

**CITY COUNCIL REGULAR MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
Monday, August 11, 2014, 5:30 P.M.**

PRESENT: Mayor Vern Rasmussen Jr., Councilors John Schulte V, George Marin, Reid Olson, Larry Anderson and Al Brooks. Also present were Assistant City Manager Sack Thongvanh, City Engineer Steven Jahnke, and City Clerk Shirley Slater-Schulte.

Councilor Larry Baker and City Manger Chad Adams were absent.

CEREMONIAL ITEMS

APPOINTMENT OF DON BLAKE TO THE CHARTER COMMISSION

MOTION: Move to appoint Mr. Don Blake to the Charter Commission.

Motion made by Councilor Anderson, seconded by Councilor Marin. On roll call vote, the following councilors voted in favor of said motion: Councilor Schulte V, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

APPOINTMENT OF MARK HEINEMANN TO THE PORT AUTHORITY

MOTION: Move to appoint Mr. Mark Heinemann to the Port Authority.

Motion made by Councilor Marin, seconded by Councilor Schulte V. On roll call vote, the following councilors voted in favor of said motion: Councilor Schulte V, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

PUBLIC FORUM

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes Of The July 28, 2014 Regular Council Meeting
- B. Approve Minutes Of The July 24, 2014 Work Session
- C. Licenses And Permits (See Attached List)
- D. Resolution 14-158-Accepting Donations Presented To The City Of Albert Lea
- E. Resolution 14-159-Approving Professional Service Agreement – St. Johns Plan Review
- F. Resolution 14-160-Approving Lease Agreement With State Of Minnesota On Behalf Of Riverland Community College
- G. Set Canvass Board Meeting for August 14, 2014 at 5:30 A.M.
- H. Resolution 14-161-Authorizing the Submission of Application for the State of MN Fire Marshal Shared Services Grant
- I. Resolution 14-162-Correcting Administrative Survey of Lot of Record – Dakken
- J. Resolution 14-163-Calling Public Hearing Regarding the Proposed Establishment of a Tax Increment Financing District for St. John’s Lutheran Home of Albert Lea

MOTION: Move to approve the Consent Agenda as presented.

Motion made by Councilor Marin, seconded by Councilor Brooks. On roll call vote, the following councilors voted in favor of said motion: Councilor Schulte V, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

(See Secretary's Original Resolution 14-158-163
included with these minutes.)

PETITIONS, REQUESTS, AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

RESOLUTION 14-164 ORDERING PREPARATION OF FEASIBILITY REPORT FOR IMPROVEMENTS – MN HIGHWAY 65 PAVEMENT RESURFACING PROJECT (JOB 1464)

Assistant City Manager Thongvanh explained that the attached resolution would order the preparation of a feasibility report for the pavement resurfacing of MN Highway 65 (Broadway Avenue). The proposed project would be a joint MNDOT and City project and run from south of I-35 and run north to Main Street. It would run east on Main Street to Newton Avenue and West on Main Street to Euclid Avenue to replace medians and sidewalk. The proposed project would also extend the streetscape features from Main Street south to Front Street. The League of Minnesota Cities recommends the Council authorize the ordering of feasibility reports as part of the 429 process. Job 1464 – MN Highway 65 Pavement Resurfacing project Highway 64 and Highway 13 in Albert Lea including sidewalk and streetscape elements. Staff recommends approval.

Motion made by Councilor Brooks, seconded by Councilor Marin. On roll call vote, the following councilors voted in favor of said motion: Councilor Schulte V, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

(See Secretary's Original Resolution 14-164
included with these minutes.)

RESOLUTION 14-165 AWARDING THE SALE OF GENERAL OBLIGATION BONDS, SERIES 2014B, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$3,870,000

Mr. Bruce Kimmel, Senior Financial Advisor, Ehlers and Associates, explained that the bond was reduced from \$3,930,000 to \$3,870,000 due to the sale of the bonds. Nine bids were received and the winning bid came from Baird, Milwaukee, Wisconsin, with a true interest rate of \$1.73%.

Mr. Kimmel explained that the refunding of 2005A Bonds and with the low interest rate of the new bond, the city will have net savings in the future of approximately \$115,000. The City of Albert Lea received a AA- rating from Standard and Poor's. This bond issue was reduced by \$60,000 due to a premium that was paid by the winning bidder.

Motion made by Councilor Brooks, seconded by Councilor Marin. On roll call vote, the following councilors voted in favor of said motion: Councilor Schulte V, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

(See Secretary's Original Resolution 14-165
included with these minutes.)

RESOLUTION 14-166 REGARDING THE SUPPORT OF A JOB CREATION FUND APPLICATION IN CONNECTION WITH MRS. GERRY'S KITCHEN, INC.

Assistant City Manager Thongvanh explained that Mrs. Gerry's Kitchen, Inc. is proposing an expansion project that would include additional square footage to their facility as well as additional jobs. In order to qualify for the new State of Minnesota Job Creation Fund program, the City Council needs to approve a resolution supporting the expansion project. Staff recommends approval of the resolution and application.

Motion made by Councilor Marin, seconded by Councilor Brooks. On roll call vote, the following councilors voted in favor of said motion: Councilor Schulte V, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

(See Secretary's Original Resolution 14-166
included with these minutes.)

MAYOR AND COUNCIL REPORTS

First Ward, Councilor Schulte V reported:

- Ward Items – none
- Committee update – none

Second Ward, Councilor Baker was absent and Mayor Rasmussen Jr read his report:

- Meeting has been setup for the Downtown Parking Maintenance District
- Special Meeting for Heritage Preservation Committee was held to review and approve the façade restoration plans for Scott Boyer's building on Broadway Avenue
- Attended meeting with the BKV Group to review the Facilities Master Plan
- Wind Down Wednesday on August 20, 2014

Third Ward, Councilor Marin reported:

- Ward Items – None

- Committee Update – None
- Commended the Engineering Department on responding on the needs and questions in Ward 3 concerning the mill and overlay project.

Fourth Ward, Councilor Olson reported

- Ward Items – none
- Committee updates – none

Fifth Ward, Councilor Anderson reported:

- Ward Items – none
- Committee updates- none
- Be Safe and wear life jackets when boating

Sixth Ward, Councilor Brooks reported:

- Ward Items – Issues with semi-trucks on Margaretha Avenue
- Committee updates – Attended the Port Authority Meeting

REPORT OF THE MAYOR

Mayor Rasmussen Jr. reported the following:

- Reported on Port Authority Meeting and the review of the 2015 Proposed Budget.

The Mayor announced the following special events:

- **PARTY IN THE PARK** – Saturday, August 23rd – Crossroads Church is sponsoring an event in Central Park. There will be a jumpy house, games, music and free food. Hours are from 4:00 to 7:00 PM.
- **ALBERT LEA FLOATS** – The City of Albert Lea and the Albert Lea Lakes Foundation will hold a celebration of the new Golden Point Soft Landing on Saturday, August 23rd starting at 12 noon. Anheuser Bush will be bringing a tasting bar. Activities include helicopter rides, kayaks, canoes, as well as pickle ball, horseshoes and other games. There will also be food, music and rides on the Pelican Breeze.
- **FESTIVAL OF SPORTS & ART** – On Sunday, August 24th, the Albert Lea Art Center is holding a fundraising event at the Edgewater Park Pavilion. There will be arts and sports exhibitors, a ski show, helicopter rides, food vendors and live music, as well as activities for kids. The event runs from 1 to 5:30 in the afternoon in the north Edgewater Park area.

ASSISTANT CITY MANAGER'S REPORT

Assistant City Manager Thongvanh gave the following updates:

- City continues to work on Market Rate Rentals
- Staff and Senior Center Board Members toured the Chaska Community Center
- BKV reviewing different options for the Blazing Star Landing Site

APPROVAL OF CLAIMS

RESOLUTION 14-167 APPROVING CONTRACT WITH COUNCILMEMBER SCHULTE V

Assistant City Manager Thongvanh explained that the attached resolution directs the Mayor and City Clerk to make payment in the amount of \$6,311.83 on behalf of the City for a claim from Jones, Haugh & Smith, Inc. and to issue payment for filing the affidavit of official interest by the interested official, Councilmember Schulte V.

Motion to approve made by Councilor Anderson, seconded by Councilor Brooks. On roll call vote, the following councilors voted in favor of said motion: Councilor Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Councilor Schulte V abstained. Mayor Rasmussen Jr. declared the motion passed.

(See Secretary's Original Resolution 14-167
included with these minutes.)

RESOLUTION 14-168 APPROVING CLAIMS

Assistant City Manager Thongvanh explained that the attached resolution directs the Mayor and City Clerk to issue the payment of Claims as presented in the Detail of Claims report.

Motion made by Councilor Marin to approve payment of claims as presented for checks, #53284 through #53439 in the amount of \$1,209,546.82 seconded by Councilor Brooks. On roll call vote, the following councilors voted in favor of said motion: Councilors Schulte V, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

(See Secretary's Original Resolution 14-168
included with these minutes.)

CLOSED SESSION: DISCUSSION OF LAND ACQUISITION - 7:25 P.M

Mayor Rasmussen Jr. stated that the Council would be going into a Closed Session to discuss land acquisition.

Mayor Rasmussen Jr. reopened the Council Meeting and the following motion was made.

MOTION: Move to authorize City Manager Chad Adams to negotiate land acquisition for regional water retention ponds.

Motion made by Councilor Marin, seconded by Councilor Anderson. On roll call vote, the following councilors voted in favor of said motion: Councilor Schulte V, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

APPRAISALS

MOTION: Move to authorize City Manager Adams to obtain appraisals for the proposed properties for the regional water retention ponds.

Motion made by Councilor Schulte V, seconded by Councilor Marin. On roll call vote, the following councilors voted in favor of said motion: Councilor Schulte V, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

ADJOURNMENT 8:00 P.M.

Motion made by Councilor Marin, seconded by Councilor Olson, that there being no further business, the Council meeting adjourn until the next regular meeting of the Albert Lea City Council at 7:00 p.m., on Monday, August 25, 2014. On roll call vote, all councilors voted in favor of said motion. Mayor Rasmussen Jr. declared the motion passed and the meeting adjourned.

Mayor Vern Rasmussen, Jr.

Dated this 11th day of August, 2014

Shirley Slater-Schulte, Council Secretary