



HERITAGE PRESERVATION COMMISSION

SEPTEMBER 8, 2015 5:30 PM
COUNCIL CHAMBERS
ALBERT LEA CITY HALL
ALBERT LEA MN

Special Meeting Agenda

1. **Call to Order/Approve Agenda**
2. **Approval of Minutes**
 - a. Minutes from June 16, 2015
3. **Public Hearings**
 - a. None
4. **Old Business**
 - a. None
5. **New Business**
 - a. Proposed sign for 127 South Broadway/Edward Jones (enclosed)
 - b. Proposed Roof for 244 South Broadway/Cornerstone (enclosed)
6. **Commissioner Communications**
7. **Staff Communications/Items of Discussion**
 - Introduce Molly Patterson-Lundgren, Planner WSB & Associates, Inc.
 - Historic District Identifying Signs/What can brown signs do for you?
 - The city has sent a letter to SHPO showing interest to host the 2017 Annual Statewide Historic Preservation Conference
8. **Adjournment**

Please contact the Inspection Department at 507-377-4340 if you need special accommodations related to a disability to attend this meeting

OR

IF YOU ARE UNABLE TO ATTEND THE MEETING

MINUTES of June 16, 2015
Heritage Preservation Commission
City of Albert Lea

The Albert Lea Heritage Preservation Commission called to order on Tuesday, June 16, 2015 at 5:49 p.m. by Vice Chair Brad Kirchner. The meeting location was the City Hall Council Chambers, 221 E Clark St, Albert Lea, MN.

MEMBERS PRESENT:

Tami Staker
Brad Kirchner (Vice Chair)
Larry Fisher
Lester Anderson
Larry Baker- Ex Officio

MEMBERS ABSENT:

Robert Hoffman (Chair)
Tom Larson
Rick Buringa

STAFF PRESENT:

Doug Johnson, Building Official
Jennifer Nelson, Office Assistant
Rebecca Rowe, Economic Development Intern

OTHERS PRESENT:

APPROVAL OF AGENDA AND MINUTES:

A motion was made by Tami Staker to approve the agenda and minutes from April 15, 2015 and Larry Fisher seconded the motion. The minutes were approved unanimously on a voice vote.

OLD BUSINESS: None

NEW BUSINESS: None

COMMISSIONER COMMUNICATIONS: None

STAFF COMMUNICATIONS:

Save the date for the 35th Annual Statewide Historic Preservation Conference being held in Little Falls, Minnesota (Thursday & Friday) September 17-18, 2015. Please let staff know if you would be interested in attending this conference.

This would also be a great future opportunity for Albert Lea to host this event in the future. We will keep the conversation going regarding this event being held in Albert Lea.

Discussed the feedback received from the Historic Preservation Fair that was held on May 20th. Several citizens suggested this event be held on a Saturday next time. This was great community involvement and showcased a lot of projects that are happening in the downtown. A comment was made by vendors that it is difficult for them to attend during busy construction season and would be better to hold vendors portion in February. Still undecided if this would be an annual event, this would depend on if staff would have enough time to coordinate this event and number of volunteers available to commit time.

The tours may be something to continue with on a smaller scale. One of the goals is to complete a book with photos and history of all the contributing and non-contributing buildings located in the HP District. This would be a great foundation and allow easy access to information regarding the buildings for future tours and projects.

The HPC members were asked if they think a quarterly downtown newsletter would be an effective way to communicate with downtown business owners. There are several types of newsletters that are sent out and maybe social media would be a better avenue. Also having a few posters hung at City Hall and in the Kiosk areas around town would be another way to provide effective communication. Brad Kirchner mentioned in may be a good idea to showcase before and after façade projects.

Updates regarding the "Considering Main Street Program" were discussed. Tami Staker volunteered to be a representative of the HPC when attending the next "Main Street" meeting. There will be a meeting of 5-7 people interested in the program and to see if they want to continue perusing the program.

Doug Johnson updated the HPC on the status of the Freeborn Bank Building. Cohen-Esrey submitted their application for the housing tax credits in June and they will find out if they are awarded this round in October. Also the City Council changed the dynamic sign ordinance to allow for a change in message every 6 hours in the HP District. The recommendation by the HPC was for no change.

Doug advised the Inspection Department is in the process of notifying building owners to take down signs of businesses no longer existing.

Doug Johnson presented the "Economic Benefits of Historic Preservation".

The next scheduled HPC meeting is set for September 8, 2015 at 5:30 p.m. in the Council Chambers.

ADJOURNMENT:

A motion was made by Tami Staker and seconded by Lester Anderson to adjourn the meeting at 7:42 p.m.

Respectfully submitted,

Doug Johnson, Building Official

Approved:

Heritage Preservation Vice Chair
Brad Kirchner



Fire & Inspection Department
221 East Clark Street

Albert Lea, Minnesota 56007-2496

507-377-4340

Building Permit Application

Office use only
Permit# _____

Site Address 127 S Broadway Ave		Date 8-24-15	
Tenant/Building name Edward Jones		Suite/Unit #	
Applicant Architect <input type="checkbox"/> Contractor <input checked="" type="checkbox"/> Owner <input type="checkbox"/>		Condominium #	
Property Owner			
Name CAS ENTERPRISE - Venture VI, LLC		Phone	
Address		City	State Zip
Contractor			
Name Winkels Electric		Phone 507-288-4515	
Address 111 21st Street SE		City Rochester	State MN Zip 55904
Contact person Tim Winkels 507-269-5784		License# EA001959	
Architect/Engineer			
Name		Registration#	
Address		City	State Zip
Contact person		Phone	

Class of work			
Check only one	<input checked="" type="checkbox"/> New	<input type="checkbox"/> Addition	
	<input type="checkbox"/> Alteration/Remodel	<input type="checkbox"/> Maintenance/Repair/Replace	
Type of structure			
Check only one	<input type="checkbox"/> Single family residential	<input type="checkbox"/> Recreational, amusement	
	<input type="checkbox"/> Single family attached to single family	<input type="checkbox"/> Residential garage	
	<input type="checkbox"/> Industrial buildings	<input type="checkbox"/> Two family residential	
	<input type="checkbox"/> Public works & utilities buildings	<input type="checkbox"/> Three-four family residential	
	<input type="checkbox"/> Public schools	<input type="checkbox"/> Multiple family residential	
	<input type="checkbox"/> Private school	<input checked="" type="checkbox"/> Offices, banks, professional	
	<input type="checkbox"/> Churches/religious buildings	<input type="checkbox"/> Stores/restaurants/warehouse	
	<input type="checkbox"/> Hotels/motels	<input type="checkbox"/> Other non-residential	
	<input type="checkbox"/> Fences/signs/antennas	<input type="checkbox"/> Service station/repair garage	

Project details

Project title ~~Install New Sign~~ Edward Jones New office

Estimated start date 9-15-15 Total valuation \$ 2000⁰⁰

Description of work install STARFRONT Sign

Please read and sign

I hereby apply for a building permit and I acknowledge that the information above is complete and accurate; that the work will be done in conformance with the ordinances and codes of the City of Albert Lea and the Minnesota State Building Code; that I understand this is not a permit but only an application for a permit and work is not to start without a permit; that the work will be in accordance with the approved plan in the case of all work which requires review and approval of plans.

Tim M Winkels Applicant printed name [Signature] Applicant signature 8-24-15 Date

Do not write below this line-for office use only

Fee information		Other Fees	
Plan Review Fee	\$ _____	Sewer Development Fee	\$ _____
State Surcharge	\$ _____	Water Development Fee	\$ _____
Permit Fee	\$ _____		
Additional Fee	\$ _____		
Waived Fee	\$ _____		
Permit Total	\$ _____		

Permit approved by _____ Date _____

Sign permit fee 33 Sq Ft Sign x .50 = \$16⁵⁰

21'-10"



FRONT ELEVATION
**SEE ART2 FOR **
WINDOW VINYL DETAIL

**REQUIRES U.L. & MANUFACTURER'S LABELS **

168"

Edward Jones INVESTMENTS

SIGN TYPE WI-6 32.66 sq. ft.

- QTY. 1
- LED INTERNALLY ILLUMINATED WALL CABINET
- CABINET PTM EJ DK. GREEN
- FACE IS .118" CLEAR LEXAN W/ NON-GLARE MATTE FINISH
- ALL GRAPHICS BACK SPRAYED ON 2nd SURFACE
- BACKGROUND BACK SPRAYED EJ CUSTOM DK. GREEN OPAQUE
- LOGO BACK SPRAYED TRANS. WHITE
- RULE LINES BACK SPRAYED TO MATCH PANTONE 37C TRANS. GREEN
- REQUIRES U.L. AND MANUFACTURER'S LABELS
- INSTALL AS SHOWN

LOGO

V-1

15"

DOOR GRAPHICS
(PROVIDED BY FASTSIGNS)
APPLIED TO FIRST SURFACE

LOGO

-QTY 1

-PREMIUM WHITE VINYL GRAPHIC

V-1

-QTY 1

-BODONI BOOK TYPESTYLE

-TEXT HEIGHT 1 5/16"

-COPY PREMIUM WHITE VINYL

16" copy width

DOOR VINYL GRAPHICS
TO BE INSTALLED
BY OTHERS!

LANDLORD OR AGENT SIGNATURE HERE
Please sign & return drawings to FASTSIGNS
Signature below indicates approval of BOTH design & placement of signs
DATE 7/29/15

Craig Stuckert
Craig Stuckert
CAS Enterprise - Venture VI, LLC

DRAWING IS NOT TO SCALE BUT IS PROPORTIONATE

FIELD VERIFY ALL MEASUREMENTS BEFORE BEGINNING ANY WORK.
INSTALLER TO VERIFY MOUNTING SURFACE PRIOR TO INSTALLATION.

FASTSIGNS
NATIONAL ACCOUNTS

ACCOUNT: **EDWARD JONES**
PROJECT#: **99735-ART1**
FISCAL YEAR: **2015**

ADDRESS:
127 S Broadway Ave
Atlanta, GA 30333

ORIGINAL DESIGN DATE: **03/11/15**
DRAWING NUMBER: **1 of 2**
REV. #1 BY: **EB** DATE: **07/02/15**
REV. #2 BY: **EB** DATE: **07/02/15**
REV. #3 BY: **EB** DATE: **07/02/15**

REVISIONS:
REV. #3 BY: **EB** DATE: **07/02/15**

REVISION -1
07/08/15

DESIGNED BY: **B. Buser**
CHECKED BY: **B. Buser**

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SIMULATED RINK

1808



Jennifer Nelson

From: Susan Piper <azonepiper@gmail.com>
Sent: Wednesday, September 02, 2015 11:35 AM
To: Jennifer Nelson
Subject: Re: Cornerstone building
Attachments: highlight roof.jpg

I drew a yellow circle around the very top of the building. You really can not see much of the roof.

Thanks!

Susan Piper
383-0565
azonepiper@gmail.com

On Wed, Sep 2, 2015 at 9:48 AM, Jennifer Nelson <jnelson@ci.albertlea.mn.us> wrote:

Susan,

The next HPC meeting is going to be next Tuesday September 8, 2015 at 5:30, if you could circle the area on a picture of where this would be visible from the road to show the group a sample of the color we can run it by the group that evening.

Thank You,



Jennifer Nelson
City of Albert Lea

Fire & Inspection Department
221 E Clark Street, Albert Lea, MN 56007-2421
[507-377-4340](tel:507-377-4340) www.ci.albertlea.mn.us

From: Susan Piper [mailto:azonepiper@gmail.com]
Sent: Tuesday, September 01, 2015 5:17 PM
To: Jennifer Nelson
Subject: Cornerstone building



Charcoal

Just thought I would share this with you. Charcoal is the color I am looking at for the Community Cornerstone metal roof.

I am hoping we can get it done before winter.

Susan Piper
383-0565
azonepiper@gmail.com