

PARKS & RECREATION  
ADVISORY BOARD  
MEETING MINUTES

*February 17, 2015 5:30 pm  
Recreation Office*

**Members Present:**

Mark Calderon  
Dan Borland  
Jane Grund  
Brian Hensley  
Roger Lonning  
Vern Rasmussen, Sr.  
Chris Utz  
Reid Olson

**Members Absent:**

**Staff in Attendance:**

Jay Hutchison, Parks & Recreation Director  
Bob Furland, Facility Manager  
Paula Juveland, Senior Citizen Center Director

**Others in Attendance:**

**Call to Order:** The meeting was called to order 5:30 p.m. by Board President Utz.

**Approval of Agenda:** Motion to approve agenda was made by Calderon, seconded by Hensley and approved.

**Approval of Minutes:** A motion was made by Grund to approve the minutes from the January 20, 2015 meeting. It was seconded by Lonning and approved.

**Public Items/Presentations:**

None

**New Discussion/Action Items:**

- a. Presentation: Juveland, Senior Center Director gave the Board an overview of the programs, operations and day-to-day schedule at the Center. She also talked about rentals and the transition from an independent organization to a total City function.
- b. Presentation: Facility Manager Furland talked about the operations of the City Arena and about the varied groups that use the Arena for their programs such as the Albert Lea Youth Hockey Association, Figure Skating Club, Kennel Club and Waldorf College Hockey program. He also spoke to the day to day operations and maintenance of the facility.

## MINUTES (cont.)

### Update Items:

- a. Edgewater Bay Project: Hutchison reported that we are once again moving forward with obtaining quotes and estimates to install an HVAC system and install ceiling insulation at Edgewater Bay Pavilion. The hope is to have the work completed by the time the building is opened for the season on May 1.
- b. Meeting with Baseball/Softball Facility Users: Staff has set up a meeting with representatives from the different baseball and softball organizations that use Snyder Fields and the many other fields. The meeting is scheduled for Wednesday, February 25, at 5:15 p.m. at the Parks and Recreation Office. Discussion will be held on program needs, field use and future improvements for fields and facilities.
- c. Agreement with Albert Lea Youth Soccer Association: The Department is collaborating this year with the Albert Lea Youth Soccer Association to offer our Off The Wall Soccer program. The Association will provide the program with experienced coaches and leaders.

### Board Member Items:

1. Hensley asked the status of the proposed "Community Center" and wondered if this Board should not be more involved in the process and discussions.

**Adjournment:** A motion was made at 7:55 pm by Hensley to adjourn the meeting. It was seconded by Lonning and motion carried.

Next regular scheduled meeting will be Tuesday, March 17, 2015.

Respectfully submitted,

Jay Hutchison, Director  
Parks and Recreation