

CITY OF ALBERT LEA
BOARD OF APPEALS
MEETING MINUTES

*April 27, 2022 – 9:00 a.m.
City Center – Council Chambers*

Board Members Present

Larry Baker, Ex-Officio
Colby Cunningham
Steve Guenthner
Craig Hoium, Chair
Jacob Peterson

Board Members Absent

Aaron Farris

Staff in Attendance

Megan Boeck, City Planner

Interested Parties

Duane Virchow

Board of Appeals Chair, Craig Hoium, called the meeting to order at 9:00 a.m.

Approval of the Agenda

Cunningham made a motion to approve the agenda and Peterson seconded the motion. The agenda was approved unanimously on a voice vote.

Oath of Office

City Clerk Daphney Maras administered the Oath of Office for all Board of Appeals members present.

Approval of Minutes

Cunningham made a motion to approve the minutes from March 23, 2022. Guenthner seconded the motion. The minutes were approved unanimously on a voice vote.

Staff report prepared by Megan Boeck, City Planner, is to become part of these minutes by reference.

Appeal: VA2022-003

Boeck stated that Duane and Pamela Virchow of 2248 Marshall St SE has applied for a variance from the maximum total square footage allowed for carports, garages, and sheds in a residential zone so that they can build a 32x48' shed addition. The single-family parcel was annexed into Albert Lea city limits in 2005 and the existing shed on site was grandfathered in as a legal non-conformity at that time. The property lies on the boundary of city limits and is used for agricultural activity and is over three acres in size.

Public Hearing opened at 9:05 a.m.

Hoiium opening the hearing to the public.

Hoiium questioned if the shed is used for personal storage and Virchow stated that the purpose of the proposed shed would be for storage of his recreational and agricultural machinery.

Public Hearing closed at 9:17 a.m.

Cunningham made a motion, seconded by Peterson, to recommend to City Council the approval of a variance from the maximum total square footage allowed for carports, garages and sheds in a residential zone.

The motion passed on a 4-0 voiced vote.

New Business

None.

Commissioner Communications

None.

Staff Communications

Boeck stated that the Albert Lea Bus Company has applied for a variance and that a meeting will be scheduled for May.

Adjournment

The meeting was adjourned at 9:30 a.m. The motion to adjourn was made by Guenthner and seconded by Cunningham. The motion to adjourn was approved unanimously on a voice vote.

Respectfully submitted,

Megan Boeck
City Planner

Craig Hoium
Chair, Board of Appeals