

Master Plan Study

At the last Airport Advisory Board meeting the board approved the revised Master Plan. Mead & Hunt presented the Master Plan to the City Council at the October 10th council meeting. The council approved Resolution 22-212 approving the Master Plan for resubmittal to the State for final review and approval.

Tree & Fence Project Update

Albert Lea Tree Service has removed all the trees. Rolling Green Fencing has not started the fence relocation due to the Catex that was required for this project. Rolling Green Fencing will likely not start the project until November, the completion deadline is December 15, 2022.

Fuel Master/Fuel System State Grant

The current fuel system is unreliable. City staff has been researching and working towards getting a new fuel system. A State grant has been approved for the fuel system upgrade, however the City has not officially received the grant. The City will continue to communicate with the state to get this grant executed.

Board Members

Paul Stieler's second term expires at the end of this year, a new board member will be needed. Gerald Molkenhuth's first term expires at the end of this year as well, he indicated he would serve another term. The board discussed a couple of candidates but both candidates live outside of City limits and the board already has two members that live outside of City limits. Two is the maximum limit of board members living outside of City limits. Board members will continue to recruit for a board member.


New Business

1. The Glider Event will again be held at the Albert Lea Municipal Airport May 21 – 27, 2023.

The next meeting will be held **Tuesday, January 17, 2023 at 6:00pm** at the airport.

Darren Schone made a motion to adjourn, Michael Bowman seconded it. The meeting was adjourned.

Respectfully submitted,



Jil Steinhauer
Public Works Office Specialist

Approved:



Craig Ludtke
Airport Advisory Board Secretary



AIRPORT ADVISORY BOARD MEETING

Minutes

October 18, 2022
6:00pm
Albert Lea Airport

In attendance were:

<i>Board Members</i>	<i>Present</i>	<i>Absent</i>
Michael Bowman	x	
Craig Ludtke		x
Jerry Morstad	x	
Gerald Molkenthin		x
Chuck Sandager		x
Darren Schone	x	
Paul Stieler	x	

Ex-Officios

Steven Jahnke, City Engineer/Director of Public Works
 Robert Rasmussen, Councilmen
 Jim Hanson, Airport Manager
 Matt Wagner, Mead & Hunt

The Airport Advisory Board meeting was held at the Albert Lea Airport.

Jerry Morstad called the meeting to order.

Darren Schone made a motion to approve the past minutes, Paul Stieler seconded it. The minutes were approved.

CIP

Matt Wagner went through the CIP (see attachment).

Mike Bowman made a motion to move the South Building Area Design from 2026 to 2025 and the Construction of South Building Area from 2027 to 2026. The motion was approved.

A discussion about the current condition of the hangars was held. Minor repairs and improvements (floor and roof repairs) will be addressed in the next year or two.

**CAPITAL IMPROVEMENT PROGRAM
ALBERT LEA MUNICIPAL AIRPORT**

CALENDAR YEAR 2023 - 2042, STATE FY2024 - 2043, FEDERAL FY2023 - 2042

Fiscal Year			Description	Funding Share			Project Cost	Eligible Funding Amounts			
FED (Oct-Sep)	State (Jul-Jun)	CITY (Jan-Dec)		Federal	State	Local/ Other		FAA- Entitlement	FAA-BIL	MNDOT - Aeronautics	Local
2022	2023	2022	Airfield Crack Routing, Cleaning & Sealing, Seal Coat and Pavement Marking	74.7	16.1	9.3	\$ 539,651	\$ 362,889	\$ 40,018	\$ 86,767	\$ 49,977
	2023	2022	Fuel System Upgrade (EMV)		70	30	\$ 67,530	\$ -	\$ -	\$ 47,271	\$ 20,259
	2023	2022	Replacement Airfield Guidance Signs (LED)		70	30	\$ 59,268	\$ -	\$ -	\$ 41,488	\$ 17,780
	2024	2023	SRE Vehicle (Tractor)		70	30	\$ 290,000	\$ -	\$ -	\$ 203,000	\$ 87,000
	2024	2023	Bi-Fold Door For South Hangar		70	30	\$ 80,000	\$ -	\$ -	\$ 56,000	\$ 24,000
	2024	2023	Glider Area Turf Rehab		70	30	\$ 10,000	\$ -	\$ -	\$ 7,000	\$ 3,000
	2024	2023	Mower and Loader Attachments		70	30	\$ 75,000	\$ -	\$ -	\$ 52,500	\$ 22,500
	2024	2023	AWOS Replacement/Relocation		70	30	\$ 200,000	\$ -	\$ -	\$ 140,000	\$ 60,000
	2024	2023	Existing Hangar Repair & Updates		70	30	\$ 100,000	\$ -	\$ -	\$ 70,000	\$ 30,000
	2024	2023	Improve Ramp Lighting		70	30	\$ 25,000	\$ -	\$ -	\$ 17,500	\$ 7,500
2024	2025	2024	Land Purchase (Runway 17 RPZ)	90		10	\$ 370,000	\$ -	\$ 333,000	\$ -	\$ 37,000
2024	2025	2024	SRE Building Design	90	5	5	\$ 150,000	\$ 135,000	\$ -	\$ 7,500	\$ 7,500
	2025	2024	Design T-Hangar (6-unit)		50	50	\$ 150,000	\$ -	\$ -	\$ 75,000	\$ 75,000
2025	2026	2025	SRE Building Construction	90	5	5	\$ 1,500,000	\$ 928,018	\$ 421,982	\$ 75,000	\$ 75,000
2025	2026	2025	South Building Area Site Design	90	5	5	\$ 200,000	\$ 180,000	\$ -	\$ 10,000	\$ 10,000
	2026	2025	Construct T-Hangar (6-unit)		50	50	\$ 1,500,000	\$ -	\$ -	\$ 750,000	\$ 750,000
	2026	2025	Airport Welcome Sign Update		70	30	\$ 75,000	\$ -	\$ -	\$ 52,500	\$ 22,500
	2026	2025	Replace Maintenance Hangar Door		70	30	\$ 200,000	\$ -	\$ -	\$ 140,000	\$ 60,000
	2026	2025	Site Design for Central Wooden Hangar Relocation		70	30	\$ 50,000	\$ -	\$ -	\$ 35,000	\$ 15,000
	2026	2025	Design Fixed Base Operator Hangar		50	50	\$ 200,000	\$ -	\$ -	\$ 100,000	\$ 100,000
2026	2027	2026	Snow Removal Equipment Blower	90	5	5	\$ 160,000	\$ 144,000	\$ -	\$ 8,000	\$ 8,000
2026	2027	2026	Fee Simple Land Purchase (Ulland Pit - Approx. 21 acres)	90	5	5	\$ 250,000	\$ 225,000	\$ -	\$ 12,500	\$ 12,500

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2026	2027	2026	South Building Area Site Construction	90	5	5	\$ 1,800,000	\$ 1,620,000	\$ -	\$ 90,000	\$ 90,000
	2027	2026	Central Wooden Hangar Site Preparation and Relocation		70	30	\$ 300,000	\$ -	\$ -	\$ 210,000	\$ 90,000
	2027	2026	Construct Fixed Base Operator Hangar		50	50	\$ 2,000,000	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
	2027	2026	Existing Hangar Repair & Updates		70	30	\$ 100,000	\$ -	\$ -	\$ 70,000	\$ 30,000
2027	2028	2027	Airfield Lighting Improvements	90	5	5	\$ 250,000	\$ 225,000	\$ -	\$ 12,500	\$ 12,500
2028	2029	2028	Precision Approach Preparation (Environmental & Land Acquisition)	90	5	5	\$ 264,500	\$ 238,050	\$ -	\$ 13,225	\$ 13,225
2031	2032	2031	Airfield Crack Routing, Cleaning & Sealing, Seal Coat and Pavement Marking	75	15	10	\$ 500,000	\$ 375,000	\$ -	\$ 75,000	\$ 50,000
	2032	2031	Existing Hangar Repair & Updates		70	30	\$ 100,000	\$ -	\$ -	\$ 70,000	\$ 30,000
2035	2036	2035	Airfield Crack Routing, Cleaning & Sealing	90	5	5	\$ 50,000	\$ 45,000	\$ -	\$ 2,500	\$ 2,500
	2037	2036	Existing Hangar Repair & Updates		70	30	\$ 100,000	\$ -	\$ -	\$ 70,000	\$ 30,000
2041	2042	2041	Runway 17/35 Pavement Overlay & Pavement Marking	90	5	5	\$ 900,000	\$ 810,000	\$ -	\$ 45,000	\$ 45,000
	2043	2042	Existing Hangar Repair & Updates		70	30	\$ 100,000	\$ -	\$ -	\$ 70,000	\$ 30,000