.32
91172	04/14/2025	101 General	Supplies	Amazon Capital Services Inc		9.70
91172	04/14/2025	101 General	Supplies	Amazon Capital Services Inc		55.54
91172	04/14/2025	101 General	Books	Amazon Capital Services Inc		71.55
91172	04/14/2025	101 General	Special Programs	Amazon Capital Services Inc		189.86
91172	04/14/2025	101 General	Audio Visual	Amazon Capital Services Inc		19.95
91172	04/14/2025	101 General	Vehicle/Equipment Parts	Amazon Capital Services Inc		278.97
91172	04/14/2025	101 General	Supplies	Amazon Capital Services Inc		16.74
91172	04/14/2025	101 General	Audio Visual	Amazon Capital Services Inc		19.95
91172	04/14/2025	101 General	Books	Amazon Capital Services Inc		125.78
91172	04/14/2025	101 General	Supplies	Amazon Capital Services Inc		46.28
91172	04/14/2025	101 General	Audio Visual	Amazon Capital Services Inc		92.71
91172	04/14/2025	101 General	Supplies	Amazon Capital Services Inc		53.26
91172	04/14/2025	101 General	Books	Amazon Capital Services Inc		98.79
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		23.24
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		30.92
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		61.84
91173	04/14/2025	601 Water	Vehicle/Equipment Parts	APH Stores, Inc.		-45.98
91173	04/14/2025	601 Water	Vehicle/Equipment Parts	APH Stores, Inc.		125.99
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		198.72
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		25.99
91173	04/14/2025	101 General	Supplies	APH Stores, Inc.		131.88
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		35.20
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		25.98
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		34.98
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		114.20
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		-12.32
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		2,715.67
91173	04/14/2025	101 General	Minor Equipment & Tools	APH Stores, Inc.		96.99
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		297.94
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		-438.27
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		-127.98
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		60.90
91173	04/14/2025	602 Sewer	Supplies	APH Stores, Inc.		18.56

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		38.99
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		24.48
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		127.98
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		75.06
91173	04/14/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		190.99
91174	04/14/2025	602 Sewer	Veh/Equipment Supplies/Parts	Arnold's of Alden, Inc		71.66
91174	04/14/2025	602 Sewer	Veh/Equipment Supplies/Parts	Arnold's of Alden, Inc		-0.10
91175	04/14/2025	101 General	Books	Baker and Taylor, Inc.		332.95
91175	04/14/2025	101 General	Books	Baker and Taylor, Inc.		561.30
91175	04/14/2025	101 General	Books	Baker and Taylor, Inc.		432.57
91175	04/14/2025	101 General	Audio Visual	Baker and Taylor, Inc.		161.85
91175	04/14/2025	101 General	Books	Baker and Taylor, Inc.		224.55
91175	04/14/2025	101 General	Audio Visual	Baker and Taylor, Inc.		427.60
91175	04/14/2025	101 General	Books	Baker and Taylor, Inc.		345.45
91175	04/14/2025	101 General	Books	Baker and Taylor, Inc.		327.93
91175	04/14/2025	101 General	Books	Baker and Taylor, Inc.		453.25
91175	04/14/2025	101 General	Books	Baker and Taylor, Inc.		201.32
91176	04/14/2025	101 General	Building Maintenance	Steve Ball		3,265.45
91177	04/14/2025	602 Sewer	Vehicle/Equipment Parts	BDG Inc		46.10
91178	04/14/2025	101 General	Auditing & Accounting Services	BerganKDV Ltd		3,000.00
91179	04/14/2025	409 Storm Water Capital Projects	Expert & Professional Services	Bolton & Menk Inc		340.50
91179	04/14/2025	225 Airport	Engineering Services	Bolton & Menk Inc		1,100.00
91179	04/14/2025	225 Airport	Engineering Services	Bolton & Menk Inc		500.00
91179	04/14/2025	225 Airport	Engineering Services	Bolton & Menk Inc		987.00
91179	04/14/2025	602 Sewer	Engineering Fees	Bolton & Menk Inc		16,933.70
91180	04/14/2025	101 General	Supplies	Bomgaars Supply Inc		44.98
91180	04/14/2025	101 General	Building Repair Supplies	Bomgaars Supply Inc		46.56
91180	04/14/2025	101 General	Building Repair Supplies	Bomgaars Supply Inc		64.99
91180	04/14/2025	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		7.49
91180	04/14/2025	101 General	Supplies	Bomgaars Supply Inc		51.45
91180	04/14/2025	601 Water	Safety Equipment	Bomgaars Supply Inc		124.96
91180	04/14/2025	602 Sewer	Supplies	Bomgaars Supply Inc		19.99
91180	04/14/2025	101 General	Building Repair Supplies	Bomgaars Supply Inc		59.96
91180	04/14/2025	101 General	Building Repair Supplies	Bomgaars Supply Inc		-19.98
91180	04/14/2025	602 Sewer	Safety Equipment	Bomgaars Supply Inc		44.52
91180	04/14/2025	101 General	Supplies	Bomgaars Supply Inc		299.00
91180	04/14/2025	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		11.99
91180	04/14/2025	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		9.49
91180	04/14/2025	101 General	Minor Equipment & Tools	Bomgaars Supply Inc		24.99
91180	04/14/2025	101 General	Supplies	Bomgaars Supply Inc		9.28
91180	04/14/2025	602 Sewer	Supplies	Bomgaars Supply Inc		45.96
91180	04/14/2025	101 General	Supplies	Bomgaars Supply Inc		25.98
91180	04/14/2025	602 Sewer	Supplies	Bomgaars Supply Inc		11.77

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91180	04/14/2025	602 Sewer	Supplies	Bomgaars Supply Inc		10.38
91180	04/14/2025	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		2.99
91180	04/14/2025	101 General	Supplies	Bomgaars Supply Inc		12.99
91180	04/14/2025	601 Water	Safety Equipment	Bomgaars Supply Inc		46.98
91180	04/14/2025	101 General	Supplies	Bomgaars Supply Inc		299.00
91180	04/14/2025	602 Sewer	Supplies	Bomgaars Supply Inc		-19.99
91180	04/14/2025	602 Sewer	Supplies	Bomgaars Supply Inc		57.94
91180	04/14/2025	602 Sewer	Building Maintenance	Bomgaars Supply Inc		27.96
91181	04/14/2025	101 General	Periodicals & Magazines	Bon Appetit		44.00
91182	04/14/2025	101 General	Supplies	Bound Tree Medical LLC		25.49
91183	04/14/2025	441 5-33 Blzg Star Soil District	Expert & Professional Services	Braun Intertec Corporation		635.05
91183	04/14/2025	441 5-33 Blzg Star Soil District	Expert & Professional Services	Braun Intertec Corporation		428.50
91184	04/14/2025	101 General	Expert & Professional Services	Al D. Brooks		67.15
91185	04/14/2025	101 General	Rents & Leases	John R. Butler		510.00
91186	04/14/2025	101 General	Building Maintenance	Cedar Valley Services, Inc		2,117.58
91187	04/14/2025	101 General	Books	Cengage Learning, Inc		63.18
91187	04/14/2025	101 General	Books	Cengage Learning, Inc		25.60
91187	04/14/2025	101 General	Books	Cengage Learning, Inc		55.99
91188	04/14/2025	101 General	Books	Center Point, Inc		147.42
91189	04/14/2025	101 General	Telephone & Internet	Charter Communications Holdings LLC		189.99
91190	04/14/2025	602 Sewer	Laundry Services	Cintas Corporation		102.66
91190	04/14/2025	101 General	Laundry Services	Cintas Corporation		23.19
91190	04/14/2025	101 General	Laundry Services	Cintas Corporation		28.18
91190	04/14/2025	602 Sewer	Laundry Services	Cintas Corporation		102.66
91190	04/14/2025	101 General	Laundry Services	Cintas Corporation		23.19
91190	04/14/2025	101 General	Laundry Services	Cintas Corporation		28.18
91190	04/14/2025	602 Sewer	Laundry Services	Cintas Corporation		135.27
91190	04/14/2025	101 General	Laundry Services	Cintas Corporation		28.18
91190	04/14/2025	101 General	Laundry Services	Cintas Corporation		23.19
91190	04/14/2025	101 General	Laundry Services	Cintas Corporation		23.19
91190	04/14/2025	101 General	Laundry Services	Cintas Corporation		28.18
91191	04/14/2025	602 Sewer	Supplies	Cintas First Aid and Safety		22.75
91191	04/14/2025	101 General	Safety Equipment	Cintas First Aid and Safety		76.66
91192	04/14/2025	101 General	Supplies	CoLibri Systems North America, Inc		943.60
91193	04/14/2025	101 General	Dues & Subscriptions	ConfiTrek Inc		2,160.00
91194	04/14/2025	101 General	Rents & Leases	Coordinated Business Systems LTD		22.52
91195	04/14/2025	601 Water	Supplies	Core & Main LP		64.26
91195	04/14/2025	601 Water	Supplies	Core & Main LP		3,867.85
91195	04/14/2025	601 Water	Supplies	Core & Main LP		6,517.48
91195	04/14/2025	602 Sewer	Veh/Equipment Supplies/Parts	Core & Main LP		202.50
91195	04/14/2025	601 Water	Supplies	Core & Main LP		544.00
91196	04/14/2025	101 General	Building Maintenance	Custom Communications, Inc.		437.00
91196	04/14/2025	101 General	Expert & Professional Services	Custom Communications, Inc.		115.83

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91197	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Dave Syverson, Inc.		55.88
91197	04/14/2025	602 Sewer	Vehicle/Equipment Parts	Dave Syverson, Inc.		70.27
91198	04/14/2025	101 General	Rents & Leases	De Lage Landen Inc		96.99
91199	04/14/2025	101 General	Supplies	Demco, Inc.		261.60
91199	04/14/2025	101 General	Supplies	Demco, Inc.		69.34
91200	04/14/2025	101 General	Supplies	DH Athletics, LLC		689.60
91201	04/14/2025	602 Sewer	Safety Equipment	DiVal Safety Equipment Inc		736.39
91202	04/14/2025	602 Sewer	Rents & Leases	Driessen Water Inc		91.05
91202	04/14/2025	602 Sewer	Rents & Leases	Driessen Water Inc		161.82
91202	04/14/2025	101 General	Supplies	Driessen Water Inc		50.00
91202	04/14/2025	101 General	Supplies	Driessen Water Inc		34.00
91203	04/14/2025	101 General	Vehicle/Equipment Parts	E D Etnyre & Co		239.61
91204	04/14/2025	422 District 5-13 - Larson Mfg	Expert & Professional Services	Ehlers & Associates, Inc		154.00
91204	04/14/2025	423 District 5-15 - Broadway Ridge	Expert & Professional Services	Ehlers & Associates, Inc		264.00
91204	04/14/2025	431 District 5-24 St John's Housin	Expert & Professional Services	Ehlers & Associates, Inc		731.00
91204	04/14/2025	434 District 5-25 Zumbro	Expert & Professional Services	Ehlers & Associates, Inc		42.00
91204	04/14/2025	435 District 5-26 Unique Opport	Expert & Professional Services	Ehlers & Associates, Inc		213.00
91204	04/14/2025	436 District 5-27 Marketplace	Expert & Professional Services	Ehlers & Associates, Inc		428.00
91204	04/14/2025	437 District 5-28 Vortex Cold Stor	Expert & Professional Services	Ehlers & Associates, Inc		640.00
91204	04/14/2025	439 District 5-30 - 201 211 Bdwy	Expert & Professional Services	Ehlers & Associates, Inc		123.00
91204	04/14/2025	440 District 5-31 300 Block	Expert & Professional Services	Ehlers & Associates, Inc		123.00
91204	04/14/2025	441 5-33 Blzg Star Soil District	Expert & Professional Services	Ehlers & Associates, Inc		123.00
91204	04/14/2025	442 District 5-32 Oat Mill	Expert & Professional Services	Ehlers & Associates, Inc		121.50
91205	04/14/2025	602 Sewer	Veh/Equipment Supplies/Parts	Electric Motor/Bearing Service, Inc		48.90
91205	04/14/2025	602 Sewer	Vehicle/Equip Repairs/Software	Electric Motor/Bearing Service, Inc		838.82
91206	04/14/2025	101 General	Vehicle/Equipment Parts	Environmental Equipment & Services, Inc		69.63
91207	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Ernie's Canvas Products, Inc		28.00
91208	04/14/2025	101 General	Expert & Professional Services	Farmland Electric Inc		214.94
91209	04/14/2025	602 Sewer	Postage	FedEx		76.77
91209	04/14/2025	602 Sewer	Postage	FedEx		41.43
91210	04/14/2025	601 Water	Supplies	Ferguson Enterprises, Inc.		4,000.00
91211	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Fire Safety USA Inc		635.00
91211	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Fire Safety USA Inc		275.00
91211	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Fire Safety USA Inc		275.00
91211	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Fire Safety USA Inc		678.00
91212	04/14/2025	101 General	Lubricants & Additives	First Aid Corp		407.04
91212	04/14/2025	101 General	Supplies	First Aid Corp		132.00
91213	04/14/2025	602 Sewer	Supplies	Fisher Scientific Company, LLC		300.51
91214	04/14/2025	101 General	Building Maintenance	Keith Flatness		964.95
91214	04/14/2025	225 Airport	Building Maintenance	Keith Flatness		65.00
91214	04/14/2025	101 General	Building Maintenance	Keith Flatness		238.00
91214	04/14/2025	101 General	Supplies	Keith Flatness		140.00
91214	04/14/2025	225 Airport	Supplies	Keith Flatness		129.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91215	04/14/2025	602 Sewer	Expert & Professional Services	Foth Infrastructure & Environment, LLC		7,500.00
91216	04/14/2025	101 General	Joint LEC Expenditures	Freeborn County Administration		139.13
91216	04/14/2025	101 General	Joint LEC Expenditures	Freeborn County Administration		8,145.51
91216	04/14/2025	101 General	Joint LEC Expenditures	Freeborn County Administration		8,423.94
91216	04/14/2025	101 General	Joint LEC Expenditures	Freeborn County Administration		25.00
91216	04/14/2025	101 General	Joint LEC Expenditures	Freeborn County Administration		8,423.92
91216	04/14/2025	101 General	Joint LEC Expenditures	Freeborn County Administration		8,145.51
91217	04/14/2025	101 General	Taxes & Licenses	Freeborn County Auditor-Treasurer		558.00
91217	04/14/2025	101 General	Taxes & Licenses	Freeborn County Auditor-Treasurer		330.00
91217	04/14/2025	101 General	Taxes & Licenses	Freeborn County Auditor-Treasurer		66.00
91217	04/14/2025	101 General	Taxes & Licenses	Freeborn County Auditor-Treasurer		374.00
91217	04/14/2025	101 General	Taxes & Licenses	Freeborn County Auditor-Treasurer		280.00
91218	04/14/2025	601 Water	Taxes & Licenses	Freeborn County Auditor-Treasurer		550.00
91219	04/14/2025	101 General	Taxes & Licenses	Freeborn County Auditor-Treasurer		1,207.31
91220	04/14/2025	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
91221	04/14/2025	101 General	Taxes & Licenses	Freeborn County Registrar		16.25
91222	04/14/2025	701 CG - Vehicle & Equip Capital	Machinery & Equipment	Freeborn County Registrar		10,282.12
91223	04/14/2025	701 CG - Vehicle & Equip Capital	Machinery & Equipment	Freeborn County Registrar		991.13
91224	04/14/2025	101 General	Advertising - Employment	Freeborn County Shopper		312.00
91225	04/14/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		949.77
91225	04/14/2025	603 Solid Waste	Electric Utilities	Freeborn Mower Electric Cooperative		149.81
91225	04/14/2025	603 Solid Waste	Electric Utilities	Freeborn Mower Electric Cooperative		56.30
91226	04/14/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		153.18
91227	04/14/2025	601 Water	Expert & Professional Services	Gopher State One-Call, Inc.		164.70
91228	04/14/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		72.78
91228	04/14/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		109.02
91228	04/14/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		37.85
91228	04/14/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		36.34
91228	04/14/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		107.80
91228	04/14/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		133.26
91228	04/14/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		55.31
91228	04/14/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		23.29
91228	04/14/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		67.12
91228	04/14/2025	210 Senior Center	Telephone & Internet	Granite Telecommunications LLC		81.99
91228	04/14/2025	601 Water	Telephone & Internet	Granite Telecommunications LLC		36.34
91228	04/14/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		76.66
91228	04/14/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		36.34
91228	04/14/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		70.40
91228	04/14/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		70.40
91228	04/14/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		70.40
91228	04/14/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		67.27
91228	04/14/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		67.26
91229	04/14/2025	601 Water	Chemicals & Chemical Products	Hach Chemical Company		596.70

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91229	04/14/2025	601 Water	Chemicals & Chemical Products	Hach Chemical Company		2,758.50
91230	04/14/2025	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		763.34
91230	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Hanson Tire Service of Albert Lea, Inc		75.60
91230	04/14/2025	602 Sewer	Tires	Hanson Tire Service of Albert Lea, Inc		1,217.22
91230	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Hanson Tire Service of Albert Lea, Inc		63.00
91230	04/14/2025	101 General	Vehicle/Equipment Parts	Hanson Tire Service of Albert Lea, Inc		106.72
91230	04/14/2025	101 General	Refuse Disposal	Hanson Tire Service of Albert Lea, Inc		43.50
91230	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Hanson Tire Service of Albert Lea, Inc		314.84
91231	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Harty Mechanical Inc.		6,114.22
91232	04/14/2025	601 Water	Chemicals & Chemical Products	Hawkins, Inc.		8,909.47
91232	04/14/2025	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		4,859.82
91232	04/14/2025	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		2,134.77
91233	04/14/2025	602 Sewer	Veh/Equipment Supplies/Parts	HD Supply Inc		242.89
91234	04/14/2025	101 General	Rents & Leases	Huber Supply Company Inc.		185.00
91235	04/14/2025	411 SnyderField/Inclusive Park	Expert & Professional Services	I & S Group Inc		9,715.00
91235	04/14/2025	411 SnyderField/Inclusive Park	Expert & Professional Services	I & S Group Inc		1,785.00
91236	04/14/2025	602 Sewer	Supplies	IDEXX Distribution, Inc.		29.64
91237	04/14/2025	703 HealthIns/Workers Comp Reserve	Expert & Professional Services	Intellicents Inc		2,000.00
91238	04/14/2025	101 General	Building Maintenance	Jim & Dudes Plumbing & Heating, Inc.		120.00
91238	04/14/2025	234 Blight/Hazardous Mitigation	Hazard Prop Removal-Assessed	Jim & Dudes Plumbing & Heating, Inc.		3,556.43
91238	04/14/2025	101 General	Building Maintenance	Jim & Dudes Plumbing & Heating, Inc.		3,036.10
91238	04/14/2025	225 Airport	Building Maintenance	Jim & Dudes Plumbing & Heating, Inc.		385.80
91238	04/14/2025	101 General	Building Maintenance	Jim & Dudes Plumbing & Heating, Inc.		400.00
91238	04/14/2025	602 Sewer	Veh/Equipment Supplies/Parts	Jim & Dudes Plumbing & Heating, Inc.		576.24
91238	04/14/2025	101 General	Building Repair Supplies	Jim & Dudes Plumbing & Heating, Inc.		25.30
91239	04/14/2025	101 General	Vehicle/Equipment Parts	John Deere Financial		120.24
91240	04/14/2025	441 5-33 Blzg Star Soil District	Expert & Professional Services	Jones, Haugh & Smith Inc		495.00
91241	04/14/2025	101 General	Vehicle/Equipment Parts	Kussmaul Electronics LLC		537.57
91242	04/14/2025	603 Solid Waste	Supplies	Kwik Trip		9.58
91243	04/14/2025	602 Sewer	Vehicle/Equip Repairs/Software	L & M Boiler Systems, Inc		2,116.54
91243	04/14/2025	602 Sewer	Vehicle/Equip Repairs/Software	L & M Boiler Systems, Inc		258.60
91244	04/14/2025	101 General	Supplies	Lawson Products Inc		71.55
91244	04/14/2025	101 General	Vehicle/Equipment Parts	Lawson Products Inc		33.13
91244	04/14/2025	101 General	Supplies	Lawson Products Inc		185.64
91244	04/14/2025	101 General	Vehicle/Equipment Parts	Lawson Products Inc		77.82
91244	04/14/2025	101 General	Vehicle/Equipment Parts	Lawson Products Inc		583.27
91244	04/14/2025	101 General	Supplies	Lawson Products Inc		109.30
91244	04/14/2025	101 General	Vehicle/Equipment Parts	Lawson Products Inc		114.71
91244	04/14/2025	101 General	Vehicle/Equipment Parts	Lawson Products Inc		289.08
91244	04/14/2025	101 General	Supplies	Lawson Products Inc		122.24
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		33.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		2,086.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		237.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		110.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		403.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		1,062.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		8.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		65.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		1,731.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		59.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		94.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		23.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		197.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		5,546.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		33.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		583.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		218.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		13.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		58.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		297.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		1,482.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		151.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		54.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		299.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		6,808.00
91245	04/14/2025	101 General	Workers Compensation Insurance	League of MN Cities Insurance Trust		28.00
91245	04/14/2025	601 Water	Workers Compensation Insurance	League of MN Cities Insurance Trust		974.00
91245	04/14/2025	602 Sewer	Workers Compensation Insurance	League of MN Cities Insurance Trust		1,260.00
91245	04/14/2025	602 Sewer	Workers Compensation Insurance	League of MN Cities Insurance Trust		572.00
91245	04/14/2025	603 Solid Waste	Workers Compensation Insurance	League of MN Cities Insurance Trust		66.00
91246	04/14/2025	703 HealthIns/Workers Comp Reserve	Claims & Damages	League of MN Cities Insurance Trust		163.92
91246	04/14/2025	703 HealthIns/Workers Comp Reserve	Claims & Damages	League of MN Cities Insurance Trust		1,537.49
91247	04/14/2025	101 General	Supplies	Leo Carey Post 56 American Legion		110.00
91248	04/14/2025	101 General	Dues & Subscriptions	LexisNexis Risk Data Management		200.00
91248	04/14/2025	101 General	Dues & Subscriptions	LexisNexis Risk Data Management		200.00
91249	04/14/2025	602 Sewer	Vehicle/Equip Repairs/Software	Malloy Electric		2,471.20
91250	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Mantronics Mailing Systems, Inc.		288.81
91251	04/14/2025	101 General	Rents & Leases	Marco, Inc		36.69
91252	04/14/2025	101 General	Expert & Professional Services	MCHS - Albert Lea and Austin		129.00
91253	04/14/2025	602 Sewer	Veh/Equipment Supplies/Parts	McMaster-Carr Supply Company		264.03
91254	04/14/2025	101 General	Safety Equipment	MES I Acquisition Inc		1,000.23
91254	04/14/2025	101 General	Safety Equipment	MES I Acquisition Inc		2,186.58
91255	04/14/2025	225 Airport	Telephone & Internet	MetroNet Holding LLC		130.20
91256	04/14/2025	101 General	Supplies	Midstates Equipment & Supply		17,105.10
91257	04/14/2025	101 General	Audio Visual	Midwest Tape, LLC		1,792.66
91258	04/14/2025	101 General	Building Maintenance	Minnesota Elevator Inc		105.44

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91258	04/14/2025	101 General	Building Maintenance	Minnesota Elevator Inc		60.28
91258	04/14/2025	101 General	Building Maintenance	Minnesota Elevator Inc		75.34
91258	04/14/2025	101 General	Building Maintenance	Minnesota Elevator Inc		60.28
91258	04/14/2025	101 General	Building Maintenance	Minnesota Elevator Inc		75.34
91258	04/14/2025	101 General	Building Maintenance	Minnesota Elevator Inc		105.44
91259	04/14/2025	225 Airport	Gas Utilities	Minnesota Energy Resources		90.70
91259	04/14/2025	101 General	Gas Utilities	Minnesota Energy Resources		1,382.28
91259	04/14/2025	602 Sewer	Gas Utilities	Minnesota Energy Resources		9,089.05
91259	04/14/2025	225 Airport	Gas Utilities	Minnesota Energy Resources		1,282.20
91260	04/14/2025	101 General	Dues & Subscriptions	Minnesota Pollution Control Agency		400.00
91261	04/14/2025	101 General	Refuse Disposal	Mark Muilenburg		293.55
91261	04/14/2025	101 General	Refuse Disposal	Mark Muilenburg		1,009.40
91261	04/14/2025	101 General	Refuse Disposal	Mark Muilenburg		1,336.43
91262	04/14/2025	101 General	Vehicle/Equipment Parts	Napa Auto Parts		43.96
91263	04/14/2025	101 General	Periodicals & Magazines	National Parks Conservation Association		60.00
91264	04/14/2025	101 General	Vehicle/Equip Repairs/Software	North Central International		1,940.05
91265	04/14/2025	101 General	Auditing & Accounting Services	Northern Consulting Actuaries, Inc		2,000.00
91266	04/14/2025	101 General	Vehicle/Equipment Parts	Northstar Powersports & Marine		98.95
91267	04/14/2025	416 2025 City Hall Renovation	Expert & Professional Service	Oleson + Hobbie Architects LLC		4,662.30
91268	04/14/2025	602 Sewer	Expert & Professional Services	Pace Analytical Services LLC		540.00
91268	04/14/2025	602 Sewer	Expert & Professional Services	Pace Analytical Services LLC		540.10
91268	04/14/2025	602 Sewer	Expert & Professional Services	Pace Analytical Services LLC		1,460.00
91269	04/14/2025	234 Blight/Hazardous Mitigation	Legal Notices & Recording	Petty Cash		50.00
91269	04/14/2025	234 Blight/Hazardous Mitigation	Legal Notices & Recording	Petty Cash		50.00
91269	04/14/2025	234 Blight/Hazardous Mitigation	Legal Notices & Recording	Petty Cash		1.65
91269	04/14/2025	234 Blight/Hazardous Mitigation	Legal Notices & Recording	Petty Cash		1.65
91269	04/14/2025	234 Blight/Hazardous Mitigation	Legal Notices & Recording	Petty Cash		1.65
91270	04/14/2025	601 Water	Expert & Professional Services	Platinum Plumbing Solutions LLC		11,489.11
91271	04/14/2025	602 Sewer	Supplies	Pollard Water		113.47
91272	04/14/2025	101 General	Tires	Pomp's Tire Service Inc		3,579.10
91273	04/14/2025	601 Water	Supplies	Proline Distributing, Inc		50.64
91274	04/14/2025	101 General	Minor Equipment & Tools	R & R Specialties of Wisconsin Inc		71.55
91275	04/14/2025	101 General	Vehicle/Equip Repairs/Software	R & R Truck Repair Inc		1,063.50
91276	04/14/2025	101 General	Vehicle/Equipment Parts	Raleigh's Ace Hardware		7.50
91276	04/14/2025	101 General	Minor Equipment & Tools	Raleigh's Ace Hardware		8.99
91276	04/14/2025	101 General	Supplies	Raleigh's Ace Hardware		50.48
91276	04/14/2025	602 Sewer	Supplies	Raleigh's Ace Hardware		73.05
91276	04/14/2025	602 Sewer	Building Maintenance	Raleigh's Ace Hardware		13.38
91276	04/14/2025	101 General	Supplies	Raleigh's Ace Hardware		14.39
91276	04/14/2025	101 General	Vehicle/Equipment Parts	Raleigh's Ace Hardware		67.98
91276	04/14/2025	101 General	Building Repair Supplies	Raleigh's Ace Hardware		13.65
91276	04/14/2025	602 Sewer	Supplies	Raleigh's Ace Hardware		79.62
91276	04/14/2025	101 General	Building Repair Supplies	Raleigh's Ace Hardware		5.93

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91276	04/14/2025	603 Solid Waste	Supplies	Raleigh's Ace Hardware		17.61
91276	04/14/2025	101 General	Supplies	Raleigh's Ace Hardware		12.59
91276	04/14/2025	101 General	Building Repair Supplies	Raleigh's Ace Hardware		32.38
91276	04/14/2025	101 General	Supplies	Raleigh's Ace Hardware		7.99
91276	04/14/2025	101 General	Building Repair Supplies	Raleigh's Ace Hardware		7.53
91276	04/14/2025	602 Sewer	Supplies	Raleigh's Ace Hardware		83.07
91276	04/14/2025	602 Sewer	Minor Equipment & Tools	Raleigh's Ace Hardware		8.63
91276	04/14/2025	602 Sewer	Supplies	Raleigh's Ace Hardware		30.00
91276	04/14/2025	225 Airport	Supplies	Raleigh's Ace Hardware		34.18
91276	04/14/2025	101 General	Supplies	Raleigh's Ace Hardware		34.19
91276	04/14/2025	101 General	Vehicle/Equipment Parts	Raleigh's Ace Hardware		40.65
91277	04/14/2025	602 Sewer	Vehicle/Equipment Parts	RDO Construction Equipment Co		2,521.70
91278	04/14/2025	101 General	Periodicals & Magazines	Reader's Digest		20.00
91279	04/14/2025	101 General	Training & Education	Riverland Community College		280.00
91280	04/14/2025	101 General	Expert & Professional Services	Rohn Industries, Inc		46.69
91281	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Ronco Engineering Sales		225.21
91282	04/14/2025	701 CG - Vehicle & Equip Capital	Machinery & Equipment	Sanco Equipment LLC		13,700.00
91283	04/14/2025	101 General	Safety Equipment	Schilling Supply Company		40.99
91283	04/14/2025	101 General	Safety Equipment	Schilling Supply Company		40.99
91284	04/14/2025	101 General	Training & Education	SE Minnesota Emergency Medical Services		3,000.00
91285	04/14/2025	101 General	Books	Selco		24.99
91285	04/14/2025	101 General	Minor Equipment & Tools	Selco		791.92
91285	04/14/2025	101 General	Library Selco/Software	Selco		1,745.62
91286	04/14/2025	101 General	Supplies	Sherwin-Williams		84.99
91286	04/14/2025	101 General	Supplies	Sherwin-Williams		249.35
91286	04/14/2025	101 General	Supplies	Sherwin-Williams		169.98
91286	04/14/2025	101 General	Supplies	Sherwin-Williams		516.55
91287	04/14/2025	101 General	Supplies	Streicher's		482.67
91287	04/14/2025	101 General	Uniforms	Streicher's		1,608.90
91287	04/14/2025	101 General	Uniforms	Streicher's		1,746.90
91288	04/14/2025	601 Water	Legal Services	Taft Stettinius & Hollister LLP		16,000.00
91289	04/14/2025	602 Sewer	Building Maintenance	Thompson Electric		18.68
91290	04/14/2025	101 General	Refuse Disposal	Thompson Sanitation, Inc.		183.32
91290	04/14/2025	101 General	Refuse Disposal	Thompson Sanitation, Inc.		146.34
91291	04/14/2025	101 General	Supplies	Total Glass-Lock Inc		12.00
91292	04/14/2025	101 General	Minor Equipment & Tools	Trading Post Inc		299.99
91293	04/14/2025	101 General	Dues & Subscriptions	TransUnion Risk		165.00
91294	04/14/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
91294	04/14/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		41.39
91294	04/14/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
91294	04/14/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
91294	04/14/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
91294	04/14/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
91294	04/14/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.17
91294	04/14/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		41.39
91295	04/14/2025	101 General	Rents & Leases	Larry Wangen		4,000.00
91296	04/14/2025	603 Solid Waste	Refuse Disposal	Waste Management of WI-MN		341.33
91296	04/14/2025	603 Solid Waste	Refuse Disposal	Waste Management of WI-MN		4,483.61
91297	04/14/2025	101 General	Vehicle/Equipment Parts	Wausau Equipment Company LLC		2,984.86
91298	04/14/2025	101 General	Vehicle/Equip Repairs/Software	Wesley L. Webb		399.06
91299	04/14/2025	603 Solid Waste	Telephone & Internet	Winnebago Cooperative Telecom Assn		70.07
91300	04/14/2025	602 Sewer	Supplies	Winsupply Albert Lea MN Co		146.85
91300	04/14/2025	602 Sewer	Supplies	Winsupply Albert Lea MN Co		193.46
91301	04/14/2025	101 General	Supplies	Winter Equipment Company		3,495.05
91302	04/14/2025	101 General	Periodicals & Magazines	Woman's Day Magazine		10.00
Report Total:						1,156,601.95