

**PARKS & RECREATION
ADVISORY BOARD
MEETING MINUTES**

September 20, 2016 5:30 pm

Members Present:

Dan Borland
Brian Hensley
Roger Lonning
Reid Olson
Vern Rasmussen, Sr.
Chris Utz

Members Absent:

Jane Grund
Mark Calderon

Staff in Attendance:

Joe Grossman, Parks Interim Director
Jenny Davis, Recreation Program Supervisor

Others in Attendance:

Call to Order: The meeting was called to order at 5:35 p.m. by Board Vice President R. Lonning.

Approval of Agenda: Motion to approve agenda was made by B. Hensley, seconded by R. Lonning and approved.

Approval of Minutes: A motion was made by R. Lonning to approve the minutes from the July 19, 2016 meeting. It was seconded by B. Hensley and approved.

Public Items/Presentations:

New Discussion/Action Items:

- a. Discussion was briefly held in regard to changing the schedule/occurrence of monthly board meetings to perhaps every other month. After discussing with City Manager, Chad Adams, it was suggested that board meetings be kept monthly. If no items or topics need to be discussed it is acceptable to cancel on occasion. The board agreed. No action taken.
 1. Board terms were addressed by C. Utz. Those expiring in December are D. Borland, M. Calderon and R. Lonning. D. Borland stated that he was interested in a second term. R. Lonning expressed that he would not. C. Utz will expire in 2017 and V. Rasmussen Sr., J. Grund, and B. Hensley will expire in 2018.
- b. The board was asked to discuss the possible addition and funding sources of a park shelter at Morin Park. After much discussion the board agreed that we should stay consistent with what we have done with other groups wanting shelters/parks, etc. The board would like the addition of a park shelter added to the "wish book" and noted that if a group or organization would like to take on the shelter as a project and raise appropriate funds, they could then bring it to the City for discussion.
- c. City Manager, Chad Adams has asked that the board discuss the possibility of naming the newer pavilion at Edgewater to avoid confusion. It was noted that the new pavilion does

indeed have a name “Edgewater Bay Pavilion.” The board then discussed the possibility of renaming the Large open air pavilion on the southeast side of the park in order to avoid the confusion of different park facilities. The board would like City staff to come up with a name and bring it to City Council for approval.

Update Items:

- a. J. Davis updated the board on the recent Community Education move. Community Ed. has taken a workspace (Jay’s old office) at the City Arena that they will occupy when needed. They have also taken up space in the lobby area of the Marion Ross Performing Arts Center. It was asked if the City has a contract with Community Education for building use and if they are paying rent. J. Davis was not certain but would inquire.

Board Member Items:

- a. R. Lonning would like the City Arena sign on Co. Rd. 46 either replaced in a more visible setting or taken down. J. Grossman mentioned that he believes it is a MNDOT sign.
- b. R. Lonning inquired if there was anything being done about the acoustics of the Edgewater Bay Pavilion. J. Grossman stated that he has staff working on it.
- c. V. Rasmussen Sr. suggested that the City make sure that the appropriate contracts are set in place for different groups using our facilities. For example, Hayek Ball Field concessions. This suggestion came after he informed the board that a developmental baseball team is looking at coming to Albert Lea. In meeting with this group it would be pertinent to know what groups are making use of the facility.
- d. R. Lonning inquired whether or not the Director’s position would be filled. R. Olson stated that no decisions have been made at this time.
- e. J. Davis informed the board that Joanne Hagen, Administrative Assistant, had taken another job with the City.
- f. B. Hensley inquired whether staff can look into prices and need for a Wi-Fi hot spot in any of the City parks. He mentioned that the City could look into sponsorship in order to help pay.
- g. B. Hensley wondered about putting in a driveway of sorts to the north side door of the Edgewater Bay Pavilion as many caterers drive right on the grass. He also mentioned the island in the facility is awkward as it is too wide. J. Grossman stated the reasons that they had chosen that size and is aware the a drive is needed to the door.
- h. C. Utz commented that the new basketball court at Oakwood Circle Park was dedicated recently and everything went well. He commended the City staff that worked on the planning and preparation of the court. He mentioned that it has been in use every night.

Adjournment: A motion was made at 6:57 pm by B. Hensley to adjourn the meeting. It was seconded by D. Borland and motion carried.

Next regular scheduled meeting will be Tuesday, October 18, 2016.

Respectfully submitted,

Jenny Davis
Parks and Recreation