

**REGULAR COUNCIL MEETING MINUTES
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
Monday, January 13, 2014, 7:00 P.M.**

PRESENT: Mayor Rasmussen Jr., Councilors John Schulte V, Larry Baker, George Marin, Reid Olson, Larry Anderson and Al Brooks. Also present was City Manager Chad Adams, City Engineer Steven Jahnke and City Clerk Shirley Slater-Schulte.

CEREMONIAL

APPROVAL OF AGENDA

- A. Approve Minutes Of The December 23, 2013 Regular Council Meeting
- B. Approve Minutes Of The December 19, 2013 Work Session
- C. Licenses And Permits (See Attached List)
- D. Resolution 14-01 Establishing 2014 Appointments And Designations
- E. Resolution 14-02 Naming Official Newspaper For 2014
- F. Resolution 14-03 Designating Depositories Of City Funds-Signatories-Wire Transfers
- G. Resolution 14-04 Approving Membership In The Minnesota Environmental Science And Economic Review Board (MESERB)
- H. Resolution 14-05 Authorizing Phased Retirement Option And Delegating An Official Or Staff Position To Coordinate
- I. Resolution 14-06 Approving Settlement Agreement And Release With DiMa Corporation
- J. Resolution 14-07 Approving Administrative Lot Survey For Property Located At 2124 West Edgewater Drive
- K. Resolution 14-08 Approving Administrative Lot Survey For Property Located At 1461 Nicklaus Drive
- L. Resolution 14-09 Approving Plans And Specifications And Ordering Advertisement Of Bids For Construction Of Wastewater Treatment Plant Building
- M. Approve Acquisition Of Envirosight Sewer Televising System
- N. Approve Acquisition Of Jet Vactor Combination Machine
- O. Schedule Council/Staff Goal Setting Session For January 25, 2014

MOTION: I will move to approve the consent agenda as presented.

Motion made by Councilor Baker, seconded by Councilor Marin. On roll call vote, the following councilors voted in favor of said motion: Councilors Schulte V, Baker, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed

(See Secretary's Original Resolutions 14-01 -14-09
included with these minutes)

PUBLIC FORUM

Mr. Harold Kamrath, 326 Glenn Road, had questions regarding the 2014 budget:

- Breakdown of salaries/wages within the budget
- Suggested that the budget presentations presented by each Department Head be placed on the Government Channel
- Suggested that the Truth in Taxation meeting information/budget should not be adopted the same night, but rather at the next meeting, to give the public a chance to comment on the information given

City Manager Adams explained that all information regarding salaries/wages is public information and noted that with the new software system, this information was not put in the new budget books. As required by law, the city publishes the top three salaries on the city website. Mr. Adams further stated that there will be a lot of changes to the budget book based on the new software system and operating policies that are in place.

PETITIONS-REQUESTS-COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

RESOLUTION 14-10 ESTABLISHING RULES AND PROCEDURES OF THE CITY COUNCIL OF ALBERT LEA

City Manager Adams explained that the attached resolution would establish the rules and procedures for the City Council to follow when conducting business throughout 2014. The resolution addresses a variety of issues, including meeting times and places, role of the presiding officer, public hearings, record keeping, voting, ordinances, resolutions, motions, petitions and communications, rules for addressing the council, rules of decorum and maintenance of order. The changes for the upcoming year are as follows:

- Conformity with Statute
- Create more transparency with the rules and procedures
- Changing notice for Special Meetings from 24 hours to a 3 day notice, this is required by statute. For emergency meetings, the city can still give a 24 hour notice
- Changing the agenda by placing the Public Forum before the Consent Agenda to allow the public to comment on any items listed on the Consent Agenda

- Added additional information regarding “Civility,” as respect towards one another
- Staff recommends approval

Motion made by Councilor Marin, seconded by Councilor Brooks. On roll call vote, the following councilors voted in favor of said motion: Councilors Schulte V, Baker, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

(See Secretary's Original Resolution 14-10
included with these minutes)

MAYOR & CITY COUNCIL REPORTS

First Ward, Councilor Schulte V reported:

- Ward Items – none
- Committee update – HRA meeting was cancelled

Second Ward, Councilor Baker reported:

- Ward Items – none
- Committee update – Planning Commission meeting updates
- Thanked staff at Health Reach for their help in recovering from surgery

Third Ward, Councilor Marin reported:

- Ward Items – none
- Committee update – HRC Commission meeting updates
- Congratulated Hy-Vee on their new fullservice gas station
- Thanked City crews for clearing snow and keeping the City safe
- Shared condolences with Councilor Brooks on the loss of his father
- Congratulated his wife on their 25th Wedding Anniversary

Fourth Ward, Councilor Olson reported:

- Ward Item - none
- Committee updates - none

Fifth Ward, Councilor Anderson reported:

- Ward Items - none
- Committee updates - none

Commented that people should be careful on the ice, watch out for slippery conditions and drive safe

Sixth Ward, Councilor Brooks reported

- Ward Items - none
- Committee updates - none
- Thanked Councilor Marin for the kind words regarding his father

Report of Mayor Rasmussen Jr.:

- Attended the Greater Jobs Annual Meeting

Report of City Manager Adams:

City Manager Adams mentioned the Greater Jobs Annual Meeting.

APPROVAL OF CLAIMS

RESOLUTION 14-10 APPROVING CONTRACT WITH COUNCILMEMBER BROOKS

The attached resolution directs the Mayor and City Clerk to make payment in the amount of \$590.40 on behalf of the City for a claim from Brooks Safety Equipment. and to issue payment for filing the affidavit of official interest by the interested official, Councilor Al Brooks.

Motion made by Councilor Anderson to adopt this resolution, seconded by Councilor Baker. On roll call vote, the following councilors voted in favor of said motion: Councilors Schulte V, Baker, Marin, Olson, Anderson, and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed. Councilor Brooks abstained.

(See Secretary's Original Resolution 14-10
included with these minutes)

RESOLUTION 14-11 APPROVING CLAIMS

City Manager Adams noted in the Staff report that the attached resolution directs the Mayor and City Clerk to issue the payment of claims as presented in the Detail of Claims report.

Motion made by Councilor Marin to approve payment of claims as presented for checks #51276 through #51451 in the amount of \$934,306.45; seconded by Councilor Brooks. On roll call vote, the following councilors voted in favor of said motion: Councilors Schulte V, Baker, Marin, Olson, Anderson, Brooks and Mayor Rasmussen Jr. Mayor Rasmussen Jr. declared the motion passed.

(See Secretary's Original Resolution 14-11
included with these minutes)

CLOSED SESSION: IAFF LABOR NEGOTIATIONS

Mayor Rasmussen Jr. explained that the council would be going into a Closed Session at 7:19 p.m. to discuss the IAFF Labor Negotiations and Contract.

The Council returned to open session at 7:42 p.m. Mayor Rasmussen announced that the Council had provided the City Manager with direction on the IAFF Labor Negotiations and Contract.

ADJOURNMENT

Councilor Marin moved and Councilor Baker seconded that there being no further business, the council meeting be adjourned at 7:43 p.m. until the next regular meeting of the Albert Lea City Council at 7:00 p.m., on Monday, January 27, 2014. On roll call vote, all councilors voted in favor of said motion. Mayor Rasmussen Jr. declared the motion passed and the meeting adjourned.

Mayor Vern Rasmussen, Jr.

Filed and attested this 13rd day of January, 2014

Secretary to the Council